

Academic Senate Minutes

September 21, 2007

The meeting was called to order at 2:05 p.m.

Present: P. Aghimien, G. Anderson, O. Barrau, E. Bender, J. Blodgett, J. Bryant, J. Bushong, J. Chaney, N. Chang, K. Clark, L. Collins, R. Cordell, H. David, R. Davies, B. Fong-Morgan, S. Gerencser, A. Gift, O. Grant, A. Grens, J. Griffin, P. Henry, M. Horvath, L. Kahan, N. Karakatsanis, W. Kwong, L. Lambert, A. Lidinsky, J. Linton, E. Lucal, M. Makielski, D. Marr, J. Mattox, R. Monsma, G. McGuire, J. McIntosh, D. McMillen, G. Mettetal, M. Mooney, S. Moore, F. Naffziger, M. Nair, M. Nilsen, I. O'Connor, S. Opasik, K. Parker, T. Randall, U. Reck, E. Roth, K. Rusnock, M. Scanlan, A. Schnabel, S. Sernau, F. Shan, W. Shrader, K. Smith, C. Sofhauser, Y. Song, B. Spitzer, A. Stankrauff, M. Tetzlaff, S. Thomas, R. Torstrick, J. VanderVeen, D. Vollrath, D. Vrajitoru, K. White, L. Yu, L. Zynda

The minutes for April 20, 2007 were approved as posted.

ADMINISTRATIVE AND OFFICER REPORTS

Chancellor Reck

Enrollment. There is a 1.3% increase in headcount, with 7,517 students taking 71,034 credit hours, a 1.5% increase. We have the largest percentage (64%) of full-time students in our history.

Student Housing. We are 30 days ahead of construction for housing; there will be a completed building in April. Student housing rates have been approved by IU Board of Trustees, and will be posted to the Student Housing web site. There is a search underway for the Director of Student Housing. We are expecting 400 students in fall. Karen White is arranging a forum to be held in November to discuss impact of housing on campus. She will also be forming a Student Housing Advisory Committee.

Reaccreditation. The evaluation team from the HLC will visit the campus Nov. 12-14. All campus constituencies should be prepared for the visit, committed, and present when the team is here.

Legislative Luncheon. Indiana House Speaker Pat Bauer, IN Rep. David Niezgodski, and IN Sen. John Broden were present, with over 90 in attendance overall, including IU President McRobbie (his fifth visit to IU South Bend since being named IU President).

Elkhart Center. Over 300 people attended the dedication ceremony on August 29, including Pres. McRobbie. Elkhart enrollment is up 20% over last year.

Education and Arts Building. The Education & Arts Building project is progressing; the IN General Assembly has approved \$27 million for the project. Education, Arts, Nursing and others will be housed there. In October, we hope to select an architect. It may not be until Fall 2010 until it is open.

Administration Building Campaign. The Board of Trustees has approved the renovation project for the Administration Building; the first 2 of 9 phases of renovation will begin in January 2008. Private donations are also being raised for the project.

The Hammes Information Commons is now open for business. A dedication ceremony will be held on October 23 at 4:00 pm.

Nursing. The Master of Nursing degree was approved last Friday by the Indiana Higher Education Commission, to be implemented Fall 2008.

IU South Bend Center for Economic Education. The center has been selected to receive a Peter V. Harrington Award for Excellence, to be presented in November.

Searches. Campus interviews are completed for the Vice Chancellor of Student Affairs and Enrollment Management; interviews have also been completed for the Director of Human Resources, and there are now search committees for the Director of Affirmative Action and the Director of Student Life.

Interviews for the Director of Student Affairs will begin in October.

Budget Adjustment Working Group. Their report is due in November; in related news, there will be an annual budget presentation at that month's Senate meeting (by Bill O'Donnell and the chair of the Senate Budget Committee).

Campus Safety. Marty Gersey will give a report on emergency planning in November, including the development of an emergency messaging system for all IU campuses. The chair of the Ad Hoc Committee on Campus Safety will meet with Chancellor Reck next week. The Chancellor will report back to the Senate on her recommendations for suggested policies and procedures to be implemented immediately and those to be given further consideration.

Five-Year Plan. In early October, Chancellor Reck will be meeting with various campus groups, the purpose being to begin planning for next 5 years (e.g., implementing our mission, integrating it with and strengthening the budgeting and strategic planning processes, and enhancing communication across campus).

Board of Trustees. At their most recent meeting, they discussed retention and graduation rates; state funding is beginning to be based on graduation rates more frequently.

SGA Issue Update. A complaint was filed against a student for misconduct; IU South Bend misinterpreted the Student code to apply to speech not conduct. FIRE complained; this dispute has been adjudicated and completed according to code.

VCAA Guillaume

VCAA Guillaume was not able to attend; his annual address will be in October. He will discuss the Academic Leadership Council on the PTR process and what the ICHE has said about associate degrees.

Senate President Cordell

Online Senate Constitutional Records. Updates to the Constitution have now been made with reviews of minutes from 1997 to the present to ensure accuracy. Thanks to D. Vollrath and R. Schreiber for their help. A link on the Academic Affairs page now points to a current and accurate online version of the Constitution. We are putting into place a way of keeping this continually updated. Several Senate committees and other offices (Faculty Welfare, the Ad Hoc PTR committee, and Student and Academic Affairs) have been asked to review portions of the Handbook to ensure its accuracy. A further task will be to draw together all relevant and current policies and resolutions and have them all available on the web in one place.

Senate Committee Vacancies. There are several Senate committees that need additional members; there is a list online for review. Volunteers are welcome.

Campus Directions Committee. The CDC will be re-formed; many of its members had become part of the reaccreditation process. The Senate President is working with the Chancellor on this so as not to duplicate efforts, e.g., with Strategic Planning.

Chancellor's Review. This was completed on time and a report was submitted. This report has been reviewed by the UFC committee and our Executive Committee. The Senate President will meet with IU

President McRobbie and Chancellor Emeritus Richardson (chair of the review committee) on October 1, after which President McRobbie will be releasing a public summary document.

Snacks. Thanks to the Alumni Association for providing snacks for today's meeting. Volunteers from other units to do this are welcome.

UFC. There is no UFC agenda yet; however, to be discussed is a document issued by Vice President Bantz regarding PTR procedures. There is concern among the regional campuses especially that this amounts to changes in PTR procedures being imposed outside of faculty control; these new guidelines were formulated and issued without faculty input.

Bulletin Board. A message was sent to the Bulletin Board on Wednesday, Sept. 12 asking for volunteers for UFC committees. It was not posted until Friday, Sept. 14. Apologies were made to any faculty who missed the stated deadline for volunteering. Bulletin Board management has been discussed with the Chancellor and will be discussed by the Executive Committee at its next meeting.

COMMITTEE REPORTS

Assessment Committee

R. Davies presented the Assessment Committee's Annual Report. He described the Annual Report's contents (appended to this document), e.g., that fourteen academic programs presented their third-year reviews in the Spring. He also discussed the committee's web pages and assessment grants.

ANNOUNCEMENTS

Campus Theme Committee

D. Marr and S. Sernau discussed this year's Sustainability theme. They noted that information regarding campus theme events is available online at several locations, e.g., off the ADP site; much will be found also by searching IU South Bend's web pages for "sustainable communities." Marr and Sernau also announced several events, such as a "community gardens" event in the Potawatomi greenhouse in October. C. Pfeifer announced that the economic impact of immigration and its relation to sustainability would be a theme in this year's Conversations on Race (Ray Suarez, November 15).

HLC Committee

E. Bender and R. Torstrick announced the dates of the visit from the HLC team (Nov. 12-14); that the self-study is finished and available on web now (<http://www.iusb.edu/~hlc>); and that hard copies are available for individual units.

Bender and Torstrick then discussed how people should prepare for the HLC team's visit. People should read the *Accreditation Times* (weekly); read the self-study's executive summary, at least, more of the self-study, if possible; also, they should inform students about the HLC process in classes. There will be several open forum sessions in October to discuss the recommendations in the self-study. Finally, plan to be on campus Nov. 12-14; the HLC team will set meetings for whom to talk to when they arrive, not in advance.

Bender and Torstrick then introduced and discussed the five criteria that HLC uses, along with the content of corresponding chapters, and highlighted prominent themes and recommendations. They noted

converging themes across the chapters, namely: the need for channeling budget, planning, and assessment into one seamless process; realizing our distinctive identity; embracing regional opportunities and taking our place as a community leader; expanding cultural and intellectual boundaries; developing diversity and global awareness; and developing campus leadership at all levels.

Finally, Bender and Torstrick acknowledged and thanked the participants in the various committees that contributed to the self-study.

The meeting was adjourned at 3:23 p.m.