Indiana University Librarians' Association (InULA)
Joint Executive Board Meeting Minutes

February 9, 2015

Present: Carey Beam (IUB), Representative-at-Large
Latrice Booker (IUN), President
Lori Dekydtspotter (IUB), Immediate Past President
Jennifer Laherty (IUB), Treasurer
Nazareth Pantaloni (IUB), Representative-at-Large
Christina Sheley (IUB), Secretary
Angie Thorpe (IUK), Representative-at-Large
Christina Wray (IUB), Vice President/President Elect

Guests: Nicholas Homenda and Thomas Whittaker, Co-Chairs of the Book Sale Committee

The meeting began at 1:15 p.m. in the Administrative Conference Room of the Herman B Wells Library, Bloomington.

The December 2014 Joint Executive Board Meeting minutes were unanimously approved as written.

1. **Treasurer's Report** (Jennifer Laherty):
   Jennifer provided an updated spreadsheet on InULA's financial transactions. The organization is in good financial shape. Cherry Williams completed our 2014 audit report; Latrice will provide a thank you note. Jennifer filed the necessary IRS non-profit form for 2014. This is completed three to six months after the close of our fiscal year.

2. **Membership Levels Forum** (Board)
   Changing membership levels will require a vote to alter the Constitution. For this reason, it was determined a thoughtful, methodical approach need to be taken before a vote is proposed. The annual Business Meeting is not long enough for an in-depth discussion; additionally, the listserv is not an appropriate venue. Christina Wray suggested establishing a message board dedicated to this topic.

   Next steps:

- Christina Wray will compile membership data from 1996-2015, drawing from the FMS salary database (current membership levels, membership levels from the recent past, breakdown of position levels across campuses over time, etc.). This data will be compiled into an objective, informational report to be shared at the Business Meeting and posted on the website.
- Introduce a proposal as an agenda item at the Business Meeting on **May 14**. The idea will be posited—stating our goal is to have a vote—but no discussion will take place at that time.
- Submit a discussion forum proposal for IU Librarians Day in June.
- Allow InULA committees (such as Constitution & Bylaws) time to investigate possible issues.
- Have representatives from both sides of the issue write up thoughts (pros/cons) for *InULA Notes*.
- In October or November hold a discussion session in Bloomington.
- In March hold a second discussion session at IUPUI in Indianapolis.

3. **Book Sale Committee** (Nicholas Homenda and Thomas Whittaker)
   E174 in Bloomington has been reserved April 10-13 for the annual book sale. The co-chairs propose holding this year's sale on Saturday only instead of the typical Saturday and Sunday. Justification includes the limited amount now being generated by the physical sale (due to a growth in Amazon and book seller partnerships). Nick believes that having the sale on Saturday only will compete with or exceed last year's totals. In addition, Nicholas and Thomas propose only charging $10 for the preview sale (as opposed to $20) and instituting a $1 or half price sale toward the end of the day. See Appendix A for complete reasoning.

   Amazon and bookseller partnerships have generated approximately $5,695. Projections are to make approximately $500/month on average through Amazon. We have already received $1100 from the booksellers and also anticipate another payment prior to the book sale.

   [After deliberation by the Board a motion was made. Motion: Naz moved "to have a one day book sale." Motion passed unanimously.]

4. **Committee Reports** (Board)
   - **Communications**: The latest edition of *InULA Notes* is now available.
   - **Constitution & Bylaws**: The Committee is sorting out the recommended changes from last year. Any proposed changes will be

brought to the Business Meeting. Wen-ling Liu has been chosen as chair elect.

- **Membership**: The Committee is looking at questions raised in previous meetings about the membership timeline. Ria is drafting responses and will have a proposal for the Board to review in March.
- **Programs & Social**: Committee will meet to discuss possible social programming in general and for the Business Meeting. Madelyn Washington is chair elect. This committee has traditionally been in charge of professional development activities. There was discussion that the Board should set some expectations for this committee.
- **Scholarship & Grants**: Committee has been working on clarifying the updates made at December's Board meeting. Board needs to visit updates made to the manual.

5. **New Business** (Board)
   There was discussion of a joint meeting between the Board and the new committee chairs and liaisons at the start of next year in order to acclimate all.

The meeting adjourned at 2:26 p.m.

Respectfully submitted,
Christina Sheley
Secretary

Appendix A

Book Sale Committee Update E-mail

From: Homenda, Nicholas Mark
To: Booker, Latrice R
Cc: Whittaker, Thomas Allen
Subject: InULA Book Sale 2015
Date: Thursday, February 05, 2015 10:13:42 AM

Dear Latrice,
We are writing to provide a brief update for the 2015 InULA Book Sale. As you know, the Book Sale committee met last November to discuss issues related to the Sale. At that time, we reserved Wells Library Room E174 for the long weekend of Friday April 10 through Monday April 13. Under advisement from members of the committee, we would like to advertise the Sale as happening on Saturday, April 11.

In previous years, the Book Sale has been open for additional hours a second day (i.e. Sunday) with everything selling for half price and eventually at a bulk rate. These additional hours helped the Sale quickly clear out inventory. Our relationships with book vendors BookSprint and MSE Books has greatly lessened the need for this, and in recent years, attendance and revenue from Sunday hours has been very low. This year, we are on track to exceed last year's revenues due to extremely successful Amazon sales and relationships with our partner vendors.

We would be happy to discuss this issue at the upcoming InULA Board Meeting due to take place the afternoon of Monday, February 9. Could you please add us to the agenda and let us know when we should arrive?

Please let us know if you have any questions.

Sincerely,
Nick Homenda and Thomas Whittaker
InULA Book Sale co-chairs 2014-2015