

Staff Council Meeting Minutes for September 10, 2004

Submitted by Gail Daggett, September 21, 2004

Present: Tara Halbrook, Kathleen Mills, Cheryl Little, Cathy Archer, Anna Chaplin, Ruby Hendrix, Kim Maxwell, Brenda Austin, Tina Papillon, Lu Ann Name, Terri Hellmann, Diana Goodnight, Eva Howe, Marsha Shaw, Anna Kiser, Gail Daggett, Linda Bielewicz

President's Report

- Introduction of new staff members, Brenda Austin – 21st Century; Tina Papillon – 21st Century; and Gail Daggett – Alumni Relations/External Relations.
- Two \$500.00 Scholarships for Staff Council Students – were established last spring. The recipients for this academic year are: Marsha Shaw and Kimberly Maxwell.
- Commemorative plaque honoring service to IUK for Those Staff Council members retiring or leaving the university after 10 or more years
- IU Frames were purchased and presented (last year) to Staff Council Graduates
- Flags and pin sets – sell the surplus from last year at \$5.00 each - Tara will find out how many we have left.

Updates

- Silent Wreath Auction – Cathy Archer is Chair of the wreath auction, which will be October 4, 2004. At this time, the location of the wreaths is in the Library. Staff Council unanimously voted to purchase the wreaths at \$7.00 for grapevine and \$5.00 for evergreen. There will be a two week time limit for payment and pickup of wreaths after the auction. The minimum bid for each wreath will be \$25.00. At present we have 26 wreaths being sponsored by departments or individuals.
- Arts and Craft Show – November 6th, from 9:00 a.m. to 3:00 p.m./Tara Halbrook, Chair; Anna Chaplin, Co-chair. Vendors will set up on Friday, November 5th, between 5:30 and 9:00. Booth spaces are \$35.00 without a table and \$40.00 with a table. At this time, all but 7 booths have been rented. Tara asked that volunteers on the 6th be here at 7 a.m. Anna Chaplin will get signs advertising the event from Coca-Cola, Terri Hellmann will do flyers and will promote the event in the Messenger, and any information for the media will be given to Mary Ellen Stephenson.

A motion was passed to increase next year's booth space to \$50 with or without a table, and tables will be provided on a first-come, first-serve basis.

Treasurer's Report – Cheryl Little reports that the Endowed Account has a balance of \$9600, estimated interest is \$454, and the most recent expenditure from the Operating Account was the floral arrangement sent to Cheryl Phillips and her family. A thank you card from Cheryl's family was passed around the room for everyone to read.

Cheryl did not have the Operating Account total at this time.

Comments/Suggestions

- **Fund Raiser Ideas for Spring Semester** – Suggestions were made to provide flowers or balloons and boxes of candy to sell for Valentine's Day.
- A car wash was also suggested.
- A motion was approved to have Hacienda furnish us with coupons to hand out at the Welcome Center and/or Commons, which will give us a percentage of any money spent on a specific date. A definite date and time have not yet been set.

Anyone interested in ordering a Staff Council shirt, please contact Anna. The polo style Jerzee Cotton Pique (two button) shirts come in Crimson or Cream.

Women's /short sleeves - \$14.5 or Long sleeves- \$17.00

Men's/short sleeves - \$15.50 or long sleeves - \$18.00

Price includes embroidered logo.

***New Staff Council members will receive their shirts free of charge.**

The meeting was adjourned at 10:05 a.m.