

# FACULTY ORGANIZATION

## MINUTES

September 20, 1996

### 1. Call to Order/Approval of Minutes

Chair Don Coffin called the meeting to order at 10:00am. The minutes of April 19, 1996 were approved as distributed.

### 2. Chancellor's Business

The Chancellor is attending a Board of Trustees meeting.

### 3. Vice Chancellor's Business

- o **A. Certificate Programs.** Certificate programs have been approved in various departments. Certificates will be issued in such programs as: corporate wellness, medical transcription, retail sales, and retail sales management.
- o **B. Hawthorn Hall.** Construction is moving forward.
- o **C. New Building.** Bids for the new student activities building exceed the approved amount by \$2,000,000, and the IUN Administration is working with the University to resolve the issue.
- o **D. Child Care Center.** IUN received a \$500,000 grant for our child care center. This was the second largest grant given in the IU system. Only IUPUI received a larger sum. Additional monies are still needed.
- o **E. Strategic Directions Initiative (SDI) Grants.** The deadline for the second round of SDI grants is October 1, 1996. IUN was very successful in the first round.
- o **F. Signage on I-94.** IUN will be getting a visible presence on I-94. Models will be shown at today's Board of Trustees meeting. An anonymous donor has provided funding for a sign ala the Purdue Calumet sign.
- o **G. Salary Issues.** John Kroepfl reported that the Administration has asked a group of people, composed of Marilyn Vasquez, John Kroepfl, Ken Brock, Les Singer, and Fred Chary, to work with the First Tier Salary Committee to move salary issues out of the traditional gridlock. They are seeking cooperation and agreement, and encourage faculty members to submit ideas to Division Chairs and Deans.
- o **H. Professional/Clerical Salary Issues.** [Human Resources](#) has issued bids to study this issue.
- o **I. Unified Associate of Arts Degree.** This degree proposal has been accepted by the [Higher Education Commission](#). It is designed for students ultimately seeking a four year degree. VC Veeder will be talking to the Curriculum Committee and the Arts and Sciences Divisions about possible changes to our programs, but this will be a faculty decision.
- o **J. Travel Money.** President Brand has provided additional monies for travel. The money will be placed in the VC Veeder's [Academic Affairs](#) budget. Guidelines for a distribution process are under development with the Academic Council. VC Veeder expressed interested in making the funds available as soon as possible, and indicated that the Council will take the issue of retroactive funding for travel under advisement.
- o **K. Enrollment.** Enrollment did not increase, and the VC encouraged the faculty to figure out ways we can increase retention and enrollment. In response to a questions about projected enrollment, Veeder reported that we were down 1-2% from the projections.
- o **L. New faculty introductions.** VC Veeder introduced Larry Seibert of Business and Grafton Hull from Social Work.

- o **M. President Brand's visit.** The President will visit IUN on October 9, 1996.
- 4. **External Affairs.** Bev Pankey reported on recent fundraising activities. The summer golf tournament netted \$13,500 and projections for the Scholarship Gala are \$23,000-30,000. A phone-a-thon utilizing Bloomington personnel will be conducted in October. A citizen award is planned.
- 5. **Student Affairs.** The successful funding for the child care center was reiterated. The University Division (UD) is looking for volunteers and ideas to start a mentoring program for UD students. If interested, please contact Barbara Cope's office.
- 6. **Chair's Business**
  - o **A. Thanked the Credit Union** for sponsoring today's refreshments.
  - o **B. United Way.** Charles Gallmeier's report has been moved to next month's agenda.
  - o **C. Bookstore.** Manager John Kirulis addressed the Organization, explaining and apologizing for this semester's numerous problems. Betty Jones, currently with the mailroom, will be the new textbook manager. Mr. Kirulis emphasized his willingness to work with the faculty to correct the problems. The following is an excerpt of the various questions posed and the Manager's (JK) response: *Fac: can the policy requiring presentation of a registration form to purchase a book be changed?*

*JK: we are a clerk-serviced rather than self-service operation, explaining that this is primarily an issue of responsibility and efficiency for both the students and bookstore personnel. He explained that the registration form is only required during the first few weeks of a semester.*

*Fac: Several members disagreed with these explanations.*

*Fac: what is our time frame on returning materials to publishers? It seems we do so too early.*

*JK: limited space prevents us from keeping one semester's materials for very long, because materials for the next semester would be arriving.*

*Fac: while members of the faculty identified with the space problem, it was stated that the bookstore's operations are vital to student retention and that the bookstore needs to be more flexible.*

*JK: reiterated his goal of building better student and faculty relations.*

*Fac: while clerk serviced model provides good control it is paternalistic and has been costly, both financially and in terms of the campus's image and retention efforts.*

*JK: stated that the space issue is also a safety issue.*

*Fac: suggested using the student lounge area as a self-service area.*

*JK: good idea; will explore this suggestion.*

*Fac: why is there so little space for books?*

*JK: the bookstore is a "for profit" operation and there is demand for the myriad of products sold in the store. I would rather have a self service model, but this is not possible in the current space.*

*Fac: seems that there were pricing inconsistencies this year. Why can't the correct prices be posted?*

*JK: it's too late to solve this semester's problems. We will try harder next semester to solve this problem.*

*Fac: bookstore doesn't seem student friendly. Suggests a problem-solving model which includes a faculty committee to work with the bookstore.*

*JK: I would be happy to work with such a committee.*

*VC Veeder: the senior administration will continue discussion of this matter.*

- o **D. Community Outreach Partnerships.** Rick Hug reported on four committees comprised on community members and faculty:

- 1. Housing--B. Lovely
- 2. Health--D. Nardi
- 3. Regional Development--Pellicciotti
- 4. Youth and Education--C. Reed

These committees are designed to develop projects and submit grant applications, and provide an excellent opportunity for research and service. The Government Data Center, housed in the library and funding through an SDI grant, is to be the centerpiece of these efforts, serving as an information clearinghouse and a place for collaborative efforts. Other efforts were described.

A faculty member inquired if housing incentives for university employees is under consideration. Hug indicated he was not aware of any such incentives. VC Veeder noted that the housing incentives she was aware of were sponsored by private universities, and continued by stating that it is in the University's best interest to keep the Glen Park area stable.

- o **E. [UFC Business](#).**

- 1. Teaching Excellence Recognition Awards (TERA). A draft proposal for the awards process has been distributed. The Executive Committee has directed the Faculty Affairs, Faculty Development, and the Teaching Committees to review the proposal and make recommendations.
- 2. Revised Student Ethics Code. The Student Affairs Committee has been asked to review this document. Anyone wishing a copy of the Code should see Don Coffin.
- 3. [UFC Educational Policies Committee](#). John Dustman reported that this Committee has also been asked to examine the Teaching Excellence Recognition Awards policy. He requested input on the FX policy. VC Veeder reported that the Academic Officers have been discussing the matter.

- o **F. Committee Assignments**

- 1. Faculty Affairs to exam perks for retired faculty.
- 2. Constitutional Revision to exam various section's language, the procedures for establishing committees, and the Executive Committee's election procedure.
- 3. Affirmative Action (AA) to review the revision of the sexual harassment policy and the relationship between the campus AA office and the university AA office. If interested in a copy of the revised sexual harassment policy, contact Don Coffin.

A faculty member inquired if committees were obligated to meet. The Chair responded that each committee is to meet at least once per year and provide an end of year report to the Secretary of the Faculty Organization.

- o **G. Campus Planning Committee Report.** Dick Shreve reported on the proposed I- 94 sign. A model will be displayed next week in the library.

7. **Old Business**--none.

8. **New Business.** Should an ad hoc committee be formed to address concerns with the [Bookstore](#) or should the issue be referred to an existing committee?

Dave Strupek motioned that the issue be referred to the to Student Affairs Committee. Fred Chary seconded.

Patti Lorimer-Lundberg moved to amend the motion to include referral of bookstore issues to both the Student Affairs and Faculty Affairs Committees. The amendment was seconded and approved.

The new motion: to refer concerns about the Bookstore to the Faculty Affairs and Student Affairs Committee. This was seconded and approved.

## 9. Adjournment

Chair Don Coffin adjourned the meeting at 11:30am.

Submitted by: Ellen Bosman, Secretary



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Comments: [Faculty Organization Secretary](#).

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<http://www.iun.edu/~facorg/meeting96/FOM9-96htm>

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