

## **Staff Council Meeting Minutes for October 20, 2005**

Submitted by Gail Daggett October 21, 2005

**Present:** Gail Daggett, Stefanie Lorenz, Diana Goodnight, Linda Bielewicz, Marsha Shaw, Cathy Archer, Tara Halbrook, Cheryl Little, Oleatha Love, Kathy Coppola, Marcia Andersen, Kim Maxwell; Terri Hellmann, Cathy Hightower.

The meeting was called to order at 9:32 a.m.

### **Treasurer's Report:**

Cheryl Little reported the following:

University Account Balance - \$6,744.95

Costs: \$1,000.00 to Katrina Disaster

\$ 25.00 Marsh Gift Card to Linda Bielewicz and her family.

Scholarship Foundation Account Balance - \$27,782.00

Operating Foundation Account Balance - \$8,040.00

Costs: \$379.00 to Moore's for two wheel chairs

\$10.60 reimbursement to Anna Chaplin for Coca-Cola banner.

### **Bottled Water at Commencement:**

Staff Council previously discussed the possibility of selling bottled water at Commencement. Cathy Hightower attended today's meeting advising that the Student Alumni Association already arranged with her to sell water at the 2006 Commencement Ceremony. She thought it was a wonderful idea; however, to put bottled water under each of the graduate's chairs and will check with Bloomington Alumni Relations to see about bottle-wrap labels.

We will also look into the cost of providing fans to put under the chairs of families And friends attending Commencement.

Cathy Hightower will let Staff Council know if she thinks of anything else we can do Or provide.

## **Craft Show:**

Tara reported that she has received \$4,050.00 in booth rent to date. Some vendors have cancelled but still want to participate next year. Tara has had no trouble filling those booth spaces with vendors on the waiting list.

Staff Council has filled most of the time slots for working the craft show members, but student ambassadors have volunteered to help us with this event if we need them.

Anna picked up the new banner from Coca Cola, who is now charging \$10.00 for banners and the letters to put on them. The Kokomo City Department has hung a banner over north Washington Street advertising the Craft Show.

Terry Hellmann volunteered to pick up door-prize tickets from Hoosier Wholesale. Linda B. and Marcia S. will check their offices to see if they have enough sticky Name tag labels for both working Staff Council members and vendors.

## **Scrapbook Committee:**

Kathy Coppola found "The History of Staff Council" while sorting through the box of old Staff Council memorabilia. She will attempt to contact retired members who might be interested in sharing their Staff Council memories with our group.

Terri Hellmann will go through Media Relations' old photos to find any Staff Council photos taken in the past.

## **Katrina Disaster:**

Marsha Shaw read a letter from the Mayor of Eunice expressing his thanks and gratitude for Staff Council's donation to the Katrina Disaster.

A donation bucket will be set out at the Craft Show for additional donations.

## **By-Law Committee:**

Stef typed the Committee's proposed changes to the By-Laws so far and passed them out to everyone present for their review. When the revisions are finalized, Cathy Archer will provide a copy to all Staff Council members.

## **New Employees:**

We welcome 3 new employees, Kelly Gebhart, Help Desk; and Bill Rahls and Rick Phelps, Physical Plant. Anna Chaplin provided Staff Council Welcome bags to each of them.

Diana Goodnight showed us the welcome bag and its contents that she gives to new employees. Stef Lorenz will provide us with prices on similar bags for Staff Council's use.

### **Fundraiser Auction Committee:**

The Fundraiser Auction Committee will not be headed by any one person but will be a group effort. The Fundraiser Auction is planned for spring of 2006 around Mother's Day.

### **Scholarship Recipients:**

Cathy Archer read a letter from Joy Calhoun thanking Staff Council for her scholarship and talked to Joseph Uncapher personally, who expressed his gratitude to our group for our help. Both students would like us to contact them after this semester is over to come to one of our meetings.

### **Display Case Committee:**

Anna Chaplin and Linda Bielewicz, the Staff Council Display Case Committee, decorated for the Craft show. Be sure and see the beautiful job they did.

### **Wheel Chairs and Lockers:**

Staff Council purchased two new wheelchairs from Moore's Drugs, which have been placed in the Kelley Center and in the Main Building. Jerry Williams will letter each chair. Security and Physical Plant will have access to the chairs. We will obtain five more used chairs from the VA Hospital next spring, when they recycle. Each IU Kokomo building will have a chair.

Regarding lockers, Diana will get with Chancellor Person to make sure additional lockers will be allowed. If so, she will check with Newlon Metals, Kokomo High School, and other businesses where used lockers might be obtained

The meeting was adjourned at approximately 10:30 a.m.