

April 18, 2005

**GRADUATE STUDIES COMMITTEE**  
**Annual Report to the School of Education Policy Council**

**Graduate Studies Committee Members**

*Faculty:* Valarie Akerson (Chair), Trudy Banta, Sasha Barab, Dennis Knapczyk, Barbara Bichelmeyer, Richard Lesh, Dan Mueller, Bea D'Ambrosio, Phil Carspecken, Christine Bennett

*Graduate students:* Felipe Vargas, Rachele Winkle Wagner

*Office of Graduate Studies:* Associate Dean Mary Howard- Hamilton, Rachele Winkle Wagner, Susie Sloffer, Robert Osgood, Jeane Novotny

**Recommendations for Approval Sent to Policy Council**

*New Programs*

1. Learning Sciences approved as a specialization within Educational Psychology
2. *ESL/ENL Advanced Certificate Program* for the core campus
3. Special Education Licensure Program change
4. Name change of degree in Educational Psychology to Learning and Developmental Studies, and Ph.D program in School Psychology approved.

*New Courses/Course Changes*

1. Science Education: Ph.D. requires taking more science education courses (Q611, Q612). Requires 15 inquiry credits.
2. Learning Sciences Program: New Courses approved: P571, P572, P573, P574
3. ESL/ENL courses approved: L539, L540, L541
4. Science Education Masters course changes approved: Q546, Q506
5. J664 Course change title to Contemporary Curriculum

**Other Activities and Decisions**

The GSC took the following actions

1. Established guidelines for submission of materials to the GSC committee, and scheduling meetings for the second Tuesday of every month to be prepared for Policy Council
2. Guidelines are as follows:
  - a. Allow people to submit PDF versions of documents
  - b. For members unable to attend GSC meetings, they may send a representative on their behalf or send comments and votes to the committee before the meeting.
  - c. **Fifteen copies** of all materials must be submitted **two weeks** prior to the Graduate Studies Committee meetings scheduled above. PDF files or electronic files can also be submitted with the paper copies. All materials can be submitted to the Office of Graduate Studies, room 4210.
  - d. For New Course Requests and Course Change Requests Submit: A **one or two paragraph summary** outlining exactly what the GSC will be acting upon. New Course Request form or Course Change Request Form for each new course or changed course, available from Jane Kaho in the Dean's Office. Also submit a syllabus and description for each new course or changed course.
  - e. Specialization Proposals Submit: A **one or two paragraph summary** outlining exactly what the GSC will be acting upon and a detailed description for the Specialization, outlining the Program of Studies and a rationale for the Specialization. The description can also include a grid, table or outline of the specialization.
  - f. Other Policy Change Proposals Submit: A **one or two paragraph summary** outlining exactly what the GSC will be acting upon. A detailed rationale for the policy change including any relevant course syllabi, programs of study, or other materials related to the policy change.
3. The GSC engaged in the following activities:
  - Drafted a policy regarding Graduate Faculty Status at the request of Policy Council.
  - Drafted Long Range Planning/Core Campus recommendations to Policy Council
  - Appointed Educational Council Representative: Richard Lesh

The Graduate Studies Committee will meet for the final time during the 2004-2005 academic year on May 3.

Respectfully submitted,  
Valarie L. Akerson, Chair