

Constitution of the Jill Behrman 5K Steering Committee

Preamble

Jill Behrman 5K Steering Committee is a board of students formed to support the Jill Behrman 5K, hereby referred to as JB5K. The goals of the committee are to honor the memory of Jill Behrman, to promote awareness for issues of violence and sexual assault, and to raise money for scholarships for students.

Jill Behrman was an IU student and employee of Campus Recreational Sports. In May of 2000, while Jill was on a solo bike ride, she was abducted and murdered. JB5K was created in 2000 to keep the memory of Jill alive and to bring awareness to issues of violence in our community. In addition to preserving Jill's legacy, the race intends to educate the community about safety and sexual assault.

In addition to safety awareness, JB5K provides the funding for two \$1,000 scholarships to be awarded by the Jill Behrman Emerging Leader Scholarship. Recipients are undergraduate IU students who are awarded for their demonstrated leadership, character, and civic responsibility. By supporting the scholarship fund, the committee aims to promote education and leadership throughout campus.

Article I: Membership

- Participation in the organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.
- Participants must be a student at Indiana University Bloomington. All majors are welcome. Committee members must be present at weekly meetings and at race-related events. Time commitment is about 1-5 hours of work per week. Members must be reliable, responsible and team players.
- In order to join, potential members must submit an application and interview with the selection committee comprised of committee members and the advisor or his/her designee..
- Once selected, members will sign an agreement of understanding containing position expectations.
- There are no dues.

Article II: University Compliance

- This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Committee Structure

- Chair or Co-Chairs
 - Chair serves for a term of one year, starting in February and may be re-elected to serve for two consecutive years
- Sub-Committee Chairs
 - The following sub-committees will exist – 1) Logistics/Race Day Experience and 2) Promotions/Recruitment
 - Sub-committee assignments: Each member will specify their interest at the beginning of the year. The Chair or Co-Chairs and Co-Advisors will interview members, then place members in an officer position based upon the member's qualifications.

- Sub-committee leads: Interested committee members will submit their resume to the chair for consideration. The Chair and Advisor or designee will consider applications and make the final selections.
- The advisor and the Chair hold the right to remove a person from committee if they do not feel as though they are making positive contributions to the committee

Article IV: Advisor

The advisor stays in direct contact with the chair via email and regular meetings. They are present at the committee meetings to counsel the group, ensuring the success of the event and related activities.

Article V: Meetings

- Meetings are held 2-3 times in the spring semester and regularly in the fall semester and last for about 75 minutes. Meeting dates will be announced at the beginning of the year, with weekly e-mail reminders.
 - The Chair or Co-Chairs and Advisor have the authority to call regular, emergency, or special meetings.
- Emergency or special meetings are called via e-mail or phone calls.
- The Chair and the Advisor set the agenda for the meetings. Committee members have the opportunity to participate and add agenda items.
- Attendance is recorded by the Chair or Co-Chairs.

Article VI: Elections

- Applications for Chair or Co-Chair and Sub-Committee leads must be submitted to the advisor by the end of January.
- The past Chair or Co-Chairs and Co-Advisors interview candidates and select people to fill the positions based on member qualifications

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

- There are no dues for committee members.
 - A member will be selected as Treasurer to control the budget. The budget is revised every year.

Article IX: Finances

- The treasurer and the Advisor are in charge of financial affairs.
- The organization will be applying for and maintaining a Student Organization Account. The committee is in the process of acquiring a Student Organization Account and understands the procedures to follow. A member selected as Treasurer will attend a Treasurer Training Meeting.
- If the group dissolves, the remaining money will go toward the Jill Behrman Emerging Leader Scholarship.

- Each year, some revenue will be saved to cover logistical expenses of the next year's event.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit ventures or partnerships if acting as a representative of a student organization.

Article XI: JB5K Committee Member of the Year

- The JB5K Outstanding Committee Member of the Year Award will be awarded at the annual Student Recreational Sports Association Banquet
- Award Criteria:
 - The selected committee member goes above and beyond responsibilities of the Sub-Committee/Color Splash to which they are assigned
 - Exhibits outstanding leadership abilities
 - Has made outstanding contributions to the Jill Behrman 5K Student Steering Committee
 - Must have attended at least 80% of the scheduled committee meetings
 - Makes contributions to JB5K both inside of meetings and at outside events and volunteer opportunities
 - Tenure on the committee will be taken into consideration
- Selection: The committee will select the top three candidates by anonymous vote and the Advisor will make the final selection

Article XI: Amendments

- Voting members will be notified of proposed amendments at meetings or via email.
- 2/3 of the members must be present to ratify an amendment.