

Constitution of Campus Ambassadors at IU

Preamble

Campus Ambassadors (CA) is a student organization at Indiana University that brings students together through fun and fellowship to purposefully build true servant leaders for the next generation. As a student led outreach ministry that celebrates diversity and fosters community we are committed to empowering student leaders with practical tools in everyday environments so they can effectively understand and serve a diverse student population through community involvement. CA invites students to investigate our model of servant leadership, Jesus Christ of the Bible in a safe and open environment.

Our goals include training and mentoring student leaders in all areas of self-development, encouraging participation and community involvement. We are also interested in partnering with local community based organizations where student leaders can serve and be an agent of change on campus and in the market place.

Article I: Membership

All undergraduate and graduate students attending Indiana University are welcome to be a part of CA. We will accept new members every semester. All members should be active and come to meetings and events at least two times every month. Members should be open minded and willing to serve in the community.

Article II: Statement of Non-Discrimination

Campus Ambassadors allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

Article III: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article IV: Anti-Hazing Policy

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article V: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation directly from for-profit companies if acting as a representative of a student organization.

Article VI: Executive Officers

The executive officers are:

President:

Runs each executive meeting
Will oversee all activities of the organization

Vice President:

Assist the president in all activities of the organization

Secretary:

Responsible for handling all communication for the organization and keeping all of the minutes from executive meetings
Will also be responsible for re-registering the organization each year

Treasurer:

Responsible for handling dues and budgets

Chief Website Administrator:

Responsible for overseeing all posts on the website
Also responsible for keeping the website up to date

Additional Responsibilities and Regulations for Executive Officers

- Each officer will be required to maintain a minimum of a 2.5 GPA or higher with a willingness to serve others.
- Past officers may choose to volunteer their time to CA to help mentor current officers.
- CA will have assisting roles for each office except for the President's office in the event of a vacant office; which will be the runner-up of each position from the previous election.
- To resign an officer must give two weeks' notice.
- Executive office meetings are held once a week and are called by the President.
- The advisor is not considered as an executive officer but as an overseer and as an observer at executive meetings. An advisor will offer guidance to the leadership team and provide some direction as well.
- Should inquiries be made of an executive officer not fulfilling his/her role, a meeting will be held consisting of the executive officers, the advisor, and the executive officer in question.
- Should the officer be found not fulfilling their duties they may resign, discuss how they may work on better fulfilling their duties, or the executive board may vote for the removal of the officer.
- If an officer decides to resign from their position, as stated previously, the assisting officer will fill that position which will be announced at the next leadership meeting.
- Should the President resign from office, the Vice-President will fill the vacant position and preside over the leadership meetings until the next election in which the President's office will be up for a new vote.

Article VII: Meetings

Leadership Meetings will be held every week consisting of members of the executive board. The president will preside over these meetings. In the event the President is not able to attend the Vice President will run the meeting. Meetings will run for 1 (one) hour.

CA will host weekly events in which all members are welcome to participate in. A member should attend at least 2 (two) events per month.

Article VIII: Elections

Elections are held every year in April in the form of a gathering. Every office is up for reelection. In order to be selected and elected as an executive officer a member must write an essay consisting of 1 (one) or more double-spaced pages in which they show the qualities necessary for the position they are running for. Each candidate will present their essay to the group during the election. Should the majority of the group decide that the candidate qualifies the member will hold this position for the following school year.

Article IX: Dues & Budgets

There will be dues in the amount of \$5 for each member. This is due by the end of each semester. Should a member fail to pay the due by the end of the semester, it is the Secretary and Treasurers responsibility to make an inquiry. All members will be required to pay their dues, however a member unable to pay their dues will not be restricted from membership with CA. Executive officers will however be mandated to pay dues.

Article X: Finances

Finances will be handled by the Treasurer. This officer will give a report as to what the state of our finances is at each meeting.

Article XI: Amendments

Amendments will be only made at meetings. There is a need of majority vote for an amendment to pass. Along with amendments, any decision concerning the organization will be made when a member has an amendment or idea and puts it up for motion. Any member must make a motion and another member must second the motion, then the majority of the organization must vote for the motion in order for it to pass.

Article XII: Removal/Dismissal of Members

A member may be asked to relinquish their membership of Campus Ambassadors should any of these reasons occur:

-They repeatedly act in a manner that is not consistent with what CA represents.

-They continuously attempt to be in conflict with other members.

-If a member, of any religion, degrades another for different beliefs, values, or morals.

If any member is on the verge of being removed from the organization he/she will have a meeting with the officers in which he/she will be able to explain his or her actions. In this meeting it will be decided by the officers if the member will be dismissed or not based on the voting process that will take place.

Article XIII: Registration, Insurance Policy, and Liability for Local and/or International Trips

- Concerning service projects and off campus events, local or international, Campus Ambassadors will adhere to and follow the procedure(s) and guidelines established by Indiana University based on what is set forth by The Office of Risk Management.
- Insurance binders for liability and accidents will also be available as needed. For instance the following are provided: activity insurance for off campus events as well as Liability certificates.

Article XIV: Programs Involving Children

This organization, when working with children will be aware of and abide by the University's Programs Involving Children (PIC) Policy

Article XV: International Travel

This organization, when traveling internationally, will coordinate their travel through the Office of Overseas Study.

Article XVI: Participation in Physical Activities and Mission Trips

If Campus Ambassadors plans on participation in any physical activities or mission trips members must agree to follow the guidelines of the national organization or facilities hosting the activities. Members must sign liability waivers and follow every rule of any safety guidelines that have been presented.