# Theta Nu Xi Multicultural Sorority, Inc.

## Undergraduate Chapter Constitution

### Article I. Name

***Section 1.*** The name of this organization is "Theta Nu Xi Multicultural Sorority, Incorporated." ("ΘΝΞ"), hereafter referred to as Theta Nu Xi, the organization, or the corporation.

### Article II. Affiliations

***Section 1.*** This organization is not affiliated with a national office or university department.

### Article III. Purpose and Objectives

***Section 1.*** The purpose of this organization is to unite women of various cultural backgrounds and promote awareness of multicultural issues on campus and in the surrounding communities.

***Section 2.*** The mission of this organization is to promote leadership, multiculturalism, and self-improvement through academic excellence, involvement in and service to the campus and community, as well as being living examples of sisterhood across different races, cultures, religions, backgrounds, and lifestyles.

***Section 3.*** The objectives of this organization/corporation are:

a. to incorporate separate cultures into one life;
b. to build self-esteem through sisterhood and fellowship;
c. to participate in service activities, especially those concerning diversity on campus and in the community;
d. to encourage academic excellence;
e. to promote unity among Greek organizations and the entire campus
f. In order to pursue properly the objects and purposes set forth, to have full power and authority to purchase, lease and otherwise acquire, hold, mortgage, convey and dispose of all kinds of property, both real and personal, both within and without this state; to purchase the business goodwill and all other property of any individual, firm or corporation as a going business and to assume all its debt, contracts and obligations provided said business is authorized by the powers contained herein; to construct, equip and maintain buildings and works; to install, maintain and operate any and all kinds of machinery, appliances and equipment; and generally to perform all acts which may be deemed necessary or expedient for the proper and successful prosecution of the objects and purposes for which the corporation is created and which are allowed under the General Statutes of North Carolina and which are not contrary to state or federal laws for organizations which are exempt from federal income tax under 501 (c)(7) of the Internal Revenue Service Code; provided, however, that no part of the net earnings or the corporation shall inure to the benefit of any private member or individual, and provided further that no substantial part of its activities shall involve the carrying on of propaganda, or otherwise attempting to influence legislation, or intervene in (including the publishing or distribution of statements) any political candidate for office.

## Article IV. Membership

***Section 1.*** Full membership and participation in Theta Nu Xi will be open to all women who are registered students of the University with a GPA of 2.5 or higher. These women should be dedicated to improving relationships between people of different cultural backgrounds.

***Section 2.*** Only full-time students may serve as officers. The Executive Board may establish guidelines for other Theta Nu Xi members.

***Section 3.*** Any woman who is a registered student at the University, who has paid current dues to Theta Nu Xi, and who has been selected after undergoing the intake process will be considered a full-time member. She must meet the academic requirements established by Theta Nu Xi.

## Article V. Advisors

***Section 1***. The chapter shall have a faculty advisor and a chapter advisor. They shall be selected by the chapter, by a vote of two-thirds, and presented to the Regional Director. The chapter advisor shall be required to submit monthly and semesterly reports to the Regional Director. The chapter and faculty advisors should attend at least one chapter meeting, if in close proximity, or have one conference call per month. They shall participate as a non-voting member.

***Section 2.*** The faculty advisor shall be a faculty or staff member of the university. She shall be expected to provide creative insight and to serve as a mentor in an effort to provide educational opportunities and academic support. She shall operate as a liaison between Theta Nu Xi and the university administration, and she shall advise the chapter on matters relating to university administrative policy, other student groups, and the university community.

***Section 3.*** The chapter advisor shall be a Graduate, Alumnae, or Professional ("GAP") member of Theta Nu Xi. She must have been an active member and in good standing for at least 12 months in the National Organization anytime prior to taking on the responsibilities of being an advisor. She shall be expected to provide counseling and mediation and to serve as a mentor in an effort to provide sisterly guidance. She shall offer advice on sorority matters when consulted by the chapter. She shall aid in public relations and relations with the National Organization.

***Section 4.*** Each advisor shall continue in her position until either she or the Executive Board discontinues the relationship.

***Section 5.*** The Theta Nu Xi chapter may have as many advisors per year, as it deems necessary.

## Article VI. Meetings

***Section 1.*** The Theta Nu Xi Chapter will meet formally at least once a week. The meetings will occur on a day and time determined at the inception of the chapter.

***Section 2.*** Informal meetings may be scheduled at the discretion of the officers. In time of emergency, a meeting may be called with the approval of at least three members of the chapter. At least two of these three members must be on the Executive Board.

***Section 3.*** Members will be notified of informal meeting time and place at least forty-eight hours in advance, except in cases of emergency.

***Section 4.*** In the case where chapter membership exceeds the membership of the Executive Board, the Executive Board will meet outside of membership meetings as necessary.

## Article VII. Executive Board

***Section 1.*** The Executive Board will be responsible for the day-to-day operations of Theta Nu Xi. The Executive Board will act as a committee, each member having an equal vote. In the case of a tie, a resolution policy will be chosen by the Parliamentarian according to the adopted parliamentary procedure.

***Section 2.*** The Executive Board shall consist of the President, Vice-President, Secretary, Treasurer, Parliamentarian, and Dean of Initiation.

***Section 3.*** In the case of a premature vacancy on the Executive Board, a replacement will be elected by majority vote. If there is a vacancy in the office of the President, the Vice-President will become President.

## Article VIII. Offices and Responsibilities

***Section 1.*** The elected offices and responsibilities shall be as follows:

a. Advisory Board Representative - The duties of the Advisory Board Representative will be, but are not limited to, representing Theta Nu Xi within the National Organization and the Undergraduate Student Advisory Board. She shall serve as a liaison between the National Board of Directors and the Chapter.
b. President—The duties of President will be, but are not limited to, representing Theta Nu Xi in the community and to the University administration, preparing the meeting agenda, initiating new activities, and remaining current with the activities of the sorority.
c. Vice-President—The duties of the Vice-President will be, but are not limited to, representing Theta Nu Xi in the community and to the University administration and assisting the President in her duties. The Vice-President shall serve as a liaison to inactive members. Whenever the President is absent, the Vice-President will assume the role of President.
d. Secretary—The duties of the Secretary will be, but are not limited to, representing Theta Nu Xi in the University, recording minutes of each Executive Board and membership meeting, and presenting the minutes of the previous meeting to the Executive Board and membership. She shall be responsible for outside correspondence, supervision of facilities reservations, and collection of information for the membership roster.
e. Treasurer—The duties of the Treasurer will be, but are not limited to, representing Theta Nu Xi in the University and overseeing and administering any financial account owned by Theta Nu Xi. The Treasurer will be responsible for designing a budget for Theta Nu Xi and for the collection of funds through various fundraising efforts. The Treasurer must present an up-to-date financial account at the last meeting of each month and an annual financial report at the end of the fiscal year. She also serves as Chair of the Fundraising Committee.
f. Dean of Intake—The duties of the Dean of Intake will be, but are not limited to, representing Theta Nu Xi in the University and recruiting new members for Theta Nu Xi. She will be responsible for organizing interest meetings, designing the intake process, and presenting it for approval to the membership.
g. Parliamentarian—The duties of the Parliamentarian will be, but are not limited to, representing Theta Nu Xi in the University and officiating the Executive Board and Chapter meetings according to parliamentary procedure. She will enforce chapter standards and penalties as Chair of the Standards Committee. She will appoint from the Standards Committee a Head of Elections who is confirmed by the membership and whose duty is to administer elections.
h. Social Chair—The duties of the Social Chair will be, but are not limited to, representing Theta Nu Xi in the University and planning and organizing any social events sponsored by Theta Nu Xi.

i. Publicity Chair—The duties of the Publicity Chair will be, but are not limited to, representing Theta Nu Xi in the University and making the public aware of Theta Nu Xi and its events through various media. She will also serve as Chair of the Publicity Committee.
j. Community Service Chair—The duties of the Community Service Chair will be, but are not limited to, representing Theta Nu Xi in the University and organizing the service projects of Theta Nu Xi. She will be responsible for overseeing the projects, keeping records of the chapter's service hours, and serve as Chair of the Community Service Committee.
k. Education Chair—The duties of the Education Chair will be, but are not limited to, representing Theta Nu Xi in the University and organizing forums, seminars, or other events, which will enhance the education of Theta Nu Xi members or the campus at-large.
l. Historian—The duties of Historian will be, but are not limited to, representing Theta Nu Xi in the University and making and keeping a scrapbook of Theta Nu Xi. This scrapbook should include pictures and summaries of all major Theta Nu Xi events as well as all printed announcements.

***Section 2.*** The corporation shall have and continuously maintain in this state a registered office and a registered agent whose office is identical with such registered office, and may have such other offices within or without the State of North Carolina as the National Board of Directors may from time to time determine.

## Article IX. Committees

***Section 1.*** The committees of Theta Nu Xi shall include Community Service, Fundraising, Publicity, and Standards. Ad hoc committees may be appointed by any Chair as necessary.

***Section 2.*** The committees shall operate as follows:
a. The Community Service Committee, chaired by the Community Service Chair, is responsible for planning community service opportunities for members.
b. The Fundraising Committee, chaired by the Treasurer, is responsible for planning fundraising events and activities.
c. The Publicity Committee, chaired by the Publicity Chair, is responsible for publicizing Theta Nu Xi events to the campus and community.
d. The Standards Committee, chaired by the Parliamentarian, is responsible for enforcing the Standards and Demerits Policy.

***Section 3.*** Every member must participate in at least one committee.

***Section 4.*** Committees meet outside of membership meetings at the discretion of the Chair, with meeting notification of at least four days.

## Article X. Elections

***Section 1.*** The officers listed in Article VIII, Section 1 will be elected by the membership of Theta Nu Xi. The terms will last one academic year.

***Section 2.*** Nominations will be made during the membership meeting the week before the elections. Any full member may nominate any other full member, including herself, for any elected position.

***Section 3.*** Nominated members have the week between nominations and elections to accept or decline the nomination. During the week prior to elections, nominated members should meet with the current officer in the nominated position in order to discuss the responsibilities of office. Members not present during

nomination are eligible to be nominated but must be contacted by the Head of Elections following their nomination in order to confirm acceptance of the nomination.

***Section 4.*** Elections will be held only when all active members are present. The Head of Elections will conduct the election and tally the votes.

***Section 5.*** At the meeting for elections, candidates will present their qualifications to the membership. Elections will be conducted by secret ballot prepared by the Head of Elections. In the case of a tie, a run-off election will be conducted by secret ballot during the same meeting.

***Section 6.*** Within one week after elections, the outgoing officers will meet with the officers-elect in order to discuss the duties of office and deliver transition notes.

***Section 7.*** New officers will be installed such that they preside over the final two chapter meetings of the year. There will be one week between elections and installation.

**Article XI. Complaints against Officers**

***Section 1.*** Any member may present a typewritten formal complaint against the performance of an officer to the Standards Committee.

**Article XII. Impeachment**

***Section 1.*** In the event that the officer is not fulfilling her duties, the Chapter may impeach that officer.

***Section 2:*** The Chapter Standard's Committee must notify the officer in question, in writing, 1 week prior to the impeachment vote.

***Section 3:*** The chapter must also notify the Regional Director, in writing 1 week prior to the impeachment vote of any Chapter Officer that it intends to impeach.

***Section 4:*** The officer in question then has one (1) week to submit her argument to the Chapter Standards Committee, with a copy sent to the Regional Director.

***Section 5:*** All active members of the chapter must be present for the impeachment vote to take place. The officer in question may be present for the impeachment vote to take place.

***Section 6:*** All active members of the chapter, excluding the officer in question, are to vote on the impeachment.

***Section 7:*** The impeachment vote will be passed by two-thirds of the voting members.

**Article XIII. Funds**

***Section 1.*** Every member will pay the Theta Nu Xi membership fees. Fees will cover one semester. The amount of the membership fees will be determined by the Executive Board with the approval of the majority of its members.

***Section 2.*** All fees and any other money received by Theta Nu Xi will revert to a generated fund unless otherwise designated by the Treasurer.

***Section 3.*** All payments from the fund will be in the form of a check signed by the Treasurer. No check may be issued without the full knowledge and approval of the Treasurer.

***Section 4.*** All membership and pledge fees will be paid by the deadline chosen by the Treasurer and agreed upon by the Executive Board. A member is required to pay all chapter and national dues required by their status by the appropriate deadline. Financial Sanctions remain in place until the dues in question are paid. Full details can be found in Section B of the National Membership Status Policy.

***Section 5.*** The Treasurer will be responsible for maintaining a Scholarship Fund. She will determine the amount of money the Fund will contain with the approval of the Executive Board. The Scholarship will be awarded to a deserving female student at the end of the Spring semester.

## Article XIV. Ratification

***Section 1.*** This Constitution will be effective when three-fourths of all members have approved it. The Constitution will nullify all preceding Constitutions and By-Laws.

## Article XV. Amendments

***Section 1.*** Amendments to the Constitution may be proposed by any officer.

***Section 2.*** Announcement of the proposed changes will be made at the next two regular meetings in both written and oral form. Voting will take place at the third regular meeting following the introduction of a proposed amendment.

***Section 3.*** Voting on Constitutional Amendments will be by secret ballot of those members present at the meeting described in Section 2 of this Article.

***Section 4.*** An amendment will be passed if two-thirds of those voting favor the adoption of the proposed amendment.

## Article XVI. Dissolution

***Section 1.*** The plan of dissolution shall provide that all liabilities and obligations of the corporation be paid and discharged, or adequate provision is made therefore, and that the remainder of the corporation's assets be distributed as follows:

a. assets held by the corporation upon condition requiring return, transfer, or conveyance, which condition occurs by reason of the dissolution, shall be returned, transferred or conveyed in accordance with such requirements;
b. other assets, if any, of the corporation shall, subject to the articles of incorporation or by-laws, be transferred or conveyed to one or more of the following: the United States, a state, a charitable or religious corporation, or a person that is exempt under section 501 (c) (3) of the Internal Revenue Code of 1986 or any successor section;
c. other assets, if any, of a corporation that is not a charitable or religious corporation shall, subject to the articles of incorporation and by-laws, be distributed as provided in the plan of dissolution.

## Article XVII. Indiana University Clauses

***Section 1.*** Statement of University Compliance—This organization shall comply with all Indiana University regulations and local, state, and federal laws.

***Section 2.*** Anti-Hazing Policy—Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

***Section 3.*** Personal Gain Clause—This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.