

## Program Evaluation Plan for IUN HIA program

Program Evaluation Plan							
Goal	Target Outcomes	Steps to Achieve each Target Outcome	Person Responsible	Time Frame	Results	Analysis	Action Plan
The program's mission and goals are outcome-focused and relevant to the mission of the sponsoring educational institution. The program must assess the appropriateness and effectiveness of the curriculum, with the results of the program assessment used as the basis for ongoing planning and program	Increase the average score of Domains 1 and 2 by 3% within the next 2 academic years.	<p>Crosswalk, as best as possible, AHIMA domains and subdomains to Exam content outline.</p> <p>Identify specific courses from crosswalk (this has been done, see analysis)</p> <p>Determine if time and/or content review would be appropriate in later or higher level HIM professional courses.</p> <p>Track scores from capstone course in domains 1 &amp; 2.</p>	Linda Galocy	Annually	<p>Domain 1 result for reporting period 8/1/16-7/31/17 was 62% (National at 65%).</p> <p>Domain 2 result for same period was 66% (National at 68%).</p>	<p>Domain 1 equivalent courses are M193, M201, M202, M101, M245, and M107.</p> <p>Domain 2 equivalent courses are M245 &amp; M301.</p>	<p>All but one course is taught in years 1 &amp; 2 of the program. A few actions are in process:</p> <ol style="list-style-type: none"> <li>1. One PPE course in the spring (M204), at the end of year 2 will incorporate RHIT exam content review. This benefits the students who will stop their education at the HIT level. This benefits students continuing on for their HIA degree as this will provide them with a review of two</li> </ol>

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improvement. <b>(Required)</b>		Determine if a correlation of student performance exists with the actual exam.					years of coursework. 2. Review curriculum in higher level courses taught later in the program to determine if there are ways to incorporate a review of content. Faculty will meet to discuss opportunities for review. 3. Currently enrolled students in 300 & 400 level courses may also be polled to solicit advice/opinions.
The program will provide a plan for faculty that establishes or assess the	100% of Full-time faculty will attend at least one professional meeting per year	Each full-time faculty member is provided budget money to attend AOE. All other	Linda Galocy	Annually	LG – attended AOE in 2017, speaker at NIHIMA regional seminar in April 2018.	All faculty do attend AOE and attend IU training for improved	All faculty will report external activities annually through their faculty annual

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<p>knowledge, skills, qualifications, and experience pertinent to the professional curriculum content that they are assigned to teach. This includes efforts to keep current in health information management and/or other relevant professional content, as well as other components of advanced formal education. <b>(Required)</b></p>	<p>in an area related to their subject matter expertise.</p> <p>All adjunct/part-time faculty will attend at least one professional meeting per year in an area related to the subject matter in which they are assigned to teach.</p>	<p>external seminars are split 50/50. Faculty should attend at least one internal IU-related training session.</p> <p>Each adjunct faculty member will submit evidence of attendance from a professional meeting or educational session.</p>	Linda Galocy	Annually	<p>DS – ASHRM and ISHRM annual conferences in 2016-2017 PJ – attended AOE in 2017, IHIMA in April 2018. Began working on master’s degree in January 2018.</p> <p>All PT faculty members were required to submit proof that that had active credentials and were qualified to teach as adjunct professors for the University.</p>	<p>teaching excellence as time allows based on individual schedules and as reported on their faculty annual reports.</p> <p>One adjunct faculty member has been identified that should not be teaching a course assigned. This faculty member received positive student evaluations and</p>	<p>reports.</p> <p>Full-time faculty members will notify adjunct faculty for learning opportunities as they arise.</p>

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						will be reassigned to another course that will better correlate with her professional strengths.	
The program will provide assurance that the educational needs of students are met and that graduates demonstrate at least the AHIMA-entry level curriculum competencies. <b>(Required)</b>	75% of graduates who take the exam will pass the RHIA certification exam.	Encourage early test taking  Track results from practice exams in HIM M459 course.	Linda Galocy	Annually	82% of graduates passed the RHIA certification exam.	During this reporting period we exceeded our threshold of 75%.  We want to keep the current 75% in place due to the exam change that took place on January 1, 2018.	Will re-evaluate the target outcome once scores for the next reporting period are released.  For the 2 students who did not pass in this reporting period remedial education and/or exam prep workshops could be offered as a possibility.

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	The HIM program will monitor retention of students currently enrolled in its programs	<p>The program faculty will conduct timely academic counseling sessions during the semester for every student considered to be “at risk” in an effort to improve retention.</p> <p>All faculty to utilize the student engagement roster to provide continuous feedback and encouragement to all students.</p>	All faculty	Ongoing	At risk students were identified by all faculty via the Student engagement roster system.	Retention of students is a focus for the University and will continue to be for the program.	Encourage utilization of external resources for improved student success, I.e. University writing lab.
The advisory Committee will assist program faculty and IUN HIA program with the	Implement 90% of suggestions provided by employer surveys to improve program	Review all required courses in curriculum. Identify courses that would be appropriate for	Linda Galocy	17/18 AY and ongoing	The following recommendations were to add or improve content: Informatics Data analysis	Most of these suggestions were required AHIMA Curriculum that went live in	Updated professional courses to include more focus on informatics, data analysis, report

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development and revision of program goals and curriculum, monitoring of program needs and expectations, and ensure program responsiveness to change. <b>(Required)</b>	curriculum.	inclusion of suggestions Review CIS courses to ensure students are getting the required knowledge based on feedback.			Report writing APR DRGS Coding Queries Matching student preference with clinical experiences Revenue Cycle	August of 2017. All professional courses were reviewed for required curriculum additions and updates.	writing, coding queries, and APR-DRGs. A clinical experience was redesigned to follow a revenue cycle format. Students in their final PPE before graduation are matched up with a specific area of interest as much as is possible. One CIS course requirement was discontinued while another CIS course was replaced to accommodate a greater focus on databases, data analysis, and report writing. Two CIS courses

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							require further review related to course objectives. Students have complained to the department that content being covered appears to very similar in scope. As program director I was notified of this complaint and have been given the ability to work with the CIS department to make changes as we determine are necessary. This work on review of course syllabi will be done in the fall 2018 semester.