Staff Council Minutes
November 21, 2014
Havens Room
Submitted by Terri Butler

Staff Council meeting was called to order at 9:05 a.m. by President Lu Ann Name. Those in attendance were Donna Bevington, Terri Butler, Debbie Carlson, Vivian Chase, Christina Fivecoate, Terri Hellman, Betty Hillman, Eva Howe, Nicole Miller, Lu Ann Name, LeeAnn Salmons, Channin Seldon and Susan Wilson.

Guests: L. Biewlewicz and S. Giesecke

GUEST SPEAKER:
Chancellor Giesecke distributed two handouts: Bicentennial Priorities (Bloomington document) and IU Kokomo's Strategic Plan. She gave an overview of each item noting that she would appreciate feedback on item V. Supporting the professional growth of faculty and staff. A question and answer time followed. D. Bevington suggested involving coaches in Hamilton County for 21st Scholars. C. Fivecoate questioned a student's experience with the early childhood concentration and certificate programs. L. Name inquired about the status of the Vice Chancellor of Academic Affairs search. The committee will try to make a decision before Thanksgiving. Chancellor emphasized IU Kokomo wants to serve students in ways we can. V. Chase noted employees that attended the new hires class found it helpful. S. Wilson suggested better communication with Travel Management at Bloomington because answers given don't always agree.

TREASURER'S REPORT:
S. Wilson reported the following:

Primary Checking - $6,102.44
Savings Account - $1335.36
Cathy Archer Scholarship Account – Total Value $5,913.63 Market Value: $6,062.93
IUK Staff Council Scholarship Account –Total Value $29,027.23 Market Value: $33,503.77

BUSINESS:

1) **Cookbooks**. S. Wilson asked if anyone had office space to accommodate four boxes of cookbooks. Everything must be moved from her area so that renovation work on the Main Building may begin in January. D. Bevington, L. Name and L. Salmons indicated there might be space in their areas.
2) **Craft Show**. Linda Bielewicz reported there were 93 vendors hosting 111 booths at the annual craft show on November 1. Staff Council made approximately $5,000.00. Shopping traffic at this year's show was estimated at about half compared to last year. More Staff Council members are needed to work next year. Shifts are available on Friday evening from approximately 5:30-9:00 p.m. and on Saturday during the show hours and approximately an hour afterwards for vendor teardown and cleanup. The past two years we have paid the sorority girls to help out; this year we could have saved $250. Very little advertising was done this year so more will be done next year. Some suggestions include: radio spots, large sign sponsored by Coca-Cola, newspapers, press releases, 1st Friday downtown merchants, and social media, such as Facebook and Twitter. D. Bevington, T. Butler, N. Miller, C. Seldon and L. Salmons volunteered to work on the advertising for next year's show.
3) **Thank you**. Jan Halpren from Advancement sent a thank you note regarding the Staff Council craft show.
4) **Website**. Photos will be taken for the IUK website on December 1.
5) **Flower Fundraiser**. V. Chase left the meeting so the flower fundraiser was tabled.
6) **Scholarships**. E. Howe said the date for scholarship applications could be moved to December 1. N. Miller moved to change the application date to December 1; T. Hellman seconded. Unanimous.

ADJOURNMENT:
The meeting was adjourned at 10:00 a.m.

NEXT MEETING:
The next meeting will be Friday, December 19, 2014 at 9:00 a.m.