

Strategic Priorities & Objectives:
#1 Student Success; #2 Valuing People; #3 Leveraging Diversity for Inclusive Excellence; #4 Building & Sustaining Community; #5 Financial Stewardship & Infrastructure

Chancellor Lowe asked if there were comments or questions regarding the November 12, 2019 meeting notes, and hearing none, he advised Council members to contact him if any came to mind. He thanked Liz Romeo for keeping the Council notes.

Chancellor Lowe mentioned the e-mail distribution of the holiday card greeting, acknowledging that it features artwork from four of our Fine Arts students.

I. Enrollment Management & Student Success

Dorothy Frink commented on the slight increase for new students in Spring.

EVCAA Román-Lagunas advised overall headcount as compared to this date last year for undergraduate students is up 23.9% and graduate students is up 10.5%. Credit hours also reflect an increase of 23.7% for undergraduate and 11.7% for graduate. She stated she is very pleased with the results of our efforts. Also, these numbers are more favorable than the other regionals.

Vicki Román-Lagunas explained that a small team (Dorothy Frink, Gina Pirtle, Beth Tyler, Peter Zachocki and Vicki) is going through each class, student by student, to look at what is holding students back from registering and learning about the students too (i.e., SAP, recordkeeping, etc.). Dorothy also advised our campus has over 400 students with no balances and over 2.0 (“good to go”) and recommended that units reach out to those students before break to encourage them to register.

Chancellor Lowe commented on the importance of these initiatives and what we learn from the students through these initiatives.

Chancellor Lowe discussed his presentation to the Board of Trustees, thanking Dorothy, Vicki and Michelle for their efforts in preparing the full written report. This presentation demonstrated that we are indeed working hard on enrollment.

Gina Pirtle asked Dorothy Frink to remind or inform the Council that federal work study for this year only is being paid 100% through the federal government. This is a result of a Title III grant application Gina completed.

II. Updates – Finance and Human Resources – M. Dickerson & M. Diming

- Human Resources

Michelle advised that there was nothing to report for Human Resources.

- **Finance**

Michelle discussed key areas for the upcoming budget meetings in preparation for the FY21 budget construction. She advised that she would provide Candy with an internal calendar to upload in the Box folder.

Chancellor Lowe added comments regarding financial stabilization, balanced budgets, enrollment/retention, and the ability to provide yearly raises.

III. Student Government Association (SGA) Update – L. Nawab

No report; however, Chancellor Lowe advised that the student government organization works very hard and is very active in bringing matters to the Council's attention.

IV. Updates – Facilities and Operations – A. Kapocius

- **Food Services**

Andy Kapocius reported that the campus has entered into an agreement with Progressive Dining Group and signed a three (3) year contract. Based on survey results, there are three areas of focus:

- Healthier food choices
- Faster food service
- Price point products

Catering is part of the contract. Please notify Andy Kapocius about any catering issues immediately. New menu items are available.

Andy discussed hours of operation for the main cafeteria as well as the Little Redhawk Café, advising that signage, with Marketing's assistance, will announce opening and item availability.

- **Energy Management**

Andy commented on the savings achieved through energy efficiency initiatives completed, such as LED lighting, rebuilt cooling towers, the Anderson project.

- **Construction Projects**

Andy advised that the Academic Affairs furniture arrives this week.

Also, four projects have been approved at more considerable savings than expected:

- Marram staircases
- Updating face front of the Facilities Services building
- Athletic resource room, Savannah 203/204, creating a space for the athletic department (100% donor supported)
- Marram building first floor restrooms renovation

Andy reported that the card swipe system is up and ready to go and Facilities Services is currently entering in access information.

Aneesah Ali requested Andy to report on the lactation space or wellness room initiative. Andy advised that the Marram project incorporates a wellness room and it allows wellness space in two other buildings. Space will be identified in Cedar Hall. Andy commented that Raintree Hall wellness space is available for use daily. He also advised that updates to this project are available online and can be found on the IUN homepage at the A-Z List by typing in W for Wellness.

V. University Advancement Update – J. Gabbert

Jeri Pat Gabbert reported on the quick, instant production of the Northwest **2018-19 Annual Report** with assistance from many in providing data, pictures, etc. She advised she has a few printed copies available as well as an electronic copy will be available on the web. Chancellor commended Jeri Pat's office for a job well done.

Chancellor Lowe commented on the progress of the Bicentennial Campaign indicating Northwest is well beyond our goal and fundraising continues.

VI. Council Annual Survey Results – Improvement Initiatives

John Novak provided a basic background summary of the writer and the article: [Big Trouble Ahead for Indiana's Economy](#) by Michael Hicks. *(Click title to view the article.)*

This introduction led to a discussion that expressed many individual views of the issue giving different perspectives associated with the Indiana's legislative policies; regional or local and possibly national goals; a need for a broader narrative understanding of a college education.

Chancellor Lowe suggested an article published in the Chronicle: "This Woman Goes Door to Door to Steer Students to College" for January's reading.

VII. Institutional Effectiveness Update – J. Novak

John Novak advised that a number of surveys are currently out among campus constituencies:

- HERI faculty survey
- Alumni survey
- Graduate survey, includes the associate degree students
- Financial wellness survey

In Spring (February), the Northwest campus will participate in an IU sustainability survey.

IU Northwest will conduct our own campus survey for the HLC Student Success Academy group initiatives to support our students. This is a three-year program to develop and implement.

John commented on institutional metrics related to four-year graduating cohorts indicating increases from 4-5% to 15-16% for 2012, 2013, 2014 and 22% for 2015.

VIII. Bicentennial Update – J. Wallace

James Wallace provided an update for the collection of items for the Bicentennial time capsule. He also advised that many events are planned for January at the Bloomington campus; however, nothing additional has been planned for the Northwest campus.

As part of the campus observance of the Dr. Martin Luther King holiday, there will be two performances on January 21, 2020 of the play “The Movement-50 years of Love and Struggle in America” (Relevant document is in Box “Current Agenda” folder.)

IX. Campus Conversation on Diversity, Equity, Inclusion

- The Movement-50 Years of Love and Struggle in America (see note above).
- **OVPDEMA 2019 Annual Report** (Click title to view the report.)
 - James commented on the annual IU Diversity report, indicating that IU Northwest is represented in it, advising printed copies were available to pick up as members left the meeting.

- One Book Committee (Title and Author)
 - James advised that there are plans for the Committee to meet in January and encouraged a selection from the National Endowment for the Arts Big Read program, indicating the possibility for grant assistance.

X. Updates – Professional Staff, Clerical and Technical Staff, Police Officers, and Service Staff

- Professional Staff: No updates at this time.
- Clerical and Technical Staff: No updates at this time.
- Police Officers: No updates at this time.
- Service Staff: No updates at this time.

XI. Chancellor's Report

Chancellor Lowe reminded all of the Holiday Gathering, Thursday, 12 December 2019, 2:00-4:00 pm, Arts & Sciences

XII. Other Information

Nick Ray noted that IU Northwest Marketing and Information Technology received three Case V awards:

- Recruitment website
- View Book
- Video feature