

MINUTES OF THE CURRICULUM COMMITTEE

October 19, 2007

Present: Brenda Buckner, Jean Harper, Mary Ann Morse, Robert Ramsey

Absent: Ron Bingaman, Suzi Shapiro

Absent: Jennifer Knuths (excused)

Guest: Jerome Mahaffey

I. Minutes from 10-5-07 approved.

II. English Exemption Policy

Discussion:

- a. Committee member suggested that there is some faculty resistance to rescinding ENG W131 Exemption Policy.
- b. Committee decided to get input from the various divisions and revisit the issue at the next Curriculum Committee meeting.

III. Elementary Complex Variable MATH M415 ECAP proposal.

Discussion:

- a. Committee consensus was that the ECAP procedure had been properly followed.
- b. Mary Ann motioned the committee recommend MATH M415 be approved and forwarded to the Faculty Senate.
- c. Brenda seconded.
- d. Committee voted 4-0 in affirmative.

IV. Bachelor of Science in Communication Studies proposal.

Visitor: Jerome Mahaffey

- a. Committee pointed out several typos to Jerome.
- b. Brenda also pointed out apparent contradictory statements in Sections 2 and Section 3 regarding “numerous” and “few” transfer students.

- c. Jerome said the main difference in the BS degree (compared to the BA degree) was adding the technical classes and statistics in the place of a foreign language requirement.
- d. Mary Ann asked if 4 courses in technology were enough to create a degree with an emphasis on technology.
- e. Jerome said this was standard and acceptable.
- f. Mary Ann noted that proposed BS degree only had 9 HFA credit hours and BSS required 12 cr. hrs.
- g. Jerome thought that new General Education requirement on specified 9 HFA credit hours.
- h. Mary Ann noted that new General Education requirements were a baseline and divisions could exceed those requirements.
- i. Mary Ann noted that she believed BSS required 12 credit hours in the natural sciences and Mathematics.
- j. Jerome said he would talk to TJ Rivard about BSS requirements.
- k. Mary Ann suggested that comparable programs should be listed under Section 6 (a).
- l. Jean suggested these programs could be shown as bullets on the proposal.
- m. Mary Ann said Higher Education Commission might turn down proposal if can't be distinguished from Ball State, Indiana Wesleyan, etc.
- n. Jerome noted that the IU East program offers students more options. (e.g., online courses).
- o. Mary Ann suggested that Jerome add why the existing program does not meet the needs of our current students.
- p. Mary Ann suggested that Jerome talk more about the growth of the program and the consequential demand for degree.
- q. Mary Ann said implementation issues should be more fully addressed (is there a need for more faculty, money, etc.)
- r. Jerome commented that no more faculty would be needed because of overlap with BA.

- s. Mary Ann asked how outcomes listed on page three of the proposal will be measured and assessed. Recommended that Jerome copy those program goals under the Program Assessment section (Section D)
- t. Mary Ann suggested that Jerome create a chart that denotes the objectives and demonstrates where each objective will be met in the program – and how the data will be collected and assessed. How will assessment data be used to make necessary changes should also be addressed.
- u. Jerome will integrate the recommendations into a new proposal and return it to the Curriculum Committee for further consideration.

V. Masters of Science in Management Degree

Discussion:

- a. David Frantz sent committee preliminary draft of MSM degree proposal.
- b. David asked for guidance from the Curriculum Committee (i.e., what will the committee be looking for in order to recommend the proposal to Faculty Senate.)
- c. Mary Ann suggested that the proposal use the format required by the Commission for Higher Education.
- d. Mary Ann noted that, in the long run, this approach will save time as the proposal proceeds through the various levels of review.
- e. Mary Ann suggested that a strong assessment section be included.
- f. The capstone course should be identified and how that course will assess outcomes.
- g. Bob will notify David Frantz of recommendations.

Next meeting set for Friday, November 2, at 1 p.m. in Room 338 Middlefork Hall.

Meeting adjourned.