

Constitution of Optometric Private Practice Club at Indiana University

Preamble

The main goal of the Optometric Private Practice Club at Indiana University is to supply its members with the resources and basic business knowledge, specific to optometry, which will enable them to become motivated and business-savvy doctors capable of becoming an owner/partner and increasing the value of a practice.

Article 1: Membership

Members are those who pay their \$20 dues. Membership entitles the member to attend monthly meetings, access to the club box that holds notes from all the speakers throughout the years, and attend other club functions such as the end of year meeting.

Article 2: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article 3: Executive Officers

President: Helps with the planning/execution of meetings and speaker communications. Responsible for helping find grants and sponsorships for the club, and keeping the network with doctors strong. Represents the club at national conferences and attends SOLN over the summer. Sets up officer meetings 1-2 times a semester. Check with other officers that all tasks are done before speaker comes. Maintain a list of speakers who came for the semester and contact info. Post any videos or resources that may be helpful to club members on the Facebook group.

Vice president: Helps president with the planning and execution of meetings, finding grants and sponsorships for the club, and keeping the network with doctors strong. Go to any national meetings the president cannot attend.

Treasurer: Works with the SOA to manage the club's financial account. Helps organize and acquire grants and sponsorships and helps with the planning and execution of monthly meetings. Attend one meeting to get trained on being a club officer through the University. Must be willing to make trips to the SOA office on campus to deposit funds and submit all necessary paperwork for reimbursement for food and other purchases in a timely manner. Collects dues, T-shirt money, and other funds.

Secretary: Helps with planning and execution of the monthly meetings. Orders food for meetings and sets up delivery. Takes notes at each meeting to upload to the OPPC box account.

Member relations: Runs the OPPC twitter and Instagram accounts with meeting pictures, quotes, and club updates. Posts to the club facebook page about upcoming meetings, creates meeting event pages, hangs meeting fliers in the school, and updates the club bulletin board.

Officers will start serving in August of the given school year and will turn over their position in May at the end of the school year. Monthly executive board meetings weill be held.

Article 4: Advisor

Dr. Neil Pence will advise OPPC at IU until he wishes to resign his position. At that point, the board will recruit another advisor who has experience in running a private practice.

Article 5: Meetings

Every month, a speaker will be invited to the optometry school to speak about various aspects of owning or working in a private practice. Dinner will be served. Advertisements will go out via social media about 2 weeks leading up to the event.

Article 6: Elections

Those interested in an executive board position will apply in March. The current executive board will review the applications and choose the next executive board.

Article 7: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article 8: Dues and Budget

To join, membership dues of \$20 will be charged at the beginning of the school year. The treasurer will collect dues. A member may join at any point in the year once they pay the \$20 dues. The treasurer and president will review and write the club budget at the beginning of each school year. It will be approved by the executive board before the first club meeting.

Article 9: Finances

The treasurer, with help from the president, is in charge of maintaining the SOA financial account.

Article 10: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article 11: Amendments

Any proposed amendments will be voted upon by the executive board and will be approved by a majority vote.