

**Staff Council Minutes**  
**November 19, 2015**  
**KE 125**  
Submitted by Terri Butler

*Present: Donna Bevington, Terri Butler, Sarah Byrd, Debbie Carlson, Monica Carter, Christina Fivecoate, Stan Haynes, Betty Hillman, Eva Howe, Sharon Johnson, Julie Kendall, Dana Larason, Nancy Larkin, Cynthia Lipken, Cheryl Little, Lu Ann Name, Bev Ringeisen, Danielle Runda, LeeAnn Salmons, Kristianna Upchurch, and Susan Wilson*

*Guests: Jerry Williams, Chief of Police and Gabby VanAlstine, HR Director*

Staff Council meeting was called to order at 9:30 a.m. by President Lu Ann Name.

Since we had two guests this month, we did not have a treasurer's report given. It is attached to the minutes.

**CAMPUS SECURITY - CHIEF WILLIAMS**

Chief Williams showed the video "Run, Hide, and Fight." He talked to staff members about what to do if an active shooter were to come onto campus. First and foremost, we should be familiar with our surroundings and have a plan whether we are at work or some other place or event. Look for exits. Some steps we can take include: locking doors, turning out lights, hiding behind or under protective furniture, turning off cell phone ringers, and remaining quiet. Chief Williams urged us to put Campus Security's number into our cell phones; the number is 765.455.9363. If you do call this number, let it ring multiple times because it has to rollover to the department's cell phones. Emergency 911 may also be called; help should be here within minutes. If a shooter is on campus, we should receive a message from IU Notify so please make sure your information in the system is current.

**HUMAN RESOURCES – GABBY VANALSTINE**

Gabby VanAlstine spoke to us about the Employee Engagement Committee; please let her know if you would like to join the committee. Next, she explained that IUK is doing a cultural assessment. The four types of organizational cultures are the Clan, the Adhocracy, the Hierarchy and the Market Culture. Staff members were given an assessment form to complete. There will be two other opportunities for staff to take the survey. The results will be calculated and presented at the spring convocation.

**NEXT MEETING**

The next regularly scheduled meeting will be at 9:30 a.m. on December 17 in KC 114.