

Enactus at Indiana University

CONSTITUTION

ARTICLE I – MISSION STATEMENT

We, the undergraduate students admitted to Indiana University, establish this constitution of Enactus at Indiana University on April 7, 2019 to:

1. Seek to be active participants in our local community
2. Create a more inclusive environment for students within the IU and Bloomington community
3. Encourage diversity and ethics within the Indiana University community
4. Inspire future business leaders

To that end we hereby establish Enactus at Indiana University in accordance with the criteria set forth herein.

ARTICLE II – NAME

This organization shall be known as Enactus at Indiana University.

ARTICLE III – MEMBERSHIP

Membership of Enactus at Indiana University shall be of two types:

- Executive Board Member
- General Member

A. Organizational Membership

1. Selection of Members

- a) Members will be selected by the Executive Board. There will be an informal interview conducted. The number of members will be determined by the Executive Board.
- b) Once selected, members will retain membership in Enactus at Indiana University for subsequent years, provided they attend at least 2/3 of Enactus at Indiana University meetings each year and meet the outlined requirements of members. Meetings for which students are absent due to study abroad will not be included in their meeting total. Applications must be made available at the first Enactus at Indiana University meeting of the year and all new members must be selected by the second Enactus at Indiana University meeting of the year, following formal interviews.
- c) Participation in Enactus at Indiana University must be made without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. Indiana University is composed of many different persons of many different backgrounds. This diversity should be exemplified in Enactus at Indiana University as well.
- d) Criteria characteristics of qualified applicants include:
 - Demonstrated leadership ability

- Passion for social impact
 - Academic achievement in the classroom
 - Active involvement in other extracurricular activities
2. Responsibility of Members
- a) Members are expected to attend all meetings of Enactus at Indiana University
 - b) To openly promote the objectives of Enactus at Indiana University
 - c) To actively participate in meetings, activities, and serve on tasks forces or committees. Members missing meetings or failing to positively contribute to Enactus at Indiana University initiatives may receive a warning from the Executive Board. If the behavior continues, the Executive Board may request a meeting with the member to clarify expectations and determine ongoing Enactus at Indiana University membership.

ARTICLE IV – EXECUTIVE BOARD

An Executive Board, composed of Executive Officers shall lead Enactus at Indiana University. These officers shall be:

- President
- Secretary
- Treasurer
- Project Leader(s)
- Any other positions deemed necessary by the Executive Board

The Executive Board will meet as deemed necessary, though the Executive Board should meet at least once between Enactus at Indiana University meetings.

A. Requirements to become an Executive Officer

1. Each Executive Officer must have at least a 3.0 cumulative grade point average.
2. Each officer must be in good standing with Indiana University.
3. The President must be able to serve a full year term. The Treasurer and Secretary can serve a semester term only if studying abroad. Under this circumstance, a replacement must be voted upon in normal procedure as outlined in Article IV, Section C, Point 3.
4. The President must have served a full semester as an Enactus at Indiana University member prior to election of the position in good standing.

B. Description of Executive Officer Duties:

1. The President shall:
 - a) Preside over Enactus at Indiana University meetings.
 - b) Set the official agenda for all Enactus at Indiana University meetings.
 - c) Determine date and times of Executive Board meetings.
 - d) Maintain relationships with all faculty, and administration, in addition to national organizational leaders.
 - e) Periodically meet with the Undergraduate Chairperson to discuss ongoing Enactus at Indiana University activities.
 - f) Update the advisor on the meeting agendas, minutes, and activities.

- g) Perform any additional duties that may be required.
 - 2. The Secretary shall:
 - a) Act as President in the absence of the President, assuming all responsibilities.
 - b) Record and keep in a permanent file the minutes of all meetings.
 - c) Within 3 calendar days of the meeting's conclusion, provide a brief summary of meeting events to all Enactus at Indiana University members, and make such information available to the public.
 - d) Record attendance and maintain attendance records of all members.
 - e) Report to the President.
 - f) Perform any additional duties that may be required.
 - 3. The Treasurer shall:
 - a) Prepare an annual fiscal budget, presented at the first meeting of Enactus at Indiana University at the start of the academic year
 - b) Be responsible for the internal finances involving the budget, including:
 - 1. Keeping accurate financial data.
 - 2. Reporting at every meeting of Enactus at Indiana University on any financial changes from the prior meeting.
 - c) In cooperation with the Advisor, act as the final seal of approval on all purchases.
 - d) Report to the President.
 - e) Perform any additional duties that may be required.
 - 4. The Project Leader shall:
 - a) Set project standards for the academic year.
 - b) Coordinate membership efforts to reach project goals.
 - c) Be the primary point of contact for community partners.
 - d) Report to the President.
 - e) Perform any additional duties that may be required.
- C. Election of Executive Officers
- 1. The current Executive Board will accept applications for office prior to elections. After interviewing all nominations, the Executive Board will select two people per position to be voted on by the chapter.
 - 2. The day of the elections, all candidates have the opportunity to give a brief speech of his or her qualifications. Elections will be held at an Enactus at Indiana University meeting at some time in April.
 - 3. After candidates give speeches, votes will be cast. The winner of the position must attain more than 50% of the votes cast.
 - 4. New officers assume responsibilities and duties at time of election.
 - 5. In the event an Executive Board member cannot assume, or resigns, his or her duties, another election will take place during the following Enactus at Indiana University meeting. However, if the office of President is vacant the Secretary automatically assumes the role of President. Current Executive Board members are not allowed to switch positions if a new election must take place.
- D. Removal of Executive Officers
- 1. If an Executive Board member does not perform up to expectations because of lack of attendance or failure to live up to duties as specified in the

Constitution, a motion to impeach may be made by any Enactus at Indiana University member. This motion is reserved for distinct lack of effort by an Executive Board member and should be used as a last resort. If such a motion is made, there will be a special meeting scheduled within one week of the motion to determine the status of the board member. The person making the motion to impeach will make a case for impeachment, whereas the person up for impeachment may make a case against impeachment. With quorum present, 75% of those present must vote in favor of impeachment to remove the Executive Board member from office.

ARTICLE V – ENACTUS AT INDIANA UNIVERSITY MEETING POLICIES

A. Quorum

1. 3/5 of the members of Enactus at Indiana University shall constitute a quorum. Enactus at Indiana University meetings shall desist upon request for a quorum if 3/5 of the current members are not present. For amendments to the Constitution, at least 75% of the current members must be present.

B. Schedule

2. Enactus at Indiana University should meet twice a month during the academic year. The Executive Board shall announce the date and time of the meetings at the beginning of the semester. Meeting announcements should also be sent to the membership, via e-mail, no later than the Tuesday before each meeting.
3. Meeting logistics may also be published online. Special meetings can be called at the discretion of the Executive Board.

ARTICLE VII – COMMITTEE APPOINTMENTS

- A. The Executive Board shall appoint student members to committees as requested.

ARTICLE VIII – FINANCES

A. Enactus at Indiana University Operating Funds

1. Operating funds will be requested from the Undergraduate Program Chair and managed by the Undergraduate Program.
2. Any funds spent by Enactus at Indiana University are subject to approval by the Advisor, regardless of Executive Board or Enactus at Indiana University voting procedures.
3. Funds can only be spent on Enactus at Indiana University-related activities.

ARTICLE IX – ADVISOR

- A. A faculty or staff advisor will be assigned to work with the Executive Board and supervise Enactus at Indiana University activities. The President shall update the advisor on the meeting agendas, minutes, and activities.

ARTICLE X – AMENDMENTS

- A. Amending the Constitution requires a special quorum of 2/3 of members.
- B. All motions to amend the Constitution must be on the agenda prior to the meeting. To be placed on the agenda, the President must receive notification at least 2 days prior to the meeting.

- C. Enactus at Indiana University members shall have the opportunity to review proposed amendments prior to the meeting at which voting occurs.
- D. The Constitution may be amended by vote of 75% of Enactus at Indiana University members in attendance at the time of the vote.

ARTICLE XII – PROGRAMS INVOLVING CHILDREN

- A. Members of Enactus at Indiana University, who may choose to participate in projects at nonprofits involving children, will follow all Indiana University guidelines.
- B. Members will complete Programs Involving Children Training provided by Indiana University Public Safety prior to starting the program(s) with children.
- C. Members will follow all regulations of the nonprofit(s) that they volunteer at. Members will follow all laws regarding working with children.

ARTICLE XI – COMPLIANCE

- A. Statement of University Compliance: Enactus at Indiana University shall comply with all Indiana University regulations, and local, state, and federal laws.
- B. Anti-Hazing Policy: Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
- C. Personal Gain Clause: Enactus at Indiana University, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation directly from for-profit companies if acting as a representative of a student organization.

ARTICLE XII – APPROVAL

- A. This constitution was reviewed by Enactus at Indiana University, approved and attested by on April 7, 2019.