

Indiana University Librarians' Association (InULA) Joint Executive Board Meeting

20 October, 2016

Present: Courtney Block, (IUS), Secretary
Craig Finlay (IUSB), Representative-at-Large
Michelle Hahn (IUB), Vice President/President Elect
Julie Hardesty (IUB), President
Monique Threatt (IUB), Treasurer
Thomas Whittaker (IUB), Representative-at-Large
Christina Wray (IUB), Immediate Past President
Absent: Michael Courtney (IUB), Representative-at-Large

The meeting began at 1:30 p.m. in Room 043 of the Herman B Wells Library, Bloomington.

1. **Approve [September 2016 meeting minutes](#).**
 - a. Seconded and accepted.
2. **Committee Reports**
 - a. A discussion was held about whether budget decisions have been relayed to relevant committees.
 - i. Grants & Scholarships has some info about their budget; No info on book sale budget.
 - b. Book Sale Committee
 - i. We are not sure if Amazon sales are still continuing, but Naz will be submitting receipts. As of October 20, 2016 there has been \$738 in sales.
 - c. Communications Committee
 - i. The first issue goes out December 1. A request for article submissions will soon be sent. A discussion was held regarding the Communication Committee's manual – the first two pages no longer appear to be under the purview of this committee so this needs to be updated.
 - d. Constitution & By-Laws Committee
 - i. No update
 - e. Membership Committee
 - i. We received an email update from Mike Courtney. He has removed contacts whose emails were bouncing back and also added one new hire.
 - f. Programs & Social Committee
 - i. There are upcoming events. Pumpkin Patch/Hayride Event; Hiking Event; and the Fall Professional Development Event. The council discussed reserving the Scholar's Inn for the holiday luncheon and contacting grant recipients for a list of who will attend. The menu will be sorted soon, at which point a cost estimate will be sent. There was a suggestion to send a Save the Date for the holiday luncheon, followed then by an official invite. An online reservation form was suggested and approved. There will also be an option for members to pay \$10 via Paypal. It was recommended to remind grant recipients that they have a time limit to speak due to the amount of grant recipients there are this year.

This led to a larger discussion about having a different format for this event, or even a separate event for the grant recipients to speak. The council decided to have grant recipients do a webinar at a later time and have it be recognized as a professional development event. At the luncheon, special nametags will be made for the grant recipients for recognition purposes. The webinar will be announced at the luncheon as well as printed in the luncheon program and it will be encouraged for everyone to talk amongst themselves at the luncheon.

- g. Scholarships and Grants
 - i. The council will need to notify this committee that grant recipients should report for the luncheon.
 - ii. Rebecca Baumann will be vice chair.
- 3. **Rubric feedback**
 - a. Chuck Peters says while the categories are clear, some of them sound too similar, so he offered some suggestions to help clarify them. Melanie Hughes and Ria Lukes agreed with Chuck's suggestions, therefore the council is removing category labels and implementing a number scale. Some found the inclusion of the nature and impact of work to be questionable since it can be hard to measure significance and impact until after research is done. The council decided to not include questions about significance and impact. Susan deMaine questioned the categories of "meets expectations" and "exceeds expectations," so the implementation of a number scale should address this concern.
- 4. **Update on 2015-2016 board meeting minutes and 2015-2016 committee annual reports**
 - a. We still don't have them all. While the Archives of Institutional Memory is where notes go and annual committee reports go, we are missing board meeting minutes from January – June. We will reach out to Christina Sheeley to get some of these missing reports, such as the missing annual reports from the Programs & Social Committee. Christina Wray will message Madelyn for some missing annual reports. Only have book sale and communications annual report. Julie will make sure that what we already have is on AIN and will contact Christina Sheeley with the missing reports. For committee annual reports, she will check Box Folders and will contact Madelyn. If we still can't find them, we will reach out to chairs for reports. All of this will then go into AIN.
- 5. **Constitution and Bylaws question from 2015-2016 re: membership and board representation**
 - a. There was a question posed last year regarding InULA membership status and board representation. The Constitution and By-Laws committee did not address this question last year as they felt it was unnecessary. Last year certain members of InULA wanted to bring a third member at large position from a regional campus, and this raised questions about membership eligibility –for example, allowing people with an MLS who are not technically labeled as "librarian" to join InULA. The council discussed what benefit it would be to allow professional staff to join InULA, especially given the professional development award. Only regular members can apply for research funds. The question is do we want the committee to support librarians or all library workers? In the past, we decided to offer opportunities like the professional development award to account for different library roles. This is why there are Regular Members and Associate Members. Discussion was held to determine if this needs to be a larger discussion. Tenure eligible

versus non tenure eligible was a suggested separation of membership (and not including temporary or hourly). The main issue here is paying a membership fee but not being eligible for grants/funding. The discussion will continue regarding this issue.

6. **While we discussed point 5, we received a missing annual report from Madelyn.**
7. **Next meeting is November 17**

The meeting adjourned at 3:00 pm.

Respectfully submitted,
Courtney Block
Secretary