

Title

Constitution of the Women's Leadership Summit at Kelley

Preamble

The Women's Leadership Summit at Kelley allows students the opportunity to discuss issues faced as female campus leaders and create lifelong leadership strategies. The KWLS will be the first platform to provide collaborative space to all student leaders from all organizations in Kelley, SPEA, School of Informatics, and beyond. Attendees and members can seek counsel from numerous professionals on student leadership concerns in a single space.

Article I: Membership

Once invited to an annual summit event, attendees are considered members of the organization. With such distinction, members are granted access to digital forums and collaborative platforms. Members will have access to relevant resources and the opportunity to run for a seat on the Student Steering Committee. If a member is found to be acting indecently in collaborative spaces or destructively in the name of our organization, the Student Steering Committee reserves the right to remove membership status immediately.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Student Steering Committee

Student Steering Committee member selection will be done through a nomination and interviewing process. Members can nominate one another for a seat on the Student Steering Committee. Members on the previous steering committee can be nominated a second time. Once nominated, they will be asked to apply for dedication to the initiative, previous experience, and contextual ideas for the next academic year. All qualified candidates (reviewed by current SSC) will be registered into a digital elections system where any and all members can vote on new SSC positions. This will be conducted at the end of each academic year, and during the summer months if needed, for the next academic year.

Once granted a seat on the Student Steering Committee, members are expected to fulfill all obligations required for their assigned role to maintain and improve the Women's Leadership Summit at Kelley.

The Student Steering Committee must abide by the following structure:

- Hold two President positions at any given time - selection will be done through an application and interview process held by the current Presidents with input from the Student Steering Committee and Faculty Advisor.
- Presidents can only hold position for a single academic year
- Be representative of class statuses (i.e. freshmen, sophomores, juniors, and seniors)

All SSC members will be assigned a certain role:

- President (x2) – liaison between Steering Committee and associated faculty, outreach for annual event speakers, as well as maintenance of the Corporate Partnership program with associated Directors
- Treasurer (x1) – manager of budgets, upkeep for Kelley partnership aid, SOA funds, and grant submissions
- Admissions Director (x2) – creator and curator of applications for the committee’s review
- Corporate Partnership Director (x2) – garner partners
- Logistics Director (x1) – maker of room reservations, material requests, printing, et cetera
- Publicity Director (x2) – work to publicize event via call-out meetings, in-class and in-club presentations across Indiana University’s campus, university TV monitors, BelInvolved and social media

As the program grows, directorship positions may need altered or added.

Article IV: Faculty Advisor and Advisory Committee

Section A - Faculty Advisor

The Faculty Advisor for KWLS will be a Kelley faculty member from the Department of Management and Entrepreneurship. It is imperative that future faculty advisors come from this department to maintain the KWLS mission and curriculum.

Responsibilities include (but are not limited to): Providing key advice and mentorship and maintaining communication as a liaison between faculty and staff. The advisor will ensure full compliance with university policies and procedures, as well.

A faculty advisor must give a one-semester notice before resigning. New faculty advisors should be selected with full participation from the current Student Steering Committee.

Section B - Faculty Advisory Committee

A Faculty Advisory Committee will be informally assembled to help with specific planning for the annual KWLS event and the furthering of KWLS goals (i.e. digital design, printing, reservations, et cetera)

Article V: Meetings

Student Steering Committee meetings are to be held once every two weeks. President(s) can call more frequent meetings when necessary. They will provide agenda for all meetings. Attendance is required of all members with the exception of excused absences - monitored by president(s).

General members will not meet regularly but will be informed via email and other platforms. Additionally, they will stay regularly involved with the platform by communicating and interacting digitally in forums, et cetera.

Article VI: Application and Interviewing Process

Section A - For Student Steering Committee

See Article I

Section B - For Presidency

See Article II

Section C - For General Membership

It is our intention that attendees be representative of leadership across Indiana University's campus. This means that attendees should come from major programs in any and all schools. It is expected that attendees are interested in female leadership development, have held leadership positions and/or hope to hold future leadership positions. All students are welcomed and encouraged to apply.

An annual application will be administered by the SSC and publicized across Indiana University's campus. The application will include academic, professional, and extracurricular experiences. The applications will be reviewed and selected by the SSC and Faculty Advisor with a numbered "cap" based on annual capacity.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

Section A - Dues

Dues and/or event fee will be set by the Student Steering Committee annually, based on need, et cetera.

Section B - Budgets

The president(s) will create and maintain the budget.

Article IX: Finances

Section A - Student Organization Account (SOA)

The organization is in full accordance with the Student Organization Accounts office policies and procedures.





Section B - Corporate Partnership Program


KWLS will maintain a corporate partnership program. Please see documented image below for detail on the original 2017 program. The future Student Steering Committee can alter these plans with a majority vote and faculty approval (i.e. tiered system). Note, planning and outreach must begin at the beginning of an academic term.

THE KELLEY WOMEN'S LEADERSHIP SUMMIT

The mutual benefit is ensured when corporate support is provided

Corporate partners demonstrate a commitment to female leadership development. Benefits from a \$500 partnership include –

-  Speaker invitation (will vary – e.g. individual, fireside chat, panel)
-  Logo placement on select marketing materials and event signage
-  Promotional inserts in attendee handouts
-  Conference registrations for attendees who opt-in (e.g. email, resume)

 INDIANA UNIVERSITY

Section C - Additional External Funding

President(s) will apply for external funding as necessary. External funding may include (but is not limited to): IU Funding Board, Kelley Student Government, McKaig Leadership Fund, and Women's Philanthropy Leadership Council.

Section D - Financial Dissolution Clause

If the organization dissolves, the Kelley School of Business Department of Management & Entrepreneurship will hold appropriate and allowed money until the group is reenacted at a later date.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI: Amendments

Any and all amendments to the KWLS constitution can be made by a majority vote from all Student Steering Committee members. Faculty advisors and committees should be counseled as necessary.

Article XII: Ratification

If more than a majority of those present is desired to ratify this constitution, then this article must be included.