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STAFF NEWS:

Cindy Stokes, IUPUI University Library, conducted a poster session, "Oncourse Library Tool Wizard 101" at the Teaching and Learning with Technology Conference on Wednesday, November 10, 1999 at IUPUI. The University Library developed the Library Tool Wizard component of Oncourse--an online environment for presenting course materials. The Library Tool Wizard was developed and is maintained by Cindy Stokes.

LIBRARY NEWS:

***IU Kokomo Library Job Posting**

Government Documents/Reference Librarian
Indiana University Kokomo Library

This is a 12-month, full time tenure track position requiring professional development and service in addition to excellent performance. IUK offers a small campus atmosphere which focuses on student success, while maintaining access to the extensive library and computer facilities of the main campus (IU Bloomington), and opportunities for research and teaching collaboration across the IU system. This position reports to the Head of Public Services. Salary: $32,000 - $34,000 with excellent benefits.

DUTIES: Develop and maintain: 1. The Federal Depository collection including cataloguing and supervision and training of clerical staff, 2. The Indiana University Kokomo campus archives/special collections, and 3. The Library Web page; assigned hours at the reference desk; and library instruction. (Full position description is available upon request.)

REQUIRED QUALIFICATIONS: ALA accredited masters degree in library science, or equivalent; experience with government information sources in electronic and paper formats; knowledge of the United States Federal Depository Library Program and depository guidelines and practices; experience in cataloguing; experience in creating instructional Web pages; familiarity with basic print and electronic reference sources, bibliographic and research techniques, computer-based library services, and information needs of a diverse community of users; excellent verbal and written communication skills, including an ability to relate to a wide variety of library users; ability to meet the responsibilities and requirements of a tenure-track appointment. Must demonstrate the ability to work well independently and in a team situation; and the ability to promote friendly relations and work cooperatively with librarians and faculty.

Review of applicants will begin January 7, 2000, and continue until position is filled. Send letter of application, vita, and names, addresses, and phone numbers of three references to: Diane Bever, Indiana University Kokomo Library, 2300 South Washington Street, P.O. Box 9003, Kokomo, IN 46904-9003.

For additional information, see the WWW sites for Indiana University Kokomo http://www.iuk.edu and the Indiana University Kokomo Library http://www.iuk.edu/library/.

Indiana University is an affirmative action/equal opportunity employer.

LIBRARY EVENTS:

***1999 IU BLOOMINGTON HOLIDAY PARTY**

WHEN: Thursday, December 9, 1999
TIME: 3:30-4:30 PM
PLACE: Main Library Staff Lounge, IU Bloomington

Please join us for a holiday celebration --- food, music and Santa!

We are relying on volunteers to supply delicious refreshments for the party.

If you are planning to provide a baked good, or wish to donate money towards the punch and extra trimmings, please send this form to Suzann Easter in Libraries Human Resources (sleaster@indiana.edu) by December 3rd.

NAME: _____
DEPT: _____ PHONE: _____
TYPE OF FOOD ITEM: _____
MONEY DONATION? _____ (yes or no)
****
SURPRISES FROM SANTA

If you are bringing your child to the holiday party on December 9th, that child will receive a gift from Santa - all you have to do is fill out this form and return it to Suzann Easter (sleaster@indiana.edu), Libraries Human Resources no later than December 3rd.

YOUR NAME _____
CHILD NAME _____ AGE_____
CHILD NAME _____ AGE _____
CHILD NAME _____ AGE _____
****
DOOR PRIZE DONATIONS

We hope to give away really great door prizes this year. We are asking for donations for these prizes. If you would like to contribute a hand made gift or would like to donate something else, please let us know. Send it to Dawn Arbuckle (darbuckl@indiana.edu) by December 3rd.

NAME: _____
DOOR PRIZE DONATION: _____

We hope to see you all there!

--- 1999 Holiday Party Committee

CALENDAR:

***Weekly Calendar**

Deadline for Open Enrollment (Benefits)
Wednesday, November 24
IU Bloomington

Happy Thanksgiving!
Thursday, November 25

END OF ISSUE

More Issues of IUL News