

Epiphany Modeling Troupe Constitution

Indiana University

Preamble

Whereas we believe that a group of college students interested in the field of fashion should assemble together and express this interest to encourage other students in a positive and diverse manner on campus to explore the life of the fashion industry through fashion construction, modeling technique, and stage performance. We hereby establish a Modeling Troupe which shall be known as **Epiphany Modeling Troupe**.

The founders of the Epiphany Modeling Troupe are:

- Manuel Arriaga—President, Marketing Director, Head Choreographer
- Rochelle Goins— President, Treasurer, Head Fashion Stylist

The members of the Executive Board are:

- Daelynn Moore—Show director, Model Representative
- Saul Martinez—Social Media Liaison, Marketing Team
- Maria Castro—Social Media Liaison, Marketing Team
- Sarah Doherty—Model Representative, Choreographer
- Isis Smith—Reservation Specialist
- Erik Romero—Media Manager

The Team that will accompany The Executive Board are:

- Kell Morowski—Stylist, Graduate Advisor
- Elexus Hill--Graduate Advisor
- LaTroy Hampton---Co-Founder
- Deloice Holliday---IU Faculty

Article I. Purpose

SECTION 1. Epiphany Modeling Troupe is a multicultural organization that joins students of all cultures together to express love and creativity for fashion through dress. The purpose of Epiphany Modeling Troupe is to offer members opportunities to interact professionally and socially as a means to continue their future involvement in the fashion industry through educational and recreational resources and to encourage students to become more diverse in the way they view and interact with various cultures on campus by using fashion as a vehicle.

SECTION 2. Achievement of these purposes shall be as prescribed by the constitution and provided through participation in programs and events created and organized by the members of the Epiphany Modeling Troupe.

Article II. Membership

SECTION 1. Participation in the Epiphany Modeling Troupe is without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

SECTION 2. Membership shall be open to students of any major who show an interest in the fashion world as a benefit to their leadership, organizational skills, or future career objectives.

SECTION 3. Students must be enrolled at and be in good academic standing with Indiana University and have a cumulative GPA of at least 2.0 to be eligible for active collegiate membership.

SECTION 4. A person is defined as an exclusive (active) member when he or she:

- a. Meets the requirement stated in Article 2, Section 2 and 3 above.
- b. Has paid the required annual dues.
- c. Actively attends and participates in a minimum of two (2) Epiphany Modeling Troupe meetings and events and adheres to the attendance policy outlined in Article 8, Section 6 below.

A person is defined a mass (inactive) member when he or she:

- a. Meets the requirement stated in Article 2, Section 2 and 3 above.
- b. Has paid the required annual dues.

A person is defined an expired member when he or she:

- c. Meets the requirement stated in Article 2, Section 2 and 3 above.
- d. Has **not** paid the required annual dues to keep membership current.

SECTION 5. Dues are payable at the beginning of the fall and spring semester.

SECTION 6. The rights of voting and holding an office are reserved for active club members only.

SECTION 7. The Vice President may run an audit check at any time to check for the status of members and will be responsible for taking attendance at each general meeting and event.

Article III. University Compliance

SECTION 1. This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article IV. Non-Hazing

SECTION 1. In accepting this constitution, the Epiphany Modeling Troupe agrees to abide by the Indiana University policies and regulations, which strictly prohibits hazing. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article V. Personal Gain Clause

SECTION 1. In accepting this constitution, the Epiphany Modeling Troupe agrees to abide by the Indiana University policies and regulations, which state that Epiphany Modeling Troupe, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article IV. Executive Committee and Elections

SECTION 1. The Executive Committee shall be the Faculty Advisor, Undergraduate Advisor, Co-Presidents, Financial Secretary, Marketing Team, Media Team, and Public Relations Specialist, as well as any other officers deemed necessary by the collegiate chapter.

SECTION 2. The Executive Committee and the team officers shall be elected in the fall of each year to serve the following year. The faculty advisor shall be chosen as provided in Article V.

SECTION 3. The duration of each officer's term shall be one (1) school year which is equivalent to two (2) full semesters (both fall and spring). Officer's are permitted one (1) reclamation term, as so permitted by the standing president.

SECTION 4. Election for new officers shall be conducted by electronic ballot at the start of each fall semester and will be supervised by outgoing officers and the faculty advisor.

SECTION 5. To be eligible for office, a candidate shall:

- a. Be considered an active member in good standing as defined in Article 2, Section 4 above.
- b. Prepare a short platform.
- c. Give a speech and/or presentation in the presence of the general members.

SECTION 6. All elected officers shall be chosen by secret ballot, and nominations shall be made from the floor. The candidates receiving a majority of all votes casted for that particular office shall be elected.

- a. In the case of a runoff, the current person holding the position/faculty advisor will ask the same question to the top two candidates. They will receive one minute to think and one minute to answer the question. Afterwards, there will be time for discussion for each candidate.

SECTION 7. Votes will be counted by the faculty advisor.

- a. Each member is entitled to only one vote. The President will only vote in the case of a tie. A vote of 51% or more is needed to make a decision.

SECTION 8. Officers shall be appointed upon election, and shall take office at the start of each fall semester.

SECTION 9. Shall an appointed officer choose to not accept a position or wish to step down, a formal statement should be submitted to either the club advisor or acting President and vacancies in office shall be filled by appointment upon the consensus of the majority of the general members.

SECTION 10. Any board member or other elected officer who fails to fulfill the terms of office or to serve in an agreed-upon official capacity may be removed. Such action shall be effective only upon a majority vote of the Executive Committee taken at an official meeting called for such purpose.

Article V. Duties of the Executive Committee and Style Team

SECTION 1. The President's duties shall be to preside at all meetings, to appoint all special committees, and to be the chairperson of the Executive Committee. In a situation where there are Co-Presidents elected, the Presidents are responsible for either splitting responsibilities or sharing them.

SECTION 2. The Vice President shall perform the duties of the president in the president's absence. In the event of vacancy of the presidency, the Vice President shall succeed to the presidency.

SECTION 3. The Financial Secretary shall collect all collegiate chapter funds and deposit them in an account on behalf of the Epiphany Modeling Troupe. He/she shall work closely with the Vice President in collecting the Fashion Team dues. He/she will be responsible for making all necessary expenditures when authorized by the President and faculty advisor, keeping financial records, and submitting a written financial report to the university at the last regular meeting of each semester. He/she will perform such related duties as the President shall delegate.

SECTION 4. The Head Choreographer has the responsibility for conducting general choreography for group performances, as well as assigning choreographers and confirming, rejecting, and/or altering their work. The Head Choreographer has all say in decisions made regarding choreography for each fashion show.

SECTION 5. The Marketing Team has responsibility for developing, recommending, and implementing programs from the Team to public vicinities such as school papers and Posted mounts. Additional chairpersons may be appointed by the president to handle special programs such as projects and seminars. He/she is also responsible for promoting the events and affairs of the collegiate chapter to the school and community.

SECTION 6. The Head Fashion Stylist has the responsibility of making a signature look for the modeling troupe. He/she will also be appointed to making sure the clothing is deemed appropriate for not only each fashion show but for also any and all performances.

SECTION 7. The Show Director has the responsibility of watching performances within the show critically. He/She has the responsibility of confirming the staging and set-up for each and any performance(s).

SECTION 8. The Reservations Specialist has the responsibility of booking and reserving events such as executive board meetings, Troupe meetings, practices, trips, tours, and whatever may come as an asset to bettering Epiphany Modeling troupe. She/he must reserve all events in a timely manner prior to the meeting date. He/She must also reserve any equipment and venues for any and all events.

All members of the Executive Board must withhold their position as a diverse, loyal, and dedicated member for the Multi-Cultural Organization.

Article VI. Advisors

SECTION 1. The administration of the college/university shall appoint a faculty advisor who will be the personal representative of the administration. The faculty advisor must be a professional member of the Association. In schools where the chapter may select its own advisor, this should be done in conjunction with and approved by the administration of the college/university.

SECTION 2. The advisors will serve for at least one full school year, shall attend the meetings of the Epiphany Modeling Troupe, and shall aid and advise the group on matters under consideration.

SECTION 3. The faculty advisor shall be responsible for the continuity of records and other property of the Epiphany Modeling Troupe and must approve all documents with the organization's name in connection to the Executive and General Members.

SECTION 4. Additional faculty members may be asked to join the appointed faculty advisor whenever the tasks involved make it feasible to have additional faculty representation. (However, only one member of the faculty may vote as a board member as indicated in Section 1, that person being the designated faculty advisor.)

SECTION 5. The faculty advisor shall be the official contact with Indiana University.

Article VII. Committees

SECTION 1. There shall be the following standing committees: the Executive Committee, The Style Team, and the Programming Committee.

SECTION 2. The Executive Committee, which consists of all the elected officers and the advisor of the Modeling Troupe at Indiana University, shall decide on the policies of the group, as well as aid and advise the President of his/her duties by being loyal, committed and being a diverse individual. They shall enlist all eligible persons desiring to join the Epiphany Modeling Troupe, and perform such other related duties as the President shall delegate

SECTION 3. The Style Team, under the supervision of the President, shall maintain a unique style and etiquette for the Troupe. They shall also meet frequently and give great detail on what is expected from a model in the Fashion Industry

SECTION 4. The Marketing Team, under the supervision of the Marketing Director, shall arrange marketing materials and advertisements for the Epiphany Modeling Troupe and perform such other related duties as the President shall delegate.

SECTION 5. The President shall appoint any other committees as deemed necessary.

Article VIII. Meetings

ral Executive Board meetings for each semester will be scheduled by the Executive Board and must take place in campus venues. Meetings shall occur a minimum of six (6) times a semester for both fall and spring semesters. These meetings will be conducted by the President or Vice President in his/her absence.

SECTION 2. Special meetings may be called by the the President. Any changes, additions, or deletions in the schedule must be announced at least one week prior to the meeting.

SECTION 3. Procedure for the Chapter Meetings:

- a. The President calls the meeting to order and presides over the proceedings.
- b. Minutes from the previous meeting along with the current agenda are available for review by the Recording Secretary.
- c. Officers are called upon by the President to report on current business. At this time officers may call for reports from various committees.
- d. Old business is called for by the President.
- e. New business is called for by the President.
- f. Announcements are brought to the table.
- g. After all written business is discussed; the meeting is turned over.

SECTION 4. The following attendance policy shall be followed for meetings and events:

- a. All formal meetings are mandatory. Social events are the only events that are not mandatory. Each event will specify its dress code that must be followed.
- b. If a member is unable to make it to an event or may be tardy, the President and Vice-President must be made aware in advance. Otherwise, an unexcused absence will be issued.
 - a. In the case of unforeseeable conflicts with schedules and date & times of events, it is the responsibility of the member to inform the President and Vice-President with an e-mail no later than 48 hours prior to the scheduled event. To minimize the efforts of scheduling during a class session, a copy of your schedule should be sent to the Vice-President of Programming no later than 3 weeks into the semester.
- c. The following is the final list of excused absences, for which members are not penalized: school exams, funerals, weddings, interviews with a company for an internship or job, and illness.
- d. Each member is allowed three (3) unexcused absences per semester. After the second unexcused absence, the member will be required to have a meeting with the Pres. or V.P. to determine the necessary action to take place.

Article IX. Records

SECTION 1. The records of the Epiphany Modeling Troupe shall consist of a minutes book, membership records, and financial records, as well as

any other such records as the chapter deems necessary.

Article X. Bylaws and Amendment

SECTION 1. The constitution, together with the bylaws, shall constitute the operating basis of the Epiphany Modeling Troupe.

SECTION 2. The constitution may be amended by a majority vote of the members attending a meeting with a ½ quorum of the executive board present, with proper notification having first been given to the entire membership.

SECTION 3. Bylaws additions or amendments can only occur by a majority vote of the members with an affirmative vote of at least 1/2 of the quorum of the executive board and faculty advisor present, with proper notification having first been given to the entire membership.

Bylaws of THE EPIPHANY Modeling Troupe

NUMBER 1. The Epiphany Modeling Troupe will be responsible for renewing its standing with Indiana University. Upon notification by the Association, the group will submit the following to renew its affiliation:

- * Troupe roster
- * Financial Plan
- * Pictures and Recordings of Events
- * Other items as required by the university

NUMBER 2. The Epiphany Modeling Troupe dues shall be paid to the Financial Secretary, whose responsibility it will be to collect the dues and send the accurate amount to Indiana University Student Activities Office with correlating membership applications. Checks will not be accepted at this time.

NUMBER 3. A copy of the constitution of the Epiphany Modeling Troupe shall be provided for each member of the Executive Committee. The constitution will be reviewed annually to ensure that it is in keeping with the needs and activities of the troupe.

NUMBER 4. The number, location and times of meetings shall be determined by the Executive Committee. Notice of all such meetings shall be posted or sent in writing to all members not less than five days in advance of the date set for the meeting.

Any misunderstanding or disagreement of these By-Laws will be interpreted by the Executive Board.

Date approved by Indiana University: _____

Name of faculty advisor

Signature of faculty advisor

Name of president

Signature of president