

**Indiana University East  
Curriculum Committee  
2009-2010 Year-End Report**

**Members of the Committee**

Ron Bingaman (NSM, '10)  
Teresa Henderson (HSS, '10)  
Bob Ramsey (Chair, HSS, '10)  
Brenda Buckner (EDUC, '11)  
Paul Kriese (HSS, '11)  
Maureen Scane (EDUC, '11)  
Mort Seddighin (NSM, '11)

**Meeting Dates**

- September 22, 2009
- October 27, 2009
- November 10, 2009
- January 26, 2010
- February 23, 2010
- March 16, 2010
- March 30, 2010
- April 13, 2010
- April 20, 2010
- Also several meetings via email

**Original Charges to the Committee (boldfaced) and Committee Actions**

- **Examine the minimum “C” requirement in the new general education program, including the minimum grade in courses used for distribution credits. There are unanswered questions about the minimum grade requirement, partly due to lack of clarity in the word choice used in descriptions, such as what exactly is considered the “core” in “core requirements” and “core curriculum.” Also examine what constitutes “major” or “concentration” courses: only the courses within the discipline itself, or other courses required of majors? Does the minimum “C” grade apply to all courses within the discipline itself, or other courses required of majors? Clarifications should be brought to the Schools, with proposed revisions as needed. As needed, determine the will of School faculties on the issue of the minimum grade requirements. Propose revisions as necessary. One motive behind discussion and possible revisions: the minimum “C” may be preventing some students from graduating on time, even students with much higher than 2.0 overall GPAs.**
  - The committee had numerous discussions with school and program directors and at the April 6, 2010 faculty senate meeting the committee submitted a proposal to revise the existing Institutional Program Requirements for Degree Programs that (a) require a passing grade (D minus or better) in the First Year Seminar course, (b) require a grade of **C- (revised to C during the senate meeting)** (2.0) or above

in all English composition courses required for a degree, (c) require a passing grade (D minus or better) in all other courses, and (d) require a minimum cumulative GPA of 2.0 (C) for all courses taken toward a degree. **The proposal was passed as revised by the senate on April 6, 2010.**

- **Update the Second Degrees policy in connection with additional credit hours, references to associate degrees, and titles (e.g., VCAA to EVCAA).**
  - The committee met with several faculty members and, on April 27, 2010, submitted a proposal to faculty senate to revise the existing Second Degrees Policy. The new policy allows students who are pursuing two degrees simultaneously, or complete the requirements of both degrees while continuously enrolled at IU East (Fall and Spring Terms), to obtain a second degree by simply fulfilling the requirements for each degree. Students who graduate with one degree and are not continuously enrolled after receiving their first degree must earn a minimum of 30 additional credit hours from Indiana University East, must complete all of the requirements of the second degree, and must meet new general education and program requirements, if any. The proposal was passed by the senate on April 27, 2010.
- **Work with the Faculty Affairs Committee on the possibility of increasing School representation on the Curriculum Committee with a revision to the Bylaws.**
  - The committee continued to urge that FAC revise the Bylaws to require representation of at least one faculty member from each school, and a librarian. To date the Bylaws have not been changed.
- **Develop guidelines for distinguishing between 100-200 and 300-400 level courses. This is important in evaluating transfer credit from two-year colleges and in degree requirements. No IU policy distinguishes between lower- and upper-division courses. The policy should list distinguishing features of upper-division courses. The new policy can be written so that it applies only to newly created courses, thus grandfathering existing courses.**
  - The committee grappled with this charge and, after talking to the schools and numerous faculty members, could not devise guidelines that distinguish between 100-200 and 300-400 level courses. The existing descriptions and requirements for many courses are entrenched and vary significantly from discipline to discipline. For example, some 300-400 level courses have no prerequisites while many others do. Some faculty members, for example, did not want prerequisites for their 400-level online courses because it would put them at a disadvantage to other institutions that offer their courses without prerequisites. The effort to create guideline should not be abandoned but more time is needed to create a future model.
- **Update other curriculum-related policies as needed.**
  - See below.

## Report of the Committee's Activities

Curriculum committee approved and brought to the senate the following 46 voting items:

- **New Course Requests**
  - MUS-K410 Composition Seminar (Cir. E08-10)
  - MUS-K430 Electronic and Computer Music I (Cir. E09-10)
  - MUS-X410 Performance Seminar and Masterclass (Cir. E10-10)
  - ENG-W230 Writing in the Sciences (Cir. E18-10)
  - ENG-W470 Senior Seminar: Professional and Technical Writing (Cir. E19-10)
  - MUS-X401 Performance Seminar and Masterclass (Cir. E20-10)
  - BIOL-L397 Biology of Addictions (Cir. E24-10)
  - BUS-K312 Decision Modeling (Cir. E26-10)
  - MUS-K140 Music Notation Workshop (Cir. E27-10)
  - MUS-K431 Electronic and Computer Music II (Cir. E28-10)
  - MUS-M250 Introduction to Music Research and Analysis (Cir. E29-10)
  - MUS-M251 Introduction to Musicology (Cir. E30-10)
  - BUS-K312 Decision Modeling (Cir. E26-10)
  - MUS-K140 Music Notation Workshop (Cir. E27-10)
  - MUS-K431 Electronic and Computer Music II (Cir. E28-10)
  - MUS-M250 Introduction to Music Research and Analysis (Cir. E29-10)
  - MUS-M251 Introduction to Musicology (Cir. E30-10)
  - BUSE-K230 Spreadsheet Modeling and VBA (Cir. E53-10)
  - BUSE-M550 Leadership and Motivation (Cir. E54-10)
  - BUSE-M551 Organizational Learning and Change Management (Cir. E55-10)
  - BUSE-M552 Managerial Research (Cir. E56-10)
  - BUSE-M553 Management Use of Financial Information (Cir. E57-10)
  - BUSE-M554 Marketing Management (Cir. E58-10)
  - BUSE-M555 Managerial Economics (Cir. E59-10)
  - BUSE-M556 Managerial Application of Information (Cir. E60-10)
  - BUSE-M557 Contemporary Managerial Ethical Issues (Cir. E61-10)
  - BUSE-M558 Human Resource Management (Cir. E62-10)
  - BUSE-M559 Global Leadership (Cir. E63-10)
  - BUSE-M560 Strategic Management (Cir. E64-10)
  - BUSE-M561 Management Project (Cir. E65-10)
  - EDUC-X165 Advanced Reading: Improved Comprehension (Cir. E66-10)
  - HIST-B306 Modern European Race, Gender, and Identity (Cir. E66-10)
  - HIST-B408/508 European Nationalism and Identity (Cir. E68-10)
  - HIST-B444/544 The Scandinavian Model (Cir. E69-10)
  
- **New Program Proposals**
  - MS in Management (Cir. E37-a-10; Cir. E37-b-10)

- MS in Nursing (Cir. E49-10)
  - Minor in Informatics (Cir. E50-10)
  - BS in Biochemistry (Cir. E72-10)
  - BS in Human Biology (Cir. E73-10)
  - BS in Psychology (Cir. E74-10)
- **Miscellaneous Voting Items**
    - Online Degree Completion Proposal: Concentration in Mathematics (Cir. E25-10)
    - Resolution to Rescind Computer Literacy Policy (Cir. E34-10)
    - Revisions to Institutional Program Requirements for Degree Programs (Cir. E38-10)
    - Revision to Second Baccalaureate Degree Policy (Cir. E51-10)
    - Revision to First Year Seminar Policy (HON-H100 and UCOL-U101) (Cir. E52-a-10; Cir. E52-b-10; Cir. E52-c-10)
    - Course Change Request: REL-R180 Introduction to Christianity to REL-A250 (Cir. E70-10)

**Curriculum committee approved and brought to the senate the following 25 information items:**

- **MCI Course Activations**
  - FINA-U401 Special Topics in Studio Art (Cir. E11-10)
  - EDUC-N102 Teaching and Learning Elementary Mathematics (Cir. E12-10)
  - EDUC-H538 Critical Thinking in Education (Cir. E41-a-1, Cir. E41-b-10)
  - EDUC-S591 Research Project in Secondary Education (Cir. E42-a-10; Cir. E42-b-10)
  - EDUC-Y510 Action Research (Cir. 43-a-10; Cir; 43-b-10)
  - ENG-L360 American Prose (Excluding Fiction) (Cir. E44-a-10; Cir. E44-b-10)
  - INFO-I201 Mathematical Foundations of Informatics (Cir. E75-10)
  - INFO-I202 Social Informatics (Cir. E76-10)
  - INFO-I213 Website Design and Development (Cir. E77-10)
  - INFO-I300 Human Computer Interaction (Cir. E78-10)
  - INFO-I303 Organizational Informatics (Cir. E79-10)
  - INFO-I308 Information Representation (Cir. E80-10)
  - INFO-I310 Multimedia and Technology (Cir. E81-10)
  - INFO-I400 Topics in Informatics (Cir. E82-10)
  - INFO-I420 Internship in Informatics: Professional Practice (Cir. E83-10)
  - INFO-I450 Design and Implementation of an Information System I (Cir. E84-10)
  - INFO-I451 Design and Implementation of an Information System II (Cir. E85-10)

- INFO-I460 Thesis/Senior Project I (Cir. E86-10)
- INFO-I461 Thesis/Senior Project II (Cir. E87-10)
- INFO-I499 Reading and Research in Informatics (Cir. E88-10)
- **Miscellaneous Information Items**
  - Change in School of Humanities and Social Sciences Minimum Overall GPA Requirements for Bachelor of Science Degrees. (Cir. E45-10)
  - Online Degree Completion Track for existing BS in Criminal Justice (Cir. E39-10)
  - Offering existing BS in Criminal Justice at New Castle (Cir. E40-10)
  - New Cognate in Informatics: Criminal Justice (Cir. E89-10)
  - New Cognate in Informatics: Music Technology (Cir. E90-10)

### **Recommendation of Charges for 2010 – 2011**

- Continue to work with the Faculty Affairs Committee regarding the possibility of mandating representation from each School on the Curriculum Committee with a revision to the Bylaws.
- Continue in the effort to develop guidelines for distinguishing between 100-200 and 300-400 level courses. This is important in evaluating transfer credit from two-year colleges and in degree requirements. No IU policy distinguishes between lower- and upper-division courses. The policy should list distinguishing features of upper-division courses. The new policy can be written so that it applies only to newly created courses, thus grandfathering existing courses.
- Update forms submitted to the Curriculum Committee. It is especially important to update new course request and ECAP forms to require that the library is properly informed of any new proposed course or program. Consider constructing a separate form that must be signed by a librarian and submitted with the New Course Request Form or ECAP. Also, all forms need to be easily accessible on the faculty senate website and “type-able.”

**Respectfully submitted by Robert J. Ramsey, Chair**