

Constitution of Sexual Health Advocacy Group at Indiana University

Indiana University Chapter

Preamble:

Full Name of Organization: Sexual Health Advocacy Group at Indiana University

Purpose, Aims, Function: The Sexual Health Advocacy Group (SHAG) is a student-led, peer education movement designed to promote sexual health on the Indiana University, Bloomington campus. Through educational workshops and outreach programs, SHAG aims to promote safer sex positive behaviors and attitudes among Indiana University students.

Article I: Membership

Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. (See section I.D.3(c) on page 6 of the Code.)

There are no limitations on the number of members that may be a part of SHAG. Membership is open to all persons affiliated with Indiana University Bloomington. However, officer positions within PASA are reserved for fully enrolled IUB undergraduates. All officers and a majority of members must be currently enrolled at IUB.

Executive Officers

Officers are elected at the end of each academic year by the active members. Officers must have been an active member for at least one year before they can run for office. Further details regarding elections and the duties of each officer are outlined under Article III: Executive Officers.

Active (Voting) Members

Active members are expected to attend at least three meetings or events each semester in order to retain their right to vote at general meetings. Active members that fail to meet these requirements will lose their voting right but will still be welcome to all SHAG events/meetings. Active members are also welcome at all officer meetings.

General Members

Any members that do not meet the attendance requirements necessary to be an active member will be considered general members. General members are welcome to attend all meetings and events including executive officer meetings. General members will also still receive all updates and emails from SHAG so long as they remain on the SHAG mailing list.

Failure to attend any meeting or event will result in removal from the email list at the end of each academic year.

Committee Chairs

The executive officers reserve the right to create the position of committee chair as needed for programming purposes. The position of committee chair will be temporary, lasting only as long as deemed appropriate by the executive board. All actions taken by the committee chair will be supervised by the executive board, which also reserves the right to remove individuals from that position as needed. This position will be available by application to active members only.

Membership is contingent on payment of \$5.00 dues.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Executive Officers

President:

Primary planning duties are the responsibility of the president. The president calls all general and executive meetings and oversees all actions of the executive board. The president plans all short-term and long-term goals of the organization. All responsibilities not assigned by the constitution are to be allocated by the president. The president will be the main contact for the faculty advisor.

Vice President (when applicable):

The vice president is responsible for assisting the president with all planning and programming. In the event that any executive officer is unable to perform their duties the vice president may take on those duties in their absence.

Secretary (when applicable):

The secretary is expected to keep the minutes of each meeting and to report the minutes from the previous meeting at each general meeting. The secretary is in charge of maintaining the SHAG email list and notifying members of upcoming events and meetings. Recording meetings attendance is the secretary's responsibility.

Treasurer:

The treasurer is responsible for maintaining and monitoring the SHAG student organization account. The treasurer is expected to report the status of the account at every executive officer meeting. The treasurer is also expected to help plan the budget for every budgeted event. Any money exchange involving the student organization account must be recorded by the treasurer. The treasurer must attend any training sessions required by the Student Activities Office/ Student Organization Accounts.

Executive Officers:

The executive board will always consist of four individuals given the title of "executive officer." These members are not given specific responsibilities but are expected to attend all meetings. Duties may include, but are not limited to, assisting

the president and vice president with programming duties, heading the planning of individual events, and leading committees. These duties will be assigned by the president.

Active members must have at least one-year active experience with the club before they may apply to become an executive officer.

Officers serve for one academic year. Newly elected officers begin working with old officers upon their election and will take over full control of their position once the spring semester has ended. Outing officers must assist the newly elected officials until the outgoing officers' term ends at the end of the spring semester.

Executive officer vacancies are filled by special election. These elections will have the same procedures as regular elections. Officer resignations must be made official via a resignation letter addressed to the executive board.

Executive officers will meet at least one week prior to each meeting or as needed. Advisors are not considered executive officers but are welcome at all meetings. Decisions on most matters are made via informal majority vote. Formal voting will take place for matters involving membership, constitutional changes, or removal of a fellow officer.

Applications for executive officer positions will be accepted during the spring and are reviewed by the current executive officers. Qualified applicants will present their cases to the club and members will vote anonymously upon each position. Election procedures are listed under Article VI: Elections.

The president and vice president will review the other officers each semester. The other executive officers will review the president and vice president each semester as well. Active members will also review the executive board at the end of each semester. If there is sufficient cause, the board shall vote anonymously on removal of one of their own.

Article IV: Advisor

Advisors are expected to sign paperwork when needed and attend meetings/events when possible. The executive board decides by majority vote when an advisor needs to be removed. In the event that SHAG finds itself without an advisor it is the responsibility of the executive officers to find a suitable replacement.

Article V: Meetings

Meetings will be held a minimum of once a week and attendance will be taken. Only the callout meeting is formally advertised. All weekly meetings will be advertised through the email listserv, GroupMe, and online resources such as the organization website and the SHAG Facebook page.

The president has authority to call meetings and will set the agenda ahead of time. The president will preside over all meetings. The vice president will perform these duties in the president's absence. Meetings will open with a review of minutes from the secretary and will proceed according to the agenda.

The president will call any emergency meetings as needed via GroupMe and the email listserv.

Attendance will be recorded at all meetings via a sign-in sheet and corresponding excel document maintained by the secretary.

Article VI: Elections

Elections will be held during the second half of the spring semester and will be scheduled by the executive officers. Any active member that wishes to run may submit applications to the executive board at least one week in advance. Application will be reviewed and any qualified applicants may present their case to all voting members at an election meeting. Members will be notified of elections at least two weeks in advance via the email listserv.

Voting will be via secret ballots at the meeting. Absentee voting may be performed by printing out a ballot and submitting it to the faculty advisor.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

There are \$5.00 dues to join SHAG.

Budgets will be put together by the treasurer and any relevant executive officers. All budgets must be approved by the executive board.

Article IX: Finances

The treasurer is in charge of all financial affairs. The treasurer is responsible for maintaining IU Student Organizations Account and must act in compliance with all Student Organization Accounts rules and regulations.

In the event that SHAG dissolves all remaining funds in the SOA account are to be donated to Indiana University Health Center.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a

service that directly benefits the organization. Individual members may not receive compensation from for-profit ventures or partnerships if acting as a representative of a student organization.

Article XI: Member Presentations

Executive members are required to present at least once each semester.

Active member are not required but have the option to present, while general members are prohibited from presenting material. Material must be found from credible sources and all presentations must be approved by a faculty member to prevent the spread of false information.

Article XII: Amendments

Voting members will receive an email regarding any proposed amendments before the meeting that the voting will occur.

Ratification of a new amendment will require approval from 2/3 of voting members including absentee voting.

Article XII: Statement of Non-Discrimination: SHAG allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status*