

Minutes, InULA Board Meeting
September 9, 2009, W531 Wells Library, Bloomington

Present: Dina Kellams, Jennifer Laherty, Sherri Michaels, Steven Miller, and Eric Snajdr

1. The Minutes of the August Board Meeting were approved contingent on the addition of the 2009 charges of each committee.

2. Announcements (Auditor, IU Credit Union)

Wen Ling has agreed to be our auditor. The auditor's report will be completed by our next board meeting.

Wook-Jin and Sherri attempted to add Wook-Jin's name to InULA's IU Credit Union account. However, after arriving at the Credit Union, they were told that the InULA Secretary needs to be present during this process. Also, they need to have the Board Meeting minutes, which state that Wook-Jin was elected as Treasurer. Eric, Wook-Jin, and Sherri will coordinate a trip to the Credit Union later this month.

Starting with next meeting, the InULA Board will meet in E252. This room has videoconference equipment.

3. Committees

- a. Review of membership
- b. Assignment of Executive Board liaisons
- c. Discussion of proposed charges

Committees:

Book Sale Committee:

Charge: This committee shall organize a book sale normally held in conjunction with National Library Week. (April 11-17, 2010).

2009 Charge:

Update the Book Sale Manual to reflect current procedures.

Members: Kate Cruikshank (2008-2010)
Elizabeth Hanson (2008-2010)
Emily Okada (2008-2010)
Eric Snajdr, Board Liaison

Eric will ask Anne Haynes be on the committee for a two-year appointment (2009-2011) and if she is willing to co-chair with Emily Okada.

He will also ask the following to serve two-year appointments

Gary Charbonneau (2009-2011)

Bob Noel (2009-2011)

Brenda Nelson-Strauss (2009-2011)

Four SLIS students also an expressed interest in the committee. Eric will ask them to serve one-year appointments. He will explain to them that they cannot be voting members but would be happy to have their help.

Ania Peczalska (2009-2010)

Jessica Cornn (2009-2010)

Elizabeth Moreton (2009-2010)

Budget: \$400

Constitution and Bylaws Committee:

Charge: This committee shall consider proposals for amending the Association's Constitution and Bylaws, and shall present such proposals to the membership for approval as specified in Article VII of the Constitution. The Committee chairperson shall also perform the duties specified in Article VIII of the Constitution.

Members: Wendell Johnting (2009-2011), Chair 2009-2010.
Steve Miller, Board Liaison

Steve will ask the following to serve the specified appointments

Wen-Ling Liu (2009-2011)

Denise Steumpfle (2009-2011)

David Oldenkamp (2009-2010)

Rhonda Huisman (IUPUI) (2009-2010)

Budget: \$25

Grants and Scholarship Committee:

Charge: This committee shall receive and review applications for the research incentive fund and scholarship program applications and submit their recommendations to the Executive Board for approval and funding.

2009 Charges:

Review the guidelines for both Research Incentive Funds and Scholarship Applications to make the policies and procedures more clear.

Encourage applications for the Research Incentive Fund
Gather previous year's Incentive Fund summaries

Members: Judith Garrison (2008-2010), Chair 2009-2010
Jennifer Laherty, Board Liaison

Jennifer will ask the following to serve the specified appointments.

Mahnaz Moshfegh (IUPUI) (2009-2011)

Jo McClamroch (2009-2011)

Liana Zhou (2009-2011)

Akram Khabibullaev (2009-2010)

Budget: Research Incentive Grants: \$6000
SLIS Scholarships \$2000

Program and Social Committee:

Charge: This committee shall organize at least one program of interest to the members. This committee shall also design, administer and publicize such activities as workshops, institutes or conferences for the professional development of librarianship. It may also organize a fund-raising event to support the InULA Research Incentive Fund.

2009 Charge:

Post sessions that were captured via Breeze on the InULA website.

Members: Julie Hardesty (2008-2010), Chair 2009-2010
Kathy Marlett (2008-2010)
Kiyoshi Otsu (2008-2010)
Tony White, Board Liaison

Tony will ask the following to serve two-year appointments

Carrie Schwier (2009-2011)

Christina Wray (2009-2011)

Shanitra Bishop (2009-2011)

Tina Baich (IUPUI) (2009-2011)

Budget: \$3000

Communications Committee:

Charge: This committee shall administer the InULA listserv and the InULA Web site. It shall compile, edit, prepare and distribute all publications, both print and electronic, of the Association.

Members: Jian Liu (2008-2010), Chair 2009-2010
Judith Garrison, Board Liaison

Judith will verify that Jian Liu is willing to be chair and will ask the following to serve the specified appointments.

Rhonda Huisman (IUPUI), (2009-2011)

Frances Yates (IUE) (2009-2011)

Rachel Slough (Friend) 2009-2010

Rhonda Armstrong (IUK) 2009-2010

Budget: \$25

Membership Committee: (Was voted on and approved this year as a standing committee)

Charge: (From the InULA Constitution) It shall be the responsibility of the three Representatives-at-Large to administer member recruitment and retention. Duties shall include conducting the annual membership drive beginning August 1, contacting new librarians during the year to inform them about the Association and invite their membership, and assessing the needs and interests of members in order to advise the Executive Board in its planning.

2009 Charges:

Conduct Membership Survey

Investigate and recommend a suitable replacement for the mugs given to new members. Implement Paypal system for membership dues.

Members: Jennifer Laherty (2008-2010)
Tony White (2008-2010), Chair, 2009-2010
Judith Garrison (2008-2010)

Tony will ask the following to serve the specified appointments.

Denise Steumpfle (2009-2011)

Jennifer Hehman (IUPUI) (2009-2010)

Budget: \$500

Ad-Hoc Committee: Requests for Funds from InULA

Charge: Investigate and recommend policies and procedures for groups that request funds from InULA to sponsor events.

Members:

Sherri will ask Lynda Fuller-Clendenning to Chair and will ask the following to serve.

Michael Charbonneau

Moira Smith

Lou Malcom

4. Book Sale Donations Box

Andrea Morrison asked about the possibility of putting a book donation box for Pages for Prisoners in the Wells Library staff lounge. We are considering the possibility of having a single donation box, which will serve to collect books that may end up either in the Pages for Prisoners program or the InULA Book Sale. Andrea would make the decisions as to how to divide any donated books.

5. Membership Drive

Sherri will compile a list of members from last year that have not signed up this year. The membership committee will then send an email reminder to those individuals.

Sherri will give a list of current members to Judith so that Judith can add any new members to the InULA listserv.

Wook-Jin will send an email reminder to individuals who have signed up for membership but have not yet paid their InULA membership dues.