

CABINET MINUTES

December 1, 2008

Present: IC Green, VCs Nowak, Sehr, Tharp, and Sarratore

Absent: AAO Stroman

Old Business

Progress on Bontrager Recommendations – IC Green

IC Green reviewed the recommendations Bontrager had outlined in his report such as enrollment, retention and recruitment, to make sure these recommendations are being addressed and to assign more support to those not getting enough attention. It was reported the Dean's Council set enrollment goals for five years. The Student Success Committee has been addressing student retention and recruitment. IC Green suggested more discussion is needed for new program proposals. VC Sarratore suggested a pre-proposal process to make sure criteria are being met. This would be presented to Deans Council first and then Administrative Council. Several committees have been restructured per Bontrager's suggestion and work continues on revising budget processes, including discussions to move towards a responsibility centered approach which IU East has implemented. It was suggested by IC Green to consult with East on their budget reforms.

Enrollment update – VC Tharp & Sehr

Enrollment figures continue to be down for the spring semester but it was pointed out by VC Tharp and Sehr that the campus is only five weeks into registration and classes start five days later for the spring semester than last year. There was a slight decrease in Arts and Sciences courses which could be due to nursing students transferring in and not needing the general education courses but more nursing courses. There was an increase in graduate hours in the SPEA program. The campus has been informed the tuition assistance program has been eliminated with Chrysler and Delphi. Steve asked if Ivy Tech's enrollment was up. Stuart met with Chancellor Daily and their enrollment is up 25%. IC Green also suggested we remind students to fill out a FAFSA if their income levels have changed. Because of the global economic crisis we need to make sure students have different pathways and payment plans to help students pay their tuition. Instead of making up several deferment options it was suggested to deal with students on a one on one need basis. The Bursar will still follow current guidelines but be more flexible. Jack will send out a mass email to students letting them know we are prepared to work with them to assist them to stay in school.

New Business

December 3rd Town Hall Meeting – VC Tharp

At the meeting there will be representation from the bursar's office, library, the bookstore, and financial aid. Questions will be answered to the best of our ability but if there are questions in a personal nature we will handle those privately. Answers to the questions will be posted to the campus website.

Commission Budget Recommendations – VC Sehr

VC Sehr did an overview of the 2009-2011 ICHE State Appropriation Recommendations. Some of the changes he pointed out include a change to a credit hours completed incentive, two year transfer incentive, funding formula and distributing, and operating funds across campus to be reduced by 2010. Based on these formulas we will see a \$145,000 reduction in the second year. It was suggested that Neil Theobald, Vice President and Chief Financial Officer be involved in a budget presentation and discussion on campus.

VC Sehr also mentioned faculty and staff who owe outstanding parking fines will now receive a bill from the Bursar's office. The Parking Committee is making an effort to contact those individuals to collect the fees before going to collections.