

FACULTY SENATE MINUTES

August 26, 1992

3:00 pm

HUESTON WOODS LODGE

Presiding: Charlie Nelms

Present: Acton, K.; Baker, L.; Baker, D.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakey, G.; Boley, P.; Bosnoyan, E.; Browne, C.; Chandler David; Chandler, Dianne; Chang, V.; Chimenti, P.; Dalphin, J.; Dempsey, K.; Englert, L.; Fell, M.; Fisher, H.; Fitzgerald, E.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Hertzog, R.; Hughes, P.; Kauffman, J.; Kelly, T.; Kotnick, K.; Lafuze, J.; LaRue, S.; Lemmons, P.; Mahank, M.; Merrill, H.; Morelli, M.; Nelms, C.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Pennington, S.; Rankin, S.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Shapiro, S.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Yanos, S.

I. Call To Order

The meeting was called to order at 3:05 pm by Chancellor Nelms.

II. Approval of Minutes

Paul Barton-Kriese moved to accept the minutes of the April 28, 1992 meeting. Mary Fell seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. The Executive Secretary thanked faculty for electing him to the position.

B. There were two requests for voting privileges, David Silberstein and Belinda Wyss.

C. The Executive Secretary would like to find some way to streamline Senate meetings. Some suggestions included discussing issues in Standing Committees and setting time limits on discussion during Senate meetings.

IV. Nominating Committee - Joe Blake

A. Joe Blake introduced the members of the Nominating Committee, George Blakey and Joan Lafuze. He then explained, briefly, the criteria used by the committee to select the slates.

B. The slate of nominees for the AAA Committee was presented: Ed Fitzgerald, Chris Riggle, Neil Sabine, Karen Shepherd, David Silberstein, Ann Szopa, and Marilyn Watkins. Walter Wagor moved the nominations be closed. Larry Englert seconded. The slate was elected.

C. The slate of nominees for Curriculum Committee was presented: Paul Barton-Kriese, George Blakey, Peg Branstrator, Carol Browne, Jackie Rogers, Sylvia Rule, and Rob Tolley. Walter Wagor moved the nominations be closed. Tom Osgood seconded. The slate was elected.

D. The slate of nominees for Faculty Affairs was presented: Lora Baldwin, Joe Blake, Kris Dhawale, Larry Englert, Joe Martin, Tom Osgood, Susan Shapiro and Joan Lafuze, ex officio. Walter Wagor moved to close the nominations. Larry Englert seconded. The slate was elected.

V. Standing Committees

AAA - Walter Wagor for Judith Roman-Royer

There were three student grade appeals received and all three were denied. Since these appeals involved several lengthy meetings, a memo was sent to Vice Chancellor Dalphin recommending some additions to the policy for handling student grade appeals. A meeting of the 1991-92 AAA will be held August 27 to hear probation appeals for reinstatement of those students wishing to enroll in fall classes.

Budgetary Affairs - Walter Wagor

The committee met in late May in anticipation of the biennial budget preparation to be held later in the summer. A list of recommendations for two categories of expected new funds, quality improvements and enrollment change dollars, was submitted.

Curriculum Committee - David Chandler

No Report

Faculty Affairs - Larry Englert

No Report

VI. Chancellor's Business - Charlie Nelms

A. There are two new trustee on the Board: P.A. Mack and Ray Richardson. They will be at IU East on September 9th for an orientation and will meet with the Executive Secretary of Faculty Senate, the President of Student Government and the Executive Council.

B. On September 11th Dick Wood will host a meeting for the members of our legislative delegation and some members of the Indiana Commission for Higher Education to discuss higher education in east central Indiana.

C. Minority Attainment Conference in Kokomo on September 11-13.

D. At their August 21st meeting the Higher Education Commission approved the classroom/office building at IU East. A request for funding authority has been submitted and it is anticipated to be approved this fall. The Trustees will meet with architects September 25 - 26 to review schematics.

E. Culture Diversity meeting sponsored by IU East, Earlham and Ivy Tech September 18.

F. The 1993-95 budget has been submitted. It was suggested that faculty write personal letters to legislators in support of the budget requests. Paul Barton-Kriese, Henry Merrill, Eleanor Turk, Mike Morelli and Ashton Veramallay volunteered to write.

G. The Chancellor briefly reviewed some of the health care proposals.

H. The Chancellor suggested that everyone be very careful to use good customer service skills since there are more students than we can serve in a qualitative way and many students are easily frustrated.

I. Work continues on the Mikesell Plaza with an anticipated completion date in mid October. Chancellor Nelms also announced plans for a Greenbelt and community flower gardens at the edge of IUE property and I-70.

VII. Academic Affairs - John Dalphin

A. Names of Honorary Degree candidates should be submitted to the Vice Chancellor within the next two weeks.

B. Multicultural Issues in the Classroom workshop sponsored jointly by IUE IVTC and Earlham will be the afternoon of September 18th. Faculty members wishing to be facilitators should make arrangements with the Vice Chancellor to attend the September 11-13 meeting in Kokomo.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. There was discussion about Senate meeting times. Walter Wagor suggested the meetings begin at 8:30 to allow completion by the 10:30 class time slot. Joan Lafuze moved to set Senate meetings on the first Tuesday of the month from 9:00-10:30 am. Joe Blake seconded. Motion passed. Eleanor Turk suggested having open meeting times on alternate Tuesdays.

XII. New Business

A. Dianne Chandler explained proposed healthcare changes. The Board of Trustees will vote on them at its September meeting. Proposals include: elimination of \$150 deductible; subsidy to employees making less than \$20,000; increase maximum out of pocket co-payment from \$700 to \$1,000 per year; a separate \$50 deductible for emergency room visits; reduce prescription costs by use of approved generics; restructure eligibility requirements for organ transplant coverage; and establish separate premium structure for retirees. Dianne is planning a Health Fair on November 2, to explain the new policies.

XIII. Announcements

A. Robert Hertzog said the Lodge food and beverage facilities would be open and available for IUE faculty.

B. Larry Baker had several announcements regarding student services and fall enrollment figures. New ID cards for students, faculty and staff will be available in September. The admission rate is 28% above last year, with an 11% increase in enrolled students. There are more full time students. Every student who went through the process has received financial aid. Kim Kotnick is a new counselor in Student Services. There will be an all campus picnic on September 1.

C. Walter Wagor asked if the Calendar Committee had a report. No representative of that committee was available. David Fulton moved that the Calendar Committee be asked to report at the October meeting. Joe Blake seconded. Discussion. George Blakey called the question. Motion passed.

D. Dianne Chandler announced there will be a new faculty orientation on Friday, August 28, at 9:00am.

XIII. Adjournment

Paul Barton-Kriese moved to adjourn. T.J. Rivard seconded. Meeting adjourned at 4:10 pm.

FACULTY SENATE MINUTES

October 6, 1992

9:00 am

Room 132

Presiding: Charlie Nelms

Present: Acton, K.; Alenskis, B.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Bickel, J.; Blake, J.; Blakey, G.; Boley, P.; Branstrator, P.; Browne, C.; Carter, R.; Chandler David; Chandler, Dianne; Chang, V; Chimenti, P.; Dalphin, J.; Englert, L.; Fitzgerald, E.; Foos, M.; Fulton, D.; Gallo, E.; Harp, T.; Hertzog, R.; Hughes, P.; Kauffman, J.; Kinnett, B.; Lafuze, J.; Mahank, M.; Martin, J.; McCarty, J.; Merrill, H.; Morelli, M.; Morse, M.; Moyer, T.; Nelms, C.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rule, S.; Sabine, N.; Schiferl, K.; Shapiro, S.; Shepherd, K.; Silberstein, D.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Willis, L.; Worpenberg, B.; Yanos, S.

I. Call To Order

Due to the Chancellor's delayed arrival the meeting was called to order at 9:07 am by Vice Chancellor Dalphin.

II. Approval of Minutes

David Chandler moved to accept the minutes of the August 26, 1992 meeting. T.J. Rivard seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Ted Moyer will be the Ex Officio member from Purdue Statewide Technology Programs.

B. Bebe Kinnett has requested voting privileges. Request granted.

C. Volunteers are needed to serve on the Student Code of Ethics Committee. Interested faculty should let Bob Hertzog know.

D. The Executive Secretary received a letter from the President's office regarding a review of a study of how college affects students. Some of the conclusions included, that social activities and effective teaching enhance the college experience, and it makes little difference in earning power where a student goes to college. Copies can be obtained from Bob Hertzog.

E. Fringe Benefits - Dianne Chandler and Joan Lafuze

Joan Lafuze reported on the UFC teleconference meeting on September 22nd which responded to proposed changes in benefits and included a change in the proposed deductible of \$400 per person to \$300 per person.

Dianne Chandler listed the final changes as approved by the Board of Trustees: \$300, \$500, \$900 deductible per person (double for family) which means everyone will have to re-enroll during the month of November; subsidy for employees making less than \$16,328; out of pocket maximum raised from \$700 to \$1,000 per participant; \$50 hospital emergency room deductible unless admitted to the hospital; a \$15 co-payment for all Hooks mail order prescriptions and generics required; organ transplant insurance is now in the health plan only; a separate payment plan for retirees under 65 and over 65.

Dianne Chandler is organizing a Health Benefit Fair on Monday, November 2, 1992. In addition to representatives from various areas of health services, flu shots will be available for \$5.00. Further information will be distributed.

F. Nominating Committee - Joe Blake

a. The Committee received nominations for three adjunct instructors to be voting representatives to Faculty Senate. They are: Mike Petty, NSM; Twyla Harp, HFA; and Glenn Eichel, BSS.

b. The nominees for Budgetary Affairs Committee were presented: Lora Baldwin, LRC; Joe Blake, BSS; Kris Dhawale, NSM; Tish Kelly, Nursing; Mary Ann Morse, Education; T.J. Rivard, HFA; Ashton Veramallay, BEST. Walter Wagor moved to accept the slate, David Silberstein seconded. The slate was approved.

c. The list of Tenured and Tenure-track faculty eligible for the P & T Committee was presented. The requirements for composition of the committee were explained. A written ballot was conducted. The two Tenured faculty selected were George Blakey and Jane Vincent. The Tenure-track faculty member elected was Ann Szopa.

d. The list of Tenured faculty eligible for Faculty Review Board was presented. A written ballot was conducted. Eleanor Turk, Carol Browne and Tom Osgood were elected.

G. The Executive Secretary received a request from Kris Dhawale to hold Senate meetings at 8:30 am on Tuesdays since he has a class at 9:00 am and cannot attend the meetings. Robert Hertzog moved to have Senate meetings at 8:30 am on the first Tuesday of the month. Ron Carter seconded. Motion passed.

IV. Student Government - Larry Willis

A. Student recommendations to campus committees have been forwarded to the Chancellor.

B. The revised SGA Constitution has been forwarded to the Student Life Committee for changes and ratification.

C. Election for Student Senate will be held October 13-20, 1992.

D. The Student Government Association has tabled the "Into the Streets" program to collect more information.

E. Names of 27 prospective SGA members were received during the Organizational Fair.

F. A committee is being formed to study the child care issue.

V. Standing Committees

AAA - Karen Shepherd

The Committee reviewed 9 student suspension appeals and all students were reinstated with restrictions. Chancellor Nelms asked Larry Baker and John Dalphin to set up a process to monitor reinstated student performance.

Budgetary Affairs -

No Report

Curriculum Committee -

No Report

Faculty Affairs - Lora Baldwin

A permanent meeting time at 3:15 pm on Wednesdays has been established. Some areas the Committee will be reviewing include: clarifying Senate voting membership; the election of Senate Executive Secretary in December to allow time for a training period before taking office in May; P & T concerns and issues; Senate voting rights and membership; parking situation.

VI. Chancellor's Business - Charlie Nelms

A. The Chancellor will appear before the State Budget Committee for 7 minutes this afternoon to explain the need for increased support for IUE. The Chancellor encouraged everyone to vote and to communicate with their elected officials the need for support for IUE.

B. The University Budget request has been submitted to the Higher Education Commission.

C. David Fulton reviewed the IUE request for 1993-95 operating appropriation submitted to the General Assembly. The highest priority item is adjustment to base amount. The second level priority is maintenance expenditures. The third priority is quality improvement items including teaching effectiveness, instructional outreach, and retention initiatives. The total is 40% above what is budgeted now. The Chancellor explained that IUE needs operating dollars rather than capital dollars. In regard to the instructional outreach facet, George Blakey asked if there had ever been a campuswide discussion about the program in Connersville. John Dalphin explained the sessions added were due to need.

D. Michael Foos and Bette Davenport will head the 1992 United Way campaign.

E. The changes in the health care program are only the first of many as the University tries to make the program more cost effective.

F. Calendar Committee - Tom Osgood explained that a survey was distributed to get input for the calendar after Fall 1993. Tom Osgood moved to accept the Fall 1993 calendar as distributed with Senate minutes. Larry Englert seconded. Motion passed. The calendar for Spring 1994 will be presented at the November meeting.

G. The John Hasse concert and dedication of the renovated library area on October 1, was a big success and the Chancellor thanked all who attended.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor thanked all participants and facilitators who attended the multicultural event on September 18th. A questionnaire will be distributed to get additional input and ideas for another workshop in the spring.

B. Advising assignments and vouchers should be available today.

C. The purpose of Executive Session to have confidential discussions was explained. The Vice Chancellor then moved that Senate go into Executive Session to consider Honorary Degree candidates. Larry Englert seconded. Motion passed. Senate went into Executive Session.

John Dalphin moved to come out of Executive Session.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

A. Student and Staff ID cards are available in the Student Activities Office.

B. A report on enrollment growth for the 6 year period from 1987 to 1992 was presented. Overall growth for the period was 54% with a 88% increase in full time students. The growth for 1991-92 was 9.7%.

There was some discussion on an enrollment cap. It was explained that a cap might not necessarily be a number, but rather a range or percent of growth.

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

XIII. Announcements

A. Eleanor Turk has the list of people who will be at Indiana University through the Institute for Advanced Studies program. Faculty interested in having them visit a class at IU East should contact Eleanor Turk.

B. Tom Osgood is holding IU Cares training sessions. Requests should be made directly to him.

C. John Dalphin announced that Jane Vincent has successfully defended her dissertation.

D. Walter Wagor announced that the faculty workshop on P & T has been reactivated. Further information will be available soon.

E. Dianne Chandler will be accepting nominations for the George W. Pinell Award for Service.

F. Pat Chimenti announced PERC will sponsor a workshop on cultural influences in substance abuse on October 27, 1992, in Vivian Auditorium from 8:30 am - 3:00 pm.

G. Bebe Kinnett said there will be an Employer Forum on October 26, from 6:30-8:00 pm in Vivian Auditorium.

H. T.J. Rivard asked that the Budgetary Affairs Committee stay for a brief meeting after Senate.

XIII. Adjournment

Joe Blake moved to adjourn. Meeting adjourned at 10:45 am.

FACULTY SENATE MINUTES

November 3, 1992

8:30 am

Room 132

Presiding: John Dalphin

Present: Acton, K.; Baker, L.; Baldwin, L.; Bickel, J.; Blakey, G.; Bosnoyan, E.; Branstrator, P.; Browne, C.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, V.; Chimenti, P.; Dalphin, J.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Harp, T.; Hertzog, R.; Kauffman, J.; Lafuze, J.; Mahank, M.; Merrill, H.; Morse, M.; Moyer, T.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rivard, T.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Silberstein, D.; Stafford, C.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Williamson, T.; Yanos, S.

I. Call To Order

Chancellor Nelms was out of town on an NCA visit in Michigan. The meeting was called to order at 8:40 am by Vice Chancellor Dalphin.

II. Approval of Minutes

Due to the lack of a quorum the Minutes of the October 6, 1992 meeting could not be approved.

III. Executive Secretary's Business - Robert Hertzog

A. Jesse Dansby wanted to announce a workshop on Friday, November 13, sponsored jointly by UDIV and the Affirmative Action Committee, entitled "Enhancing Student Success Through a Comprehensive Program." Laverne Sutton, Director of Minority Student Affairs at the IU School of Nursing, will conduct the workshop.

B. The University Operations Cabinet endorsed changes in the health care plan.

C. The UFC circulated a draft of the conflict of interest policy. Anyone interested in reviewing the policy can obtain the copy from Robert Hertzog. The policy requires the approval of Chancellors and President Ehrlich.

IV. Student Government - Larry Willis

No Report

V. Standing Committees

AAA - Karen Shepherd

No Report

Budgetary Affairs - T.J. Rivard

- A. The Summer salary cap will be discussed at upcoming meetings.
- B. The faculty salary policy will also be discussed. Open Committee meetings are held on Mondays at 2:00, and Thursdays at 3:00, alternating weeks .

Curriculum Committee - Rob Tolley

- A. The Committee meets on alternate Wednesdays at 2:00.
- B. The committee is discussing an international studies minor.
- C. The Committee brought to Senate, moved and seconded, a proposal for a degree, Minor in History. Due to the lack of a quorum no vote was taken.

Faculty Affairs - Lora Baldwin

- A. Regular meeting time is Wednesday at 3:15 pm in the Administrative Conference Room. Agendas are posted.
- B. The UFC had an election on by-laws.
- C. The Committee is examining P & T procedures.
- D. The Executive Secretary has asked the committee to consider ways to streamline Senate meetings.
- E. Proposed forms for Petition for Voting Rights in Faculty Senate were distributed. There was discussion of criteria for votingrights and changes in the form. George Blakey moved to table. Walter Wagor seconded.
- F. The Committee brought to Senate, moved and seconded, an Amendment to the Constitution regarding election of the Executive Secretary of Faculty Senate. The Amendment would hold the election of the new Executive Secretary in February, so that there would be a transition/training period while the previous Secretary completed the term. There was discussion about rationale and benefits of the change, release time for meetings, and clarification of language. Since no vote could be taken due to the lack of a quorum it was suggested that the Amendment be redrafted.
- G. The Committee brought to Senate for discussion only, the document to Clarify Voting Membership in Faculty Senate. Discussion covered general voting, voting for specific items, a Faculty Senate vs. a Campus Senate, and structural changes. George Blakey moved that non-binding straw vote be taken to send the issue back to Faculty Affairs

Committee for further review of the larger issue of a representative or democratic senate and the voting constituencies involved. Passed.

Nominating Committee-George Blakey

An ineligible candidate was elected to Faculty Review Board at the October 6th meeting. A second election was conducted. The members of the Faculty Review Board are Joan Fopma-Loy, Tom Osgood, and Eleanor Turk.

VI. Chancellor's Business - John Dalphin

A. The Building III design process is continuing. The exterior design is not yet finalized. The Chancellor would like to have the process completed by the end of November.

B. Mike Foos reported that the United Way campaign had not reached its goal and encouraged everyone to participate.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor gave an update on the IVTC cooperation. The 30 hour transfer requirement is a major factor of concern. A coordinating committee has been formed between IVTC and IUE to look into areas of cooperation and coordination and IUE Divisions are encouraged to talk with the counterparts at IVTC regarding curricular movement. Chancellor Nelms attended a meeting with IVTC personnel, representatives from the Commission and Board of Trustees in Indianapolis. IVTC wants to become a community college and it was agreed that IVTC courses be upgraded where possible. However, it will be up to IUE faculty, following Academic Affairs guidelines, to determine which courses will transfer. The Chancellor said that IVTC instructors should have at least a Masters degree in the discipline; and the content gap between where IVTC and IUE courses end must be removed. These two items must be resolved before courses can be considered for transfer to IUE. It was agreed that both institutions will lobby for funds to implement the IIM degree and to upgrade the IVTC Business curriculum. Carol Browne commented that the IVTC articulation in Early Childhood met the guidelines for the initial two years, then the qualifications of instructors declined and there is no way to check.

B. IU East and Hayes Arboretum are working on an agreement for environmental education collaboration. A committee will be established to report to the Chancellor and the President of the Hayes Research Foundation.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. The Calendar Committee - Tom Osgood

A draft of the proposed 3 year calendar (93-96) reflecting results of the calendar survey was distributed for discussion. Some of the changes include; start classes on Monday before Labor Day; no classes on Election Day (Tuesday) and the day before Thanksgiving (Wednesday); Spring Break moved 2 weeks later; 7 week classes will not overlap. A vote will be held in December.

B. David Silberstein reported that Early Registration is this week. New Student Orientation will be November 20th.

XII. New Business

XIII. Announcements

A. Dianne Chandler reminded faculty that changes in health plans need to be done in November. Tax Saver Enrollment must also be completed in November. There is also a new Supplemental Life Insurance plan this year.

The pay date will be January 4, 1993.

B. Walter Wagor announced that a P & T Fall workshop will be held on Friday, November 13, from 10:00-12:00 in room 139, Whitewater Hall. Associate Professors and tenure track faculty are encouraged to attend to find out about dossier preparation.

C. Henry Merrill announced Susan Shapiro will present a workshop on Friday, November 6th, from 8:30-12:00 entitled "Sensory Decline in Older Adults."

D. Henry Merrill reported a new collaboration between IUE and IVTC named Alliance for Workforce Development. It will provide business training and is developed through the United Way of Whitewater Valley. One fulltime and one part-time person will be hired.

E. Mary Fell announced that Emily Rhoades Johnson will be signing books at Hayes Arboretum on Saturday, November 7.

F. As part of the IU East Reading Series, T.J. Rivard said Yusef Komunyakaa will present a poetry reading on Friday, December 4 at 7:30 pm.

XIV. Adjournment

Meeting adjourned at 10:15 am.

FACULTY SENATE MINUTES

December 1, 1992

8:30 am

Room 132

Presiding: Charlie Nelms

Present: Acton, K.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Bickel, J.; Blakey, G.; Boley, P.; Bosnoyan, E.; Browne, C.; Branstrator, P.; Carter, R.; Chandler David; Chandler, Dianne; Chang, V; Chimenti, P.; Dalphin, J.; Davenport, B.; Dhawale, K.; Englert, L.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Gallo, E.; Harp, T.; Hertzog, R.; Hughes, P.; Kauffman, J.; Kinnett, B.; Lafuze, J.; Lemmons, P.; Martin, J.; McCarty, J.; Merrill, H.; Morse, M.; Nelms, C.; Nwobodo, P.; Osborne, R.; Osgood, T.; Oziri, N.; Rankin, S.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, T.; Silberstein, D.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Willis, L.; Worpenberg, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:40 am by Chancellor Nelms.

II. Approval of Minutes

David Chandler moved to accept the minutes of the November 3, 1992 meeting.
Seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Bloomington Faculty Council has passed an amendment to the Handbook regarding P & T, allowing a balance in all 3 areas of the dossier instead of excellence in one area for promotion. The amendment is being considered by the University Faculty Council. Joan Lafuze noted the change is not university-wide, but suggested that IUE faculty consider the impact. Since the proposed change references the 1988 edition of the Handbook and the most recent edition of the Handbook is 1992, Joan Lafuze will try to clarify and report back in January.

B. The Affirmative Action Committee of UFC has proposed including sexual orientation in the Affirmative Action/Equal Opportunity policy.

C. Tom Osgood distributed the proposed calendar for Spring 1994-through 1996 and moved for its adoption. Larry Englert seconded. Motion passed unanimously.

D. Robert Hertzog asked for a volunteer to serve as Parliamentarian for Faculty Senate.

IV. Student Government - Larry Willis

A. Student Government Association thanked those persons responsible for extending the library and computer room hours.

B. The Thanksgiving dinner sponsored by Student Government was a big success.

C. Student Government is considering sponsoring a Wernle Home child for Christmas.

V. Standing Committees

AAA - Karen Shepherd

No Report

Budgetary Affairs - T.J. Rivard

A. The Committee has been looking into the Summer Salary cap and made a recommendation for eventually lifting the cap. A three phase plan for raising summer salaries was proposed. IU East is the only campus to have a cap. David Fulton and John Kauffman recommended preparing for the increase as the cap could be lifted beginning Summer 1994. Projected budgetary increases were discussed.

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a degree proposal for a Minor in History. Motion passed.

B. The Curriculum Committee brought to Senate, moved and seconded, a degree proposal for an Interdisciplinary Minor in International Studies. Motion passed. This action becomes effective immediately and the information will be made available for students. George Blakey pointed out that HFA included an assessment component in both minors. The question was asked about who takes possession of the portfolios after evaluation. John Dalphin said samples would be kept for future accreditation bodies.

Faculty Affairs - Lora Baldwin

A. A survey on Senate Constituency was distributed to voting members of Senate. The results indicated 5 separate issues of concern: meeting time; quorum definition; dealing with voting rights; should Senate be a representative body; content of Senate.

B. There was discussion on the parking situation. Faculty Affairs recommended forming an Ad Hoc committee to assess the problems. The Chancellor suggested that the Physical Facilities Committee look into the situation and report back. Various options, such as zoned lots or individual reserved spaces, additional lots and costs were discussed.

VI. Chancellor's Business - Charlie Nelms

A. The key issues for the next biennium include: the increasing cost of education; student retention; faculty productivity (research& teaching); University efficiency; transferability of IVTC credits.

B. Some topics which may generate legislative discussion or action impacting the IU system include: Tuition caps, missions of regional campuses, and distance education.

C. The transfer of IVTC courses. If courses are to be transferred to IUE, there should be a list of criteria and requirements for teaching the course.

D. Chancellor Nelms will meet with University architects on Thursday, December 3rd.

E. There will be a cookie baking contest in connection with the Pre-Holiday Gathering on December 12.

VII. Academic Affairs - John Dalphin

A. Assessment update - There will be an NCA focus visit in 1996-97 to evaluate the progress on assessment of student academic achievement; the progress on strategic planning; the status of current Bachelor degree programs. AAC will be focusing on assessment. There is a need for all faculty to become involved in assessment, for academic units to define the tools to be used, and use the results in order to make refinement in programs. The University Academic Cabinet is also focusing on assessment.

B. The tentative list of December graduates was distributed for approval. Ron Carter moved to accept the list. Paul Barton-Kriese seconded. The list was approved.

C. Vice Chancellor Dalphin announced that Ashton Veramallay had been elected President of the Indiana Academy of Social Science.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. Carol Browne asked Sandy Lingle investigate how the new regulations/fees at Morrison Reeves Library will effect IUE students' use of the facility. It was suggested that the Library Committee would be the appropriate body to check on the arrangement.

XII. New Business

XIII. Announcements

A. The new staff person in Student Support, Nnamdi Oziri , was introduced by Vice Chancellor Baker.

B. T.J. Rivard said the poetry reading of Yusef Komunyakaa has been changed from December 4th to December 2nd.

XIII. Adjournment

Larry Englert moved to adjourn. Ashton Veramallay seconded. Meeting adjourned at 10:15 am.

FACULTY SENATE MINUTES

January 12, 1993

8:30 am

Room 132

Presiding: Charlie Nelms

Present: Acton, K.; Alenskis, B.; Backmeyer, G.; Baker, L.; Baldwin, L.; Blakey, G.; Boley, P.; Browne, B.; Browne, C.; Carter, R.; Chandler David; Chandler, Dianne; Dalphin, J.; Davenport, B.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Hertzog, R.; Hufford, L.; Kauffman, J.; Kinnett, B.; Lafuze, J.; Mahank, M.; McCarty, J.; Merrill, H.; Morse, M.; Nelms, C.; Nwobodo, P.; Osborne, R.; Petty, M.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Schiferl, K.; Shapiro, S.; Shepherd, K.; Spencer, S.; Tolley, R.; Veramallay, A.; Walter, E.; Watkins, M.; Weber, G.; Williamson, T.; Wyss, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:35 am by Chancellor Nelms.

II. Approval of Minutes

Robert Hertzog asked to change the word "requiring" to "allowing" in Sec. III., A., first sentence, in the December 1, 1993 Minutes. Larry Englert moved to accept the minutes of the December 1, 1992 meeting as corrected. T.J. Rivard seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Sylvia Rule reported on the Morrison Reeves Library card policy and how it might affect IUE students. Due to recent changes, library access is limited to those persons within the Morrison Reeves taxing district. Students can check out books with a current picture ID, but faculty living outside the district cannot. A PLAC card must be purchased for library use. This practice is in effect at several libraries in the state.

B. Robert Hertzog would like to have names of persons interested in attending a "Partnership for Statewide Education" meeting to be held January 29, 1993, at IUPUI. The meeting will focus on distance education and the 30 hour IVTC credit transfer.

C. The B.F.C. proposal for balance case in P and T

D. Robert Hertzog said an IUE faculty member is eligible to serve on the Fringe Benefits Committee in Bloomington. Chancellor Nelms urged interested faculty to volunteer to represent IUE on this important committee.

E. The Spring 1993 Faculty Senate meeting schedule was presented. Larry Englert moved to approve the schedule. Mike Foos seconded. Schedule approved.

F. A resolution to limit extended reports in Faculty Senate, unless approved by the Agenda Committee, was distributed. Passed.

IV. Student Government - Larry Willis

No Report

V. Standing Committees

AAA - Karen Shepherd

There were 48 students suspended after Fall semester. The Committee received 15 appeals and all those students were reinstated with specific restrictions. The Committee will work with Student Development and Academic Affairs to monitor and evaluate reinstated student progress.

Budgetary Affairs - T.J. Rivard

A. The results of the survey on summer salary cap have been reviewed. The Committee brought to Senate, moved and seconded, a proposal to remove the cap on summer salaries through a three phase process as long as it remains a priority of the faculty. Motion passed.

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a change in the number of credit hours for Biology B364, from 5 fixed to 3 to 5 credit hours variable. Motion passed.

B. Curriculum Committee brought as an information item only, the new course, PSY P450, Human Factors, offered by the Psychology Department.

Faculty Affairs - Lora Baldwin

A. Joan Lafuze has scheduled 3 times to meet with faculty to discuss the balance case for P & T. The meetings will be: January 18, 11:00-12:00, in the Alumni Conference Room; January 19, 11:00-12:00, and January 20, 5:15-5:45, both in the Administrative Conference Room.

B. Faculty Affairs brought to Senate, moved and seconded, the revised Constitutional Amendment regarding election of the Executive Secretary for Faculty Senate. George Blakey noted that a Constitutional Amendment change requires a two-thirds vote of total voting members and recommended a vote by mail be conducted. A mail ballot will be distributed.

VI. Chancellor's Business - Charlie Nelms

A. Kurt Acton, Chair, Division of Education introduced Eileen Walter, the new Reading/Language Arts Professor. Larry Englert, Chair, BEST Division, introduced Stan Spencer, the new Professor of Marketing/Management.

B. The Nursing Division will receive a check for \$50,000 from Reid Hospital to support the Nursing program.

C. Although not official, the preliminary word is that IUE will receive a Lilly grant for Minority Enhancement.

D. IU East will be in the Alumni Magazine wrap-around.

E. President Ehrlich's January letter, "President's Partners," features IUE.

F. Chancellor Nelms will begin a Mini-Sabbatical on January 19, as a scholar in residence at the Center on Philanthropy on the IUPUI campus. The Chancellor will be at IU East on Mondays.

G. The Board of Trustees have given the approval to get bids for the new building. The Board will then have to approve the bids.

VII. Academic Affairs - John Dalphin

A. Vice Chancellor Dalphin reminded faculty that nominations for the FACET program are due on Friday, January 15.

B. March 1 is the deadline for applications for inter campus research grants.

C. WCTV and IU East have agreed on a cable TV hook up in the third building which would facilitate TV courses in the future.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

XIII. Announcements

A. There will be a Writing Across the Curriculum meeting at IU East on March 19.

XIV. Adjournment

Larry Englert moved to adjourn. Ron Carter seconded. Meeting adjourned at 9:15 am.

FACULTY SENATE MINUTES

February 2, 1993

8:30 am

Room 132

Presiding: John Dalphin

Present: Acton, K.; Adams, L.; Backmeyer, G.; Barton-Kriese, P.; Baker, L.; Baldwin, L.; Bergen, M.; Bickel, J.; Blakey, G.; Branstrator, P.; Browne, B.; Chandler David; Chandler, Dianne; Dalphin, J.; Davenport, B.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Fulton, D.; Gallo, E.; Hertzog, R.; Hufford, L.; Hughes, P.; Kauffman, J.; Kinnett, B.; Lafuze, J.; Lemmons, P.; Mahank, M.; Martin, J.; McCarty, J.; Merrill, H.; Morse, M.; Moyer, T.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Schiferl, K.; Shapiro, S.; Shepherd, K.; Spencer, S.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Walter, E.; Watkins, M.; Weber, G.; Williamson, T.; Worpenberg, W.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:40 am by Vice Chancellor Dalphin.

II. Approval of Minutes

Larry Englert moved to accept the minutes of the January 12, 1993 meeting Tom Osgood seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Bill Worpenberg will be the IU East representative to the Fringe Benefits Committee of UFC.

B. Several IU East faculty attended the Partnership for Statewide Education meeting at IUPUI on January 29, 1993. George Blakey reported that representatives from all state universities attended. The State Legislature and the Commission for Higher Education have mandated the 30 hours (10 courses) transferability of course credit from IVTC and the accessibility of distance education. Discussion groups in the areas of the 10 courses met to review distance education programs in place and proposals of new programs. Larry Englert participated in discussions with the computer group. He reported that the Commission plan would shift money from the IHETS program to the universities. The universities seem to prefer the IHETS program. Also, it was noted that IVTC has decided to stay away from distance education, preferring to focus on developing the 30 hour credit transfer. Lynn Hufford said that no survey has been done on the number of persons who would be interested in or use the courses offered. Randall Osborne asked how the 30 transfer hours and distance came together and who would have control over the content of courses.

C. Bette Davenport distributed information about IU East Radio Days to be broadcast by WKBV from the lobby on Tuesday, February 9, from 6:00am until 6:00pm. Proceeds go to the Alumni Scholarship Fund.

Also, the Mini University will be held on Saturday, February 20.

D. Susan Yanos, representative to the inter campus Writing Across the Curriculum Committee, announced that a conference would be held at IUE on Friday, March 19. She asked faculty for their input regarding writing in various classes, how it might differ in the disciplines, problems faculty are having and designing assignments.

IV. Student Government - Larry Willis

No Report

V. Standing Committees

AAA - Karen Shepherd

There were 3 more appeal requests and two were reinstated on a limited basis. The committee urged advisors to talk with students about the FX policy.

Budgetary Affairs - T.J. Rivard

A. The Budget Hearings will be March 11 and 12. A survey of budgetary preferences will be distributed to faculty soon.

Curriculum Committee - Rob Tolley

A. The committee brought to Senate, as information items, two courses from the Master Course List ; S205 Introduction to Speech Communication and B309 Cooperative Work Experience in Psychology.

B. The committee has been working on degree requirement format in the Bulletin. Since some of the information in the Bulletin is inaccurate or confusing the committee has taken the responsibility to review the Bulletin and address concerns.

Faculty Affairs - Lora Baldwin

A. Even though 95% of the ballots returned favored the change in election of the Senate Executive Secretary, not enough ballots were returned to meet the 2/3 majority of all voting member requirement. Tom Osgood moved to resubmit the paper ballot procedure for the amendment. Kris Dhawale seconded. Motion passed. The Executive Secretary urged all faculty to return their ballots.

B. Faculty Affairs will review Senate meeting time, voting eligibility and also P & T issues from last year.

Nominating Committee

George Blakey asked for nominations for UFC representative. Larry Englert nominated Tom Osgood. Seconded. Bill Browne moved the nominations be closed. Tom Osgood elected by acclamation.

VI. Chancellor's Business - John Dalphin

A. John Dalphin will attend Founders Day in Bloomington on March 7, 1993, when the Outstanding Teaching Awards will be presented. IUE faculty member, Joan Fopma-Loy, will be among those honored.

B. David Fulton attended the University Operations Cabinet meeting to discuss budget development. The large state Medicaid overage will affect the final budget.

C. The final design for building #3 will be reviewed on Friday, February 5th.

D. At the Board of Trustees Meeting the President and Chancellors discussed how to respond to the letter Pat Bauer sent to the Commission for Higher Education asking specific questions regarding faculty teaching load/productivity, release/assigned time, and quality. The results will be compared with peer organizations.

E. George Blakey asked about the status of the Honorary Degree candidate from IUE. The Vice Chancellor said the dossier is being prepared and will be forwarded to Bloomington in time for the March 9th UFC meeting.

VII. Academic Affairs - John Dalphin

A. Vice Chancellor Dalphin reminded faculty that March 1 is the deadline for graduate faculty requests and various intercampus grants.

B. Several items were discussed at the University Academic Cabinet meeting:

a. the Assessment Conference scheduled for Fall 93 or Spring 94

b. the system wide Measure of Learning questionnaire will be sent to all faculty

c. the UFC statement on Program Review for the university will be brought up at the March meeting

d. discussion on replacement search for Polly McClure, the Assoc. Vice President for Information Systems.

e. discussion on search for Dean of Continuing Studies

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Improvement of Learning Committee

George Blakey explained that the committee is responsible for reviewing and recommending nominations for the Outstanding Teaching Awards. Nine awards are given annually from the entire IU system. IUE has had 6 faculty members honored, by percentage, the highest for any campus.

The committee is also responsible for selecting the annual Adjunct of the Year award and the Helen Lees Teaching award for full-time faculty. Flyers will be distributed explaining the criteria for each award. Faculty were asked to nominate deserving faculty members in each category. The awards will be presented on Honors's Day, which is April 4th.

XIII. Announcements

A. Mary Mahank introduced Lee Ann Adams, the new Reading Specialist.

XIV. Adjournment

Larry Englert moved to adjourn. Rob Tolley seconded. Meeting adjourned at 9:30 am.

FACULTY SENATE MINUTES

March 9, 1993

8:30 am

Room 132

Presiding: John Dalphin

Present: Acton, K.; Adams, L.; Barton-Kriese, P.; Baker, D.; Baker, L.; Baldwin, L.; Bergen, M.; Blakey, G.; Branstrator, P.; Browne, B.; Browne, C.; Carter, R.; Chandler, D.; Chandler, Dianne; Chang, V.; Chimenti, P.; Dalphin, J.; Davenport, B.; Dhawale, K.; Englert, L.; Fitzgerald, E.; Foos, M.; Gallo, E.; Hertzog, R.; Hufford, L.; Kauffman, J.; Kinnett, B.; Lafuze, J.; Lingle, S.; McCarty, J.; Morse, M.; Moyer, T.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Shapiro, S.; Spencer, S.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramally, A.; Watkins, M.; Williamson, T.; Worpenberg, W.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:35 am by Vice Chancellor Dalphin.

II. Approval of Minutes

Carol Browne moved to accept the minutes of the February 2, 1993 meeting. Randall Osborne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Ann Szopa announced there would be two sessions of the "Teaching for Diversity" workshop on Monday, March 15, 1993, led by Dr. James Bonilla from The Ohio State University. She asked faculty to complete the questionnaire and reservation form and return them to her at the end of Senate meeting.

B. Bill Worpenberg, UFC Fringe Benefit Committee representative, reported a Health Care Commission has been established with representatives from all employee groups and they will be sending out a Health Benefits Bulletin periodically to report about benefits. IU East Fringe Benefits representatives Ryan Marshall, Kathy Bridgeford, Dianne Chandler and Bill Worpenberg will hold an open meeting Wednesday, March 10 at 3:00 in the Teleconference room to discuss health care programs.

C. Robert Hertzog said the top five Retreat topics included: critical thinking, cultural diversity in the classroom, technology in education, retention and underprepared students.

IV. Student Government - Larry Willis

A. Student Government passed a new Constitution, including the addition of a Judiciary branch of Student Government. Larry Willis thanked Paul Barton-Kriese and Tamara Price, and students Tonya Ebersole and Donna Kitchel, for their help.

B. Twelve IU East student ambassadors visited the General Assembly last week to lobby for more full time faculty. They were able to talk with several area representatives about concerns for IU East.

V. Standing Committees

AAA - Karen Shepherd

No report

Budgetary Affairs - T.J. Rivard

A. The salary policy is being re-written and may be run on a trial basis later this year.

B. The leading results of the budget priority survey included increases in faculty salary, additional full time faculty, increased travel and workshop monies, advisors for each academic division, increased summer salaries, alternate health care, increased support for sabbaticals and research.

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a proposal for a Minor in Speech. A change in the title for the S229 course was noted. Motion passed.

B. The Curriculum Committee brought to Senate, moved and seconded, a proposal for an Information Literacy course. Motion passed.

C. The Curriculum Committee brought to Senate, moved and seconded, a proposal for a Senior Seminar, B490, in the Behavioral and Social Science Division. Motion passed.

D. For an information item, two courses are being brought from the Master Course list, A150 Freshman Seminar in Anthropology and P405 Fieldwork in Archaeology.

E. Chairs should have received Bulletin update sheets and are urged to review them closely for accuracy. The final material will be sent to the printer on Wednesday, March 10.

Faculty Affairs - Lora Baldwin

A. The vote on the amendment to the Constitution regarding the change in election of Executive Secretary of Faculty Senate passed. The revised version reads:

An Executive Secretary shall be elected from the Senate members by a majority vote at the February meeting. The Secretary-Elect shall assist the Executive Secretary, attend meetings with the Executive Secretary as possible, and perform other duties as appropriate. At the first Senate meeting of the subsequent fall semester, the Secretary Elect will assume the position of Executive Secretary.

B. Faculty Affairs will distribute a Senate meeting times survey.

C. The committee is discussing P & T issues. It has been suggested that the size of the dossier be limited to a 2 inch binder.

Nominating Committee

George Blakey reported there was one candidate for Executive Secretary - Robert Hertzog. It was moved and seconded to close the nominations. Dr. Hertzog was elected by acclamation.

VI. Chancellor's Business - John Dalphin

A. The budget process is ongoing. The Vice Chancellor said it is important to communicate concerns with legislative representatives and individual letters receive attention. Information on addresses, phone numbers, etc., of area representatives will be distributed by External Relations.

B. There will be a meeting March 26 to start the construction drawing process for building 3. Also, some options will be reviewed.

C. David Fulton is attending a meeting in Indianapolis to discuss an additional parking lot for IU East. Faculty asked questions regarding increased parking fees, faculty parking and possible lane markers.

VII. Academic Affairs - John Dalphin

A. President Ehrlich will visit IU East on Tuesday, March 23. He will arrive about 11:00 and his schedule will be distributed when finalized.

B. Registration advising is continuing until March 19.

C. Honors Day will be Sunday, April 4, at 2:00. Tom Mullins will be the speaker.

D. The information on Summer Faculty Fellowships has been distributed. The deadlines for applications are within the next two weeks.

E. George Blakey commented on an article in the Indianapolis Star on the state legislature's concern about faculty teaching loads. Vice Chancellor Dalphin said the Chancellor will present a response at the Board of Trustees meeting on April 1.

F. Honorary degree recommendations are being considered by the UFC today. The IU East candidate is on the agenda.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Institutional Review Board - Bill Browne

Bill Browne reported that the university received a phone call from a person who had been contacted by someone stating they were doing research for an IU East class. The caller expressed concern about some of the questions. The Institutional Review Board should be notified whenever students or faculty participate in projects/data gathering involving human subjects. Bill Browne has forms which should be filled out prior to beginning a project.

XIII. Announcements

A. Vice Chancellor for External Affairs, Sandy Lingle, reviewed Foundation income for 1990-92. Total gifts have increased each year (\$272,472 in 1990, \$304,535 in 1991, \$351,273 in 1992). She also announced a \$2 million goal for the endowment by the year 2000. Ashton Veramallay commended Sandy for her efforts in the growth of pledges.

B. Robert Hertzog said Mardi Bergen took the IU East Speech Team to the state college contest on February 27. The team did well, beating the team from Purdue.

C. George Blakey announced a meeting of the Improvement of Learning committee following the Senate meeting.

D. Eleanor Turk reminded faculty of Dr. Ann Pyburn's presentation on Myan Archeology on Wednesday, March 10.

E. Joan Fopma-Loy was one of nine IU campus wide faculty honored as Distinguished Teachers at Founders Day ceremonies on Sunday, March 7.

XIV. Adjournment

Larry Englert moved to adjourn. Rob Tolley seconded. Meeting adjourned at 9:35 am.

FACULTY SENATE MINUTES

April 6, 1993

8:30 am

Room 132

Presiding: John Dalphin

Present: Acton, K.; Adams, L.; Barton-Kriese, P.; Backmeyer, G.; Bergen, M.; Blakey, G.; Branstrator, P.; Browne, B.; Browne, C.; Carter, R.; Chandler David; Chang, V.; Chimenti, P.; Dalphin, J.; Davenport, B.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Hertzog, R.; Hufford, L.; Kinnett, B.; Lafuze, J.; Lemmons, P.; Mahank, M.; Merrill, H.; Moyer, T.; O'Brien, K.; Osborne, R.; Osgood, T.; Rivard, T.; Rule, S.; Sabine, N.; Shapiro, Shepherd, K.; Spencer, S.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Watkins, M.; Williamson, T.; Weber, G.; Worpenberg, W.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:35 am by Vice Chancellor Dalphin.

II. Approval of Minutes

David Chandler moved to accept the minutes of the March 9, 1993 meeting. Randall Osborne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Robert Hertzog received a letter from Norman Overly, President of the All University Faculty Council requesting names of people interested in serving on standing committees. Bill Worpenberg is currently on the Fringe Benefits Committee and he is the only one other than Joan Lafuze who is the UFC representative. If anyone is interested in serving, contact Robert Hertzog right away.

B. Next Faculty Senate meeting is April 27. Agenda Committee will be meeting very soon.

C. Robert Hertzog received a note from Mary Robertson thanking the Faculty Senate for the lovely roses.

D. Lynn Hufford announced on behalf of the Hayes Hall Social Committee that the faculty and staff of Hayes Hall would like to challenge the faculty and staff of Whitewater Hall to a volleyball match on May 3 at around 12:00. John Dalphin has agreed to provide refreshments. A memo will be sent out shortly.

IV. Student Government

John Dalphin reported that Larry Willis and some other representatives of Student Government were invited to a meeting with the Commission unbeknownst to the University. Larry Willis was very well prepared unlike most of the other students or even the Commissioners. Students from other campuses asked their administrators why they didn't have as much information as Larry did and said he did a very good job. Some good communication about the needs of the campus (e.g. funding for faculty). He did an excellent job. Ashton Veramallay moved that we send Larry Willis a letter of appreciation. Paul Barton-Kriese seconded. Motion approved.

V. Standing Committees

AAA - Karen Shepherd

A. The Committee brought to Senate, moved and seconded, a proposed change to the academic policy of course withdrawals to put in writing what was currently being practiced. Changes were noted. Motion passed. Karen Shepherd will turn in a final copy to be incorporated into the minutes. Motion passed.

B. They are currently working on the Admissions policy that is to be implemented in the fall. They will try to have a report or proposal on that issue at the final Senate meeting.

Budgetary Affairs - T.J. Rivard

Budget process is going forward. Budget hearings are over regarding faculty needs, priorities, etc. and it is now out of our hands.

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a proposal for a change in a course description for EducationX100. Changes in courses descriptions do need to go through the Curriculum Committee and at the next meeting they will be bringing forth a by-laws change to reinforce description changes being brought to the Senate. Motion passed.

B. Information item from Eleanor Turk detailing a list of new courses brought forth from the Master Course list which will be taught on this campus. H108 and H109 are being introduced to provide a more global perspective. Dropping of H114 effects only Education majors and those students can take H109 instead. This should not cause any problem according to Carol Browne.

Faculty Affairs - Susan Shapiro

A. Proposal to reduce the size of the P&T binder from 3 inches to 2 inches was brought forth. There was discussion as to whether 2 inches refers to the ring size or the spine size. There was discussion about whether one supplemental binder would be sufficient based

on the new P&T guidelines. Robert Hertzog moved to send this back to the Committee for reconsideration. Ron Carter seconded. Motion passed.

B. Proposal to change the role of Division Chair in obtaining P&T support letters for the candidate. The intent is that they would help the candidate obtain support letters internally. Two items for the Committee to consider: 1) establishing when chair and candidate should meet to discuss getting support letters, 2) making sure this is distinct from the external review letters to avoid confusion. David Fulton moved to refer this back to the Committee for reconsideration. Ashton Veramallay seconded. Motion passed.

C. Proposal for candidate's choice of address to be used for reporting P&T decisions, positive or negative, was brought forth, moved and seconded. Motion passed. As dossiers are received in the Academic Affairs Office, the preferred address will be noted.

D. There is a discrepancy between the Constitution and the Academic Handbook regarding voting privileges for full-time Lecturers. Motion brought forth, moved and seconded, to bring the Handbook in line with the Constitution by removing the restriction of no voting rights in Senate. Motion passed.

E. Results of poll for appropriate time for Faculty Senate. Choice was for Tuesdays from 11:00-12:30 (28 preferable, 12 not preferable). Morning time slot (10 unacceptable), afternoon timeslot (7 unacceptable), evening time slot (28 unacceptable). There will be 2 open meetings to discuss this: one on April 20 at 5:00 which most people found unacceptable. Contact Susan Shapiro if you are interested in discussing this issue and an alternate meeting time can be set. This item can also be added to the agenda for the next Senate meeting with a limited discussion time. Committee will send memo to divisions asking that this issue be discussed. Also, any change in the time will not go into effect until Fall 1994.

Nominating Committee

No report

VI. Chancellor's Business - John Dalphin

A. John Dalphin thanked all those who participated when President Ehrlich was here. The President also appreciated the opportunity to meet with the different groups.

B. John Dalphin thanked all those who participated in Honors Day on Sunday. There was a smaller attendance this year than in the past. We will be looking for a better location to hold it in next Spring. The ceremony itself went very well. Ron Carter noted the ever-increasing size of our Dean's List and suggested we re-evaluate our criteria. This issue was referred to AAA for their consideration.

C. Chancellor Nelms made a very good presentation on the faculty workload issue to the Board of Trustees last week. All Chancellors were required to make presentations which took a total of 3 hours to complete.

D. Honorary Degree for Ellen Klemperer has been approved by the Board. In the future, we should include an endorsement from the Faculty Senate.

E. Ron Carter read that John Dalphin was Acting Chancellor. John assured him that this was false information.

F. Joan Lafuze was approved by the Board as Associate Professor with tenure and Robert Hertzog's promotion to Associate Professor was also approved.

G. Our third parking lot was approved by the Architecture Committee. The construction will begin this summer and is supposed to be completed by the end of August. We will need this new lot since construction on the third building will take up some of the space in the second parking lot.

H. David Fulton gave an update on the budget status. Cards and letters are having an effect. We did well in the Senate budgetarily including an increase of \$462,000 added to our base under enrollment change funding which would bring us above what we were owed according to the Commission. However, this money was obtained by reducing public school funding and state employees salaries which are democratic priorities in the House. This will go to Conference Committee and it will be interesting to see how this turns out.

I. David Fulton will bring renderings of Building Three to then ext Faculty Senate meeting. Everything is on schedule and we should have a groundbreaking sometime in the middle of the summer with construction beginning near the end of July. The building is scheduled to be completed by January 1995.

VII. Academic Affairs - John Dalphin

A. The new Bulletin should arrive on April 16.

XII. New Business

A. Resolution Thanking Alex Rabinowitch - Eleanor Turk

Alex Rabinowitch has been Dean for International Programs for 6 years and has been instrumental in helping us obtain Hewlett Library Awards to build our international studies collection as well as assisting us in getting curricular development grants. His type of support has been invaluable to us as a small campus. Motion moved and seconded. Motion passed.

B. Resolution Thanking James Weigand - Henry Merrill

School of Continuing Studies is having a celebration for the retirement of James Weigand and asking for letters of support and Henry felt this would be a very appropriate way to thank him. He has been Dean since 1979 and has been instrumental in starting many new programs. Motion moved and seconded. Motion passed.

XIV. Adjournment

Larry Englert moved to adjourn. Paul Barton-Kriese seconded. Meeting adjourned at 9:30 am.

FACULTY SENATE MINUTES

April 27, 1993

8:30 am

Room 132

Presiding: John Dalphin

Present: Acton, K.; Adams, L.; Baker, D.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Backmeyer, G.; Blakey, G.; Boley, P.; Branstrator, P.; Browne, B.; Browne, C.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, V.; Dalphin, J.; Dansby, J.; Davenport, B.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Fulton, D.; Gallo, E.; Hertzog, R.; Kinnett, B.; Lafuze, J.; Lemmons, P.; Mahank, M.; Merrill, H.; Morse, M.; Moyer, T.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Spencer, S.; Stafford, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Walter, E.; Watkins, M.; Weber, G.; Worpenberg, W.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:35 am by Vice Chancellor Dalphin.

II. Approval of Minutes

Rob Tolley moved to accept the minutes of the April 6, 1993 meeting. Randall Osborne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. UFC sent a copy of The Americans With Disabilities Act. President Ehrlich has made compliance with the act a campus by campus responsibility. Indiana University is considered one entity by the Act and all campuses are obligated to comply.

B. Bill Worpenberg reported on upcoming Fringe Benefits related committee meetings to deal with short-term health care revisions. Faculty were asked to complete a questionnaire of their preferences. The committee meetings will be: Commission on Health Care – on May 7, UFC - on May 12, and Fringe Benefits - on May 14.

IV. Student Government

No Report

V. Standing Committees

AAA - Karen Shepherd

A. The AAA Committee brought to Senate, moved and seconded, a proposal to postpone implementation of the new Admission Policy until Fall 1994. A show of hand count was requested. Motion passed.

Budgetary Affairs - T.J. Rivard

A. The Committee did not make a decision on a faculty merit policy for salaries due to some questions and concerns regarding the role of Budgetary Affairs, how equity in the ranks would be addressed, insuring equity across divisions and faculty role in determining merit. Next year's committee will continue the review and hope to establish a policy by spring 1993 for implementation in the 1994-95 academic year. Mary Fell asked about the survey results.

Curriculum Committee - Rob Tolley

A. Curriculum Committee brought to Senate, moved and seconded, a change in the By-Laws regarding the responsibilities of the Curriculum Committee. There was discussion on what constituted a course not previously taught on this campus. If a course is listed in the Bulletin it can be assured that the course has been taught before. Motion passed.

B. Curriculum Committee brought to Senate, moved and seconded, a course proposal, Investigations in the Environment. Motion passed.

C. Curriculum Committee brought to Senate, moved and seconded, a course proposal, Basic Reading Techniques. Motion passed.

D. Curriculum Committee brought to Senate, moved and seconded, a proposed change in the BA in English degree. The degree would be altered to have two foci, literature or creative writing. Bill Browne asked for further explanation. Greg Weber had a question regarding the money. Ron Carter explained that additional time currently required to complete both the creative writing and literature components can add a year to completion of the degree. Motion passed.

E. Curriculum Committee has been discussing the concept of remedial, non-credit courses; the Underprepared Task Force Report; the role of University Division; and the number of non credit courses a student can take. The current Committee recommends that next year's committee continue to monitor the implementation of the Underprepared Task Force Report. In regard to a Task Force recommendation, John Dalphin said he is planning a regional conference during the next academic year.

Faculty Affairs - Lora Baldwin

A. The Divisional P & T statements will be forwarded to next year's committee.

B. Due to low attendance at Tuesday morning Senate meetings the Committee surveyed faculty to find a better meeting time. The Committee brought to Senate, moved and

seconded, a proposal to schedule Faculty Senate meetings on the first Tuesday of the month from 11:00am -12:15pm, beginning Fall 1994. There was a question raised if an hour and a quarter is enough time. Motion passed.

Nominating Committee - George Blakey

A. The following nominations for the 1993-94 Nominating Committee were presented: Ann Szopa, Neil Sabine and George Blakey. Nominations were closed. Committee elected by acclamation.

VI. Chancellor's Business - John Dalphin

A. Budget Status/Process - David Fulton

The Legislature has one formal day remaining in the current session. If agreement on the budget is not reached a special session will be necessary. If a compromise is reached the effect may be to divide increases over the two years of the biennium. The final budget outcome will affect any tuition increase. There were questions relative to how the budget decision would affect current search and screen processes being conducted for faculty and administrative positions. Hopefully all positions will be funded, but if not, some searches may be discontinued.

B. Commencement - Henry Merrill

Commencement volunteers are needed for: set up at Kuhlman Center on Wednesday, May 12; rehearsal on Thursday, May 13 in Whitewater Hall; graduation on Friday, May 13 at Kuhlman Center. Henry Merrill has the sign up sheet.

Bette Davenport asked for volunteers to carry the IUE and IU banners in the procession. Carol Browne and Mary Fell volunteered.

C. The Vice Chancellor thanked everyone for their support and cooperation this spring during the Chancellor's absence.

D. The All Campus Luncheon will be Friday, April 30, at noon. Please turn in reservations.

VII. Academic Affairs - John Dalphin

A. A first-time Campus Review Board, comprised of faculty and students, is being established to hear an appeal in a cheating incident. The student will have legal counsel in this incident.

B. The tentative graduate lists for May, June and August were presented. Recent additions and deletions were noted. Larry Englert moved to approve the list as amended.

Paula Boley seconded. May graduate list approved. June and August lists approved contingent upon successful completion of degree requirements.

VIII. Administrative Affairs - David Fulton

A. Groundbreaking for the new classroom, office, laboratory building will be in July and completion is scheduled for January 1995. Work will start on a new parking lot in August.

B. David Fulton distributed a comparison of IUE faculty salaries with a peer group.

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. Lora Baldwin reminded faculty of the volleyball challenge on Monday, May 3. More information will follow.

XII. New Business

Announcements

A. Peggy Branstrator said wildflower walks are currently being conducted.

B. Bill Browne would like to meet with Dianne Chandler, MaryFell and Piet Nwobodo following Senate.

XIV. Adjournment

Larry Englert moved to adjourn. Randall Osborne seconded. Meeting adjourned at 9:50 am.