

Options for recognizing a student posthumously

- Memorial options might include: obituary/tribute wall posts, sympathy cards, moments of silence, certificates, posthumous degree (if eligible), bookplate (Schurz Library).
- If 85% of coursework has been completed + most of the major requirements, a degree can be awarded at associate, bachelor, or master levels. Requested through Dean to EVCAA, Chancellor, supported by Registrar.
- IUPUI offers a “[Commendation for Attendance](#)” to give to surviving family members to recognize their loved ones’ achievement.
- Reasons to do this:
 - Meaningful to the family.
 - Recognize a student’s achievements.
 - Honor the student as a member of our community.
 - Extend IUSB sympathy and support.
 - Provide an additional option to the department, college, and campus.
- IUPUI Process (verbatim)
 - If requested by the family, in cases where a student does not reach the milestone to be awarded a posthumous degree approved by the Board of Trustee policies, a certificate of attendance may be produced.
 - The certificate should be written on IUPUI letterhead or produced with official IUPUI logo with the following language, signed by the dean of the student’s school and the IUPUI chancellor:
 - Upon the recommendation of the dean of (*enter student’s school here*) and approval of the chancellor of IUPUI, a posthumous commendation is hereby conferred on (*enter student’s name here*) based on *his/her* attendance at IUPUI. This commendation is effective (*enter date here*).
 - The certificate will be provided by the registrar to the dean of the school for appropriate delivery to the family.

Recommendation for IUSB

- In cases where a student does not reach the 85% course completion requirement to be awarded a posthumous degree, a commendation may be produced, typically at the request of and managed by the student's dean and/or the dean of students.
- The commendation should be created on IUSB branded parchment (or similar quality) paper and placed in a crimson IU diploma cover with the following language, signed by the Dean of the student's college or school and the IUSB Chancellor:
 - Upon the recommendation of the Dean of (*enter student's college/school here*), the Dean of Students, and approval of the Chancellor of IUSB, this Commendation & Recognition of Enrollment is hereby conferred on (*student's name*) based on the student's enrollment at IUSB as a X major (if known and confirmed). This commendation is effective (*enter date here*).
 - The commendation will be provided by the registrar to the dean of the college/school and the dean of students for appropriate delivery to the family in an expeditious manner.
 - The commendation will be signed by the Deans, the EVCA, and the Chancellor (electronic signatures acceptable if needed).
 - As appropriate, a commendation may be translated into a language other than English.

(To be professionally developed)

Upon Recommendation

of the

Dean of the College of Health Sciences,

the Dean of Students, and

the Chancellor of

Indiana University South Bend,

this Commendation & Recognition of
Enrollment is hereby conferred on

Susan Smith as a Nursing Major.

This Commendation is effective

October 19, 2021.



INDIANA UNIVERSITY
SOUTH BEND