

2003-2004 BLFC Continuing Education Committee (CEC) Annual Report

Committee members:

Committee membership was in flux during the year. In December we lost two members, including our committee chair. In January, Angela Courtney took over as chair when Linda Cantara left the libraries, and Lou Malcomb graciously joined the committee at the same time. Rita Barsun stepped down and was not replaced.

(2002-2004)

Kathy Marlett
Linda Zellmer
Liana Zhou

(2003-2005)

Rita Barsun (until December)
Linda Cantara (Chair, through December)
Angela Courtney (Chair, from January)
Lou Malcomb

Liaison: Cecile Jagodzinski
Ex-Officio, Assistant Dean for Libraries Human Resources

Charges to the committee

Charge (2003-04):

1. *Plan continuing education programs.

Our major program this year was in the spring. Phil Bantin, University Archivist, discussed records management and retention as these activities pertain to libraries and librarians. The Committee chose this topic because of the often overwhelming amount of paper and electronic memos, reports, committee documents, and other communications we receive regularly. This insightful program offered suggestions and guidelines regarding what an individual needs to retain, what a department needs to retain, who is responsible for keeping copies of record in a variety of instances, and what can be discarded.

2. Review the Fall 2001 Continuing Education Survey results and use them to identify program topics and speakers.

The Committee reviewed the Fall 2001 Continuing Education Survey results in order to guide the decisions made regarding the types of brown-bag luncheons and programs we sponsored. Items of highest interest that we specifically chose to pursue included the peer review process, what it means and how to successfully

proceed through it; digital projects, developing and funding; and sharing conference and research experiences. Since the luncheon program was favored by 68% of those responding to the survey, we continued with that format. Because a large percentage of survey respondents expressed an interest in learning about the research and conference experiences of other librarians and because the committee recognized a need to begin developing a more connected and supportive environment in which we can share our diverse interests, we chose to concentrate on this area for our brown bag discussions.

3. Continue brown bag lunch discussion series.

The Committee arranged for 6 brown bag luncheon discussions.

- Suzanne Mudge discussed her project entitled “Christmas Music from Baroque Mexico: Investigacion y Intercambio (Research and Interchange).”
- Moira Smith presented her research on pranks and tricks in college student life.
- Angela Courtney gave an extended version of the paper she presented in October entitled “Out of the Classroom, Onto the Stage: Orson Welles, Roger Hill, and the Genesis of *Everybody’s Shakespeare*.”
- Marion Frank-Wilson discussed her work on the Nuer field notes digital project, from the inception of the project, to funding issues, to work flow, and finally to the finished project.
- Bob Goehlert and Jian Liu gave a presentation of their work with the League of Nations digital project, sharing both content and technical issues and resolutions. This discussion proved to be an interesting combination of the development of a project and a history of the League of Nations.
- Sylvia Turchyn discussed the work she did with the Women's Studio Workshop, cataloging and applying metadata to their collection.

4. Work more closely with InULA's committees and other groups and committees to identify common programs and additional funding.

Little was done on this charge. The changing membership was a factor. This is a charge that in retrospect seems to be extremely important. See the recommendations section below for elaboration.

5. Present a program on the peer-review process and/or writing an annual report for the peer review process.

The committee organized this program in December, and it was well attended. Since this was the first year that the peer review process used the new ratings system much of the program, lead by Julie Bobay and Frank Quinn, centered on that change and its anticipated effects of the peer review process. The program that the committee will organize for the upcoming fall will likely concentrate more on how a librarian can best present his or her accomplishments in a peer review document rather than on the impact of the new system.

Recommendations and ideas for 2004-2005

Brown-bag lunch discussion series (charge #3)

Scheduling programs for librarians to attend because they are interested is difficult because there are many meetings that people have to attend because of departmental responsibilities or committee commitments. The lunch hour is an increasingly popular time for meetings and brown bag discussions, so naturally attendance will begin to fall off because of the proliferation of lunch hour demands. The Continuing Education Committee would do well to create partnerships with other committees, such as the Library Instruction Committee, the DLP, and the new Human Resources librarian in order to maintain a manageable number of lunch programs.

Program on peer review or writing annual reviews (charge #5)

While the new ratings system was an important factor to discuss this year, the upcoming program should focus on a how to write an effective report for submission to the peer review committee. There was some confusion as to what the program would comprise this year. The committee should be clear in what they are asking from the panel of volunteers.

