

Constitution of Students for Animal Behavior

Article I.

The name of this organization shall be Students for Animal Behavior.

Article II. Objective

The purpose of this club is to educate students about the benefits of a career in the animal field, including animal wellness, knowledge of conservation, and research/internship opportunities, while also volunteering at local organizations, providing opportunities for networking/outreach, and advocating for the Animal Behavior program.

Article III. Membership

Section 1. Membership is open to all students of Indiana University Bloomington.

Section 2. Membership is contingent on the following terms:

- a) Membership dues must be paid on time. Anyone who fails to do so will be removed from the club, unless otherwise specified by the President or Vice-President.
- b) Members must attend at least 3 meetings as well as one event per semester.

Article IV. University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article V. Executive Officers

Section 1. The Executive Officers of the club shall be a) President, b) Vice President, c) Secretary, d) Treasurer, e) Social Media/Marketing Chair, f) Design/Tech Coordinator g) Education/Outreach Chair, h) Volunteer Coordinator,

Section 2. The power and responsibilities of these positions are as follows:

- a) The President shall be the overall executive, providing leadership, calling general and executive meetings, setting organization goals, and developing meeting agendas.
- b) The Vice President shall assist the President in their duties, presiding in their absence, supervising officers and committees, completing required university paperwork, and re-registering the organization every year.

- c) The Secretary will serve as the frontline of communication, managing the email account, keeping track of meeting attendance, maintaining records of organization members, and taking meeting minutes.
- d) The Treasurer will manage the finances, keeping track of membership dues, developing and maintaining the organization budget, keeping records of organization spending, and managing the account.
- e) The Social Media/Marketing Chair will be in charge of chalking, managing the social media account, and designing/spreading posters around campus.
- f) The Design/Tech Coordinator will be a sub-chair of the Social Media/Marketing Committee and will be responsible for making slides for meetings and designing club merchandise.
- g) The Education/Outreach Chair will work with students and community members, coordinating visits with local schools, tabling, and presenting advocacy moments during each meeting in order to keep members up to date on the latest news in conservation/animal field.
- h) The Volunteer Coordinator will maintain contact with potential volunteer opportunities, finding and planning visits to local organizations/businesses.

Section 3. No one person may hold more than one executive chair after the club's first year.

Article VI. Elections

Section 1. President and Vice President must have at least one year of executive experience in the club to be elected, as these positions will require extensive knowledge of the club. Every other executive officer must have at least one semester of general member experience before applying*.

*Excluding the the first executive board.

Section 2. Leadership vacancies will be filled via an application that will be released every spring. Once applications are submitted, the current executive board will decide who will fill the vacancies.

Section 3. If, for some reason, the executive board cannot come to a conclusion, a poll will be sent out with the candidates names, and the general members may vote by simple majority.

Article VII. Meetings

Section 1. Meetings will be held bi-weekly on the day chosen by the exec board (subject to change from year to year) throughout the entire year. Meetings and events will be advertised through social media, emails, posters, GroupMe, and stations set around campus.

Section 2. The President and Vice-President have the authority to call meetings. The president, vice president, and the design/technology coordinator will set the agenda for the meetings.

Section 3. In order to keep track of meeting attendance, there will be a poll taken and recorded by the Secretary for every meeting.

Article VIII. Advisor

Section 1. The role of the faculty advisor is to support and promote the club in its activities, as well as provide guidance.

Section 2. Faculty advisors are not required to attend general meetings, but are encouraged. They must, however, meet with the executive board at least once a semester and be willing to answer emails whenever questions arise.

Section 3. Faculty advisors do not have to be from a specific department, but it is encouraged that they have at least an interest in science, as this is a science-based club.

Article IX. Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article X. Dues and Budget

Section 1. Dues shall be determined by the cost of t-shirts and other member requirements and may be subject to change. They will be collected once a year in the fall semester or whenever a new member joins.

Article XI. Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XII. Amendments

Amendments shall be determined by a simple majority at a regularly scheduled meeting of the organization. Any full member* of the club can propose an amendment.

*A full member is one that has paid their dues and has met the attendance requirements.

Article XIII. Programs Involving Children

This organization, when working with children will be aware of and abide by the University's Programs Involving Children (PIC) Policy.