IU Kokomo

Memo

To: Vice Chancellor Green

From: Research Affairs Committee

Date: 11-30-2005

Re: Survey Research Center

The Research Affairs committee met with Vice Chancellor Green on September 28, 2005. In collaboration with the Research and Grants Committee and the Faculty Affairs committee, Vice Chancellor Green asked the Research Affairs Committee to draft a proposal for a Survey Research Center on the IU Kokomo campus.

One of the outcomes the 2005 Cyberinfrastructure Research Regional Task Force Report was to "ask that Vice President McRobbie work with each campus to examine the feasibility of establishing and maintaining dedicated research space on each campus. The space will house advanced equipment and tools as well as computing expert to provide consultation on the new evolving technologies." The IU Kokomo Faculty supported the establishment of such center in an open meeting with administrators. This meeting was convened on January 26, 2005 to identify ways in which IU Kokomo could attract external research funding, and to specify means to accomplish these goals. Suggestions were made to increase quality and quantity of research efforts through better collaboration and communication, sharing of monetary and technology resources, and more availability of educational programs and consultation opportunities across IU Kokomo departments and/or IU campuses. Based on these suggestions, the task force concluded that IU Kokomo would be well served by creation of a research center. There was broad support to make creation of a Survey Research Center a top priority, and to fund it with "seed" money from IU various sources (e.g. RUGS).

Based on these conclusions, the Research Affairs Committee recommends:

i. A Survey Research Center be created at IU Kokomo and funded with "seed" money from various IU sources. The goals of this Center will be to create a research environment that will increase the quality and quantity of research efforts on this campus, and attract greater research funding. This will allow IU Kokomo researchers to show granting agencies that they have the basic infrastructure in place so that external agencies will consider them for funding.

   This Center could be modeled after the Teaching Center model currently in place at IU Kokomo. It would be available for faculty to assist with development of research grant applications, the process of data collection and analysis, and the dissemination of research findings in journals and at professional research conferences.

ii. An identified area (room or rooms) at IU Kokomo is to be set aside for the Center, which would include space for specialized hardware and software, and knowledgeable staff who could assist faculty in their use. Cyberinfrastructure would also be available in the Center to create "research commons" type connections to

iii. Time line target for completion of the establishment of the Survey Research Center will be December 2006. Budget items for the Center will be included in the budget by January 2006, for the beginning of the fiscal year July 2006.

iv. Budget for the initial establishment of the Center will include:

Category	**Items**	**Estimated costs ($)**
Hardware	2 computers	2,000
Hardware	1 laser printer	300.00
Hardware	1 scanner	200.00
Hardware	1 digital camera	500.00
Software	Quantitative statistical software & qualitative data management software, etc.	3,500
Personnel	IT Staff support	-
Personnel	Part-time statistician consultant (possibly 1-2 graduate students from IUB or IUPUI) available on a weekly basis	6,000-7,000
Consumable	Misc. supplies for dissemination of data (computer discs, paper, cartridge, etc.)	750.00
Total Startup Expenses for first fiscal year		15,345.00 – 17,245.00

1. Hardware:

2 computers with adequate memory, etc., and connection to internet/IU statistical, research, and storage resources ($2,000.00)

1 Laser printer ($300.00)

1 large poster printer ($2,395.00 - 2,995.00) (HP Designjet 500 printer, 42 in – C7770B or HP Designjet 430 printer – C4714A, etc.)

Digital camera ($500.00)

1 scanner ($300.00)

2. Software:

Selection of basic software with focus on survey research, i.e. quantitative statistical software and qualitative data management software, etc. ($3,500.00)

3. Personnel:

Staff support of IT personnel on campus to maintain and upgrade equipment, programs, etc.

Part-time statistician consultant support (possibly from 1-2 grad students at IUPUI) available on a regular weekly basis; includes salary and travel money ($6,000.00 - $7,000.00)

4. Resources for dissemination of findings:

Supplies for poster prep, paper, ink, etc. ($750.00)

Total Startup Expenses for 1 year ($15,145.00 - $17, 045.00)