

Alternative Break Program Constitution

2019-20 School Year



Last Revised: April 11, 2019

Statement of University Compliance: This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Anti-Hazing Policy: Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Personal Gain Clause: This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Programs Involving Children: This organization, when working with children, will be aware of and abide by the University's Programs Involving Children (PIC) Policy.

International Travel: This organization, when traveling internationally, will coordinate their travel through the Office of Overseas Study.

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About Alternative Break Program

Official Name: Alternative Break Program

Nickname: ABP

ABP Mission Statement

Through international and domestic service-learning trips, ABP gives students the opportunity to not only learn more about social issues and connect with like-minded peers, but also allows students to see how their service can leave a lasting impression in communities around the world.

ABP Vision Statement

To promote active citizenship by offering the highest quality trips that revolve around core issues spanning all social problems.

Article I: Alternative Break Program Organizational Structure

The Alternative Break Program is made up of eight executive board members, 6 committee members, an advisor, site leaders and trip participants.

Executive Board

The Executive Board is made up of eight positions held by Indiana University Bloomington students and will serve in their position for a maximum of one calendar year. The Executive Board's role is to give students substantial leadership experience, carry out the critical tasks of the organization and to connect the Alternative Break Program to the IU Bloomington community. When a new Executive Board is selected, the previous Board will transition them into their new roles. Executive Board vacancies are filled internally by vote of the Executive Board.

Executive Board meetings are held weekly and cover a wide-range of topics that affect the organization. The Advisor to ABP is encouraged to join each Executive Board meeting.

A. Executive Board Positions

President – The President is the student leader of the organization and works with the Executive Board and ABP Advisor to create the overall vision for ABP for the school year.

Co Vice President Trips – The Co VP of Trips oversees and assists the Site Leaders who are leading trips during all breaks throughout the school year. Each VP is in charge of half the trips per break.

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Vice President of Marketing – The VP of Marketing is responsible for overseeing the planning, development and execution of ABP's marketing and advertising initiatives.

Vice President of Outreach – The VP of Outreach's role is to manage all of the external communication channels of the organization and to direct Site Leader, Participant, Committee, and Executive Board recruitments.

Vice President of Finance – The VP of Finance's role is to process and track financial payments for the Executive Board, Site Leaders and trip participants, as well as oversee the booking of flights for trips. The VP of Finance is also responsible for leading and collaborating with the Funding Committee.

Vice President of Education – The VP of Education's role is to oversee all educational events and initiatives, including, but not limited to, the Placement Party, Leaders' Retreat, Education Events, and End-of-Year Event. The VP of Education is also responsible for leading and collaborating with the Participant Engagement Committee.

Vice President of Development -- The VP of Development's role is to implement initiatives to increase participant and alumni engagement. This includes evaluating current and future partner organizations and planning for the coming years.

The positions of President, VP of Finance, VP of Education, and VP of Development will be held by students who will be enrolled and present at IU Bloomington for the entire school year. Remaining Executive Board positions will be held by students who will be present during the fall semester.

B. Executive Board Selection

The incoming Executive Board is chosen by unanimous approval of graduating Executive Board members in late March/early April of each school year. Those interested in being on the Executive Board will fill out an application and participate in an interview. The ABP Advisor may participate in Executive Board interviews along with returning Executive Board members at the discretion of the outgoing Executive Board.

C. Executive Board Voting

On matters that the Executive Board is not unanimous, an outlining of possible paths followed by a discussion and majority vote will commence.

Advisor

The Advisor is the staff mentor of the organization and offers feedback to the Executive Board as they create the overall vision for ABP for the school year. This position offers guidance on aspects of marketing, recruiting, trip planning, finance and development. The Advisor also helps the organization understand its relationship to university offices and organizations and assists the leaders in establishing policies and procedures consistent with university regulations.

Committee Member

Committee members are responsible for furthering the mission of ABP by engaging participants and making trips more affordable for students. In addition to performing their specific responsibilities, committee members will also work closely with the Executive Board to develop and execute new initiatives. This structure fosters a more collaborative, inclusive environment and creates more avenues for students to engage and lead in ABP.

Site Leader

As the backbone of the organization, the Site Leaders are responsible for carrying out the work necessary to reaching the program's goals. In addition to planning and leading their respective trips, the Site Leaders are responsible for the other aspects of the program such as recruitment, fundraising, and marketing. The resulting leadership experience is truly unique and provides for complete ownership over a trip and an active role in the development of the organization.