Staff Council Meeting Minutes for January 27, 2006
Submitted by Gail Daggett February 9, 2006

Present: Stefanie Lorenz, Diana Goodnight, Linda Bielewicz, Marsha Shaw, Cathy Archer, Cheryl Little, Oleatha Love, Kathy Coppola, Anna Kiser, Anna Chaplin, LuAnn Name, Nicole Bielewicz, Kate Washburn, Terri Hellmann, Tara Halbrook, Gail Daggett, Kim Maxwell.

The meeting was called to order at 9:30 a.m.

New Business

Treasurer's Report
Cheryl Little reported the following account balances:

University Account #2463047 (postage and printing)	$ 6,577.71
Foundation: Operations	$ 111.22
Investments	$ 7,139.00
Scholarships Account	$ 2,752.15
Investments	$ 28,494.89

Guest
Kate Washburn, who is in charge of the Renaissance Faire planned for 'Semester of Shakespeare', spoke to us regarding the need for sponsorship for the Faire. This event will be open to the community on April 22, 2006. Kate will get food estimates from Andrea in AVI and present them to us for further discussion.

Craft Show Update
Tara has 78 names so far for booths at the 2006 Craft Show. Tara will chair this year's show but asks that someone else in Staff Council take over after this year. Rather than passing out door prize tickets to people as they come in, Ambassadors carrying a basket of trivia questions will go from booth to booth asking random trivia questions to attendees. If answered correctly, that person will win a prize from that craft booth.

Admission tickets will be given to each guest in order to keep track of the number attending.

Rescue Mission Gift Wrapping and Sponsored Family
Everyone that helped the Rescue Mission wrap Christmas gifts said it was both fun and humbling. Anna C. said that although she didn't speak directly to the recipients, our Rescue Mission contact said that our Christmas gifts were very much appreciated.

Flowers and Planters
Thank You cards were passed around from Marcia Reynolds for the Poinsettia we sent after her surgery in December and from Susan Wilson for the planter we sent to her sister's funeral.

Scholarship Issues
Anna wanted to know if Staff Council wanted to change the parameters of its scholarships and whether we wanted someone else to chair this committee. After discussion, we decided that we would give 4 - $300 scholarships for a total of $1200. Tara motioned to cap the Scholarships at $300 per person if they meet all the qualifications and it was seconded by Linda B.

We unanimously agreed that Anna should continue serving as chair of the Scholarship Committee.

Rewards Years of Service Info
Anna C. provided each of us printed information entitled "Years of Service Monetary Awards for Professional and Support Staff" so that we would be aware of the rewards and perks.

Wheel Chairs, Bottled Water, and Fans for Graduation
Marion VA Hospital recycles wheelchairs in the Spring (March or April). Therefore, we should have our remaining 3 wheelchairs in time for 2006 Commencement.

Chancellor Person asked that the water bottles we provide the graduates during Commencement be labeled "Staff Council".

Regarding the distribution of hand fans during Commencement, we were informed that we could order fans in the shape of diplomas from Orient Express.

Scanner
Kathy C. received an email from Chris Rivers advising her that Staff Council's purchase of a scanner would probably be discouraged by the campus. Kathy will keep track of the time spent now going to and from the nearest scanner from her office to determine how cost-effective having a scanner in her office would be.

Scrapbook Committee Update
Tara has arranged for a Scrap Booking Workshop on February 20th at 6 pm in KC 221. Those interested in attending should email Tara prior to the 20th.

Staff Council Logo
Linda B. passed around 2 of her samples for Staff Council logos. Stef will scan them and change fonts and they will be emailed to every Staff Council member for their selection. Any logo samples from other Staff Council members will also be accepted.

Hacienda Day
Hacienda Day brought in $69.84. Since this is such an easy way to raise money, Cathy A. will check with Allen at Hacienda to see if we can get another date in July or August. Hacienda can only sponsor this event for 2 businesses per month.

Fundraising Auction
The date for the fundraising auction is set for May 14th and since the Library can be locked every night, John Stachecz will be contacted for permission to display the auction items there. This event is open to all IU Kokomo departments. Stef will get pricing on floral supplies from a store in Indy for our wall pocket auction items.

Bake Sale
The bake sale is set for the Saturday before Easter, March 15th, at Krogers.

Walk a Mile in My Shoes
Kathy K. asked if any Staff Council members would be interested in the "Walk a Mile in My Shoes" event, which raises money for victims of domestic violence. This event, sponsored by the Kokomo Rescue Mission, takes place on February 11th, from 8 am to 4 pm. Each group will have 2 to 20 walkers and can register and pick up envelopes at the Rescue Mission. Kathy will spearhead this for Staff Council members who are interested in participating.

Trip to Chicago
Those who went on the Chicago Trip last fall had such a great time that another trip is being considered. Cathy A. will compile a list of places of interest for us to chose from and the trip will be discussed further at future Staff Council meetings.

The meeting was adjourned at approximately 11:45 a.m.