

University Faculty Council Meeting

Tuesday, March 23, 2021

Zoom Chat Transcript

13:46:19 From Yu Kay Law to Everyone : What's the legal justification?

13:47:01 From Mark Baer (IU Northwest) to Everyone : Perhaps on the grounds that weapons in the classroom is disruptive to our mission.

13:47:15 From Alex Tanford to Everyone : For what? An open-carry law, or a challenge to it?

13:49:00 From Bernie to Everyone : Teaching criminal justice classes, I often have both on and off-duty officers in class carrying weapons.

13:54:02 From Yu Kay Law to Everyone : Noted. Is the on-duty officer there for demos/presentations or in class?

14:02:58 From Monica Solinas-Saunders to Everyone : This is an important addition. Thank you

14:04:18 From Diane Henshel to Everyone : agree Monica.

14:10:44 From Diane Henshel to Everyone : Given what has happened in Europe with COVID, what are the chances that we will alter our Fall plans if resistant strains invade Indiana and cause another increase?

14:11:46 From Cate Reck (creck@indiana.edu) to Everyone : Alex, this is a really nicely comprehensive document.

14:20:04 From Cate Reck (creck@indiana.edu) to Everyone : If it's changed to 4.3, this completely changes the grading scale, and all distinctions. I do not support changing the numerical value.

14:20:40 From Paul Coats to Everyone : Agreed!

14:20:48 From Angie Raymond to Everyone : AGREE!!!

14:20:51 From Lucia Guerra-Reyes to Everyone : agree

14:23:31 From Yu Kay Law to Everyone : Agreed Cate

14:23:48 From Cate Reck (creck@indiana.edu) to Everyone : Theoretically, an online class has metrics that allows a faculty member to see the last day that a student has navigated with the class material. Canvas makes this really easy. As someone who teaches classes of 600, I find it difficult to do with in person, but this would be simpler online.

14:23:54 From Yu Kay Law to Everyone : FWIW currently my understanding is that that's the FN date.

14:24:08 From Yu Kay Law to Everyone : Usually I've used the last assignment submission date

14:24:51 From Cate Reck (creck@indiana.edu) to Everyone : @Yu Kay, that can work if you do not have dropped assignments. It's the best option when you have no other data.

14:25:09 From Yu Kay Law to Everyone : Chances are it won't matter if they are FNing

14:25:24 From Cate Reck (creck@indiana.edu) to Everyone : true

14:25:52 From Yu Kay Law to Everyone : And the point I was told is that login != attendance for online classes.

14:26:00 From Yu Kay Law to Everyone : I do agree tracking is easier for online classes.

14:26:11 From Harold Olivey (he/him) to Everyone : I had some feedback from colleagues regarding the language in paragraph 3 - "student . . . has performed at a satisfactory level" - could this not be more precise, e.g., using passing instead of satisfactory?

14:28:54 From Cate Reck (creck@indiana.edu) to Everyone : @Debbie, I have asked about that on the IUB campus, and it's not easy to code that.

14:32:27 From Yu Kay Law to Everyone : I will admit it's much easier just to assign the grade with a zero if it's passing, then change the grade after the work

14:34:05 From Yu Kay Law to Everyone : Why bother with the I paperwork?

14:34:07 From Harold Olivey (he/him) to Everyone : It was clearly made distinct on our campus - S means C or higher; P means above an F

14:34:18 From Yu Kay Law to Everyone : Yup. Ours is the same.

14:34:54 From Cate Reck (creck@indiana.edu) to Everyone : That is a great distinction.

14:35:22 From Cate Reck (creck@indiana.edu) to Everyone : Got it, thanks. That makes sense.

14:39:37 From Yu Kay Law to Everyone : FWIW, most schools at our campus use a "latest" approach to retake courses on GPAs

14:39:47 From Yu Kay Law to Everyone : So the X should not appear on the GPA anyway

14:40:01 From Yu Kay Law to Everyone : I don't know how NW does this ...

14:45:48 From Israel Herrera to Everyone : I am curious: do we have s/f courses with 3-5 credits?

14:46:09 From Kip Drew to Everyone : Harold and all,

14:46:36 From Kip Drew to Everyone : I believe that the replaced grades are retained "back office" so that our students will be able to make that disclosure

14:46:49 From Israel Herrera to Everyone : do all big 10 universities have s/f and p/f grades?

14:47:25 From Diane Henshel to Everyone : Israel, we checked, and it varied.

14:48:06 From Israel Herrera to Everyone : thanks, Diane

14:48:14 From Diane Henshel to Everyone : At least one had only S/F, not something that reflected our P/F.

14:50:18 From Yu Kay Law to Everyone : Thank you

14:57:13 From Cate Reck (creck@indiana.edu) to Everyone : As someone who teaches a heavily retaken course, I am in favor of students being able to reach their goals if that's their ultimate decision.

14:57:31 From Harold Olivey (he/him) to Everyone : @Cate - same here!

15:03:03 From Marietta Simpson to Everyone : Absolutely, Cate!

15:03:17 From Cate Reck (creck@indiana.edu) to Everyone : Does the S/F or P/F need to be established at the beginning of the semester? I guess I'm not understanding when this is an issue. Don't students know their final grade will be a S/F?

15:04:20 From Yu Kay Law to Everyone : Depends on the situation

15:04:28 From Diane Henshel to Everyone : Until the pandemic - yes, only prior to class beginning. For the pandemic, exceptions to the timing of S and P were made through Fall 20 semester.

15:04:38 From Yu Kay Law to Everyone : Through Fall 2020?

15:04:43 From Diane Henshel to Everyone : yup

15:04:49 From Yu Kay Law to Everyone : I didn't recall this for Summer or Fall 2020. On what planet?

15:04:55 From Diane Henshel to Everyone : At least on the Bloomington campus

15:06:12 From Yu Kay Law to Everyone : My understanding is that this requires a CARMIn form

15:06:20 From Cate Reck (creck@indiana.edu) to Everyone : @Diane, we had D grade students in our courses, and none of the students came back to ask for a S or P after the fact. I'm not sure all students knew that was an option. As the approver for our unit, I did not see one request for this on my side.

15:06:22 From Yu Kay Law to Everyone : I wouldn't try to micromanage that process ;)

15:07:27 From Cate Reck (creck@indiana.edu) to Everyone : @Diane, I'm talking about Fall 2020

15:07:40 From Diane Henshel to Everyone : YuKay - even more extensive attitude on timing was allowed in specific schools due to a questionable call by a registrar. After the fact was only allowed in Luddy and Kelley. Other parts of campus, the decision had to be made before the end of classes.

15:08:02 From Yu Kay Law to Everyone : Our campus voted to agree to make it available through the end of May

15:08:15 From Yu Kay Law to Everyone : I recall. We can't micromanage idiots misreading policies

15:08:26 From Yu Kay Law to Everyone : Well, sorry, overstrong language

15:08:59 From Diane Henshel to Everyone : UFC voted for spring 2020. BFC voted for Fall 2020 at the urging of a group of primarily registrar people. Cate - don't you remember those discussions early in the Fall semester?

15:09:59 From Cate Reck (creck@indiana.edu) to Everyone : Yes I remember, but, my point is that no students used this option in my unit. So I'm not sure the students knew this outcome. I just find it strange/interesting.

15:10:35 From Cate Reck (creck@indiana.edu) to Everyone : You'd think in chemistry, it would be well utilized!

15:10:47 From Diane Henshel to Everyone : I know my fall seems like a blur, but those arguments, and the proposal by the mostly registrar group really sticks hard in my memory. Some of the language in the grading policy Alex is talking about made sure to eliminate any registrar ability to affect grading like that again.

15:11:19 From Yu Kay Law to Everyone : I am not sure how you could do that

15:11:39 From Yu Kay Law to Everyone : You can ensure faculty vote for it, you can't prevent them from advocating

15:11:40 From Diane Henshel to Everyone : Dunno Cate, I know it was a huge fuss in SPEA because we had students who heard about after the fact grade changes in Kelley and Luddy.

15:12:03 From Angie Raymond to Everyone : YES^

15:12:55 From Yu Kay Law to Everyone : That said, I can tell you the student option was not heavily used even in Spring 2020 at IUE

15:13:05 From Yu Kay Law to Everyone : As a chemistry faculty member I expected a whole stack. Nope

15:13:31 From Cate Reck (creck@indiana.edu) to Everyone : In spring, it was well utilized. In fall 2020, I did not see one request.

15:14:04 From Yu Kay Law to Everyone : How did the grade distribution change for Fall 2020 vs Fall 2019?

15:14:51 From Diane Henshel to Everyone : YuKay - on IUB, we were strongly encouraged to be lenient.

15:15:35 From Yu Kay Law to Everyone : We were encouraged to be flexible

15:15:46 From Cate Reck (creck@indiana.edu) to Everyone : @Diane, exactly. And this has had some drastic consequences in the next courses in the sequence.

15:15:58 From Yu Kay Law to Everyone : :(

15:16:13 From Cate Reck (creck@indiana.edu) to Everyone : "How did the grade distribution change for Fall 2020 vs Fall 2019?" Depends on the instructor

15:16:23 From Yu Kay Law to Everyone : Okay

15:16:25 From Angie Raymond to Everyone : LICENSE-

15:16:43 From Diane Henshel to Everyone : Cate - I have heard some of the same complaints in SPEA.

15:17:40 From Angie Raymond to Everyone : to take certain exams- old rules, but did - at the time- require a 'passing GRADE'

15:30:41 From Cate Reck (creck@indiana.edu) to Everyone : paragraph a, line four, I think there's a typo pas/fail needs to be pass/fail. Or my eyes are really old and I cannot read

15:31:19 From Lisa Thomassen to Everyone : good catch!

15:31:23 From Yu Kay Law to Everyone : Also last line - "a through D-" should be "A through D-" or "A+ through D-"

15:31:46 From Keith Anliker ksanlike@iu.edu to Everyone : @Cate Yes, and I wonder if it should be A or A+ through D-.

15:32:04 From Cate Reck (creck@indiana.edu) to Everyone : A+ through D- makes sense, right?

15:32:18 From Keith Anliker ksanlike@iu.edu to Everyone : Agree with @Cate

15:32:32 From Yu Kay Law to Everyone : Agreed. Since it's not A through D

15:32:40 From Lisa Thomassen to Everyone : D- or higher, using the language earlier in the paragraph

15:32:51 From Cate Reck (creck@indiana.edu) to Everyone : @lisa, that works well. yes

15:33:02 From Yu Kay Law to Everyone : yues

15:33:04 From Yu Kay Law to Everyone : yes

15:33:10 From Keith Anliker ksanlike@iu.edu to Everyone : Also agree with@Lisa

15:38:27 From Diane Henshel to Everyone : Before classes start please

15:38:29 From Cate Reck (creck@indiana.edu) to Everyone : To avoid having these decisiosn be requested in week 14

15:39:03 From Keith Anliker ksanlike@iu.edu to Everyone : @Diane - what about for late adding of class?

15:39:08 From Yu Kay Law to Everyone : Makes me pine for my undergrad days. No course registration at all. No withdrawals

15:39:22 From Yu Kay Law to Everyone : Wait. Course registration was in February for exams in May

15:39:23 From Cate Reck (creck@indiana.edu) to Everyone : I'd even be ok with week 4 or 5. Sometimes students don't know what they are getting into until they have had access to content.

15:39:41 From Yu Kay Law to Everyone : I would urge allowing at least until the late add date (end of 1st week)

15:40:53 From Lisa Thomassen to Everyone : We are well past this, but since I did the background on this, I'm putting it here in chat so that folks have the info

15:40:54 From Cate Reck (creck@indiana.edu) to Everyone : I agree with J, it needs to be consistent

15:41:04 From Lisa Thomassen to Everyone : Big 10 grading scale:

1 school has A+ at 4.33 (Iowa)

6 schools have A and A+, both 4.0 (Illinois, IU, Maryland, Michigan, Minnesota, Nebraska)

6 schools have no A+, highest grade is 4.0 for A (Northwestern, Ohio State, Penn State, Purdue, Rutgers, UW Madison)

1 school has no A+ only A, 4.0 anything above 89.5 (Michigan)

We should consider staying the same or eliminating A+

- University of Illinois 4.0 for A and A+
- Indiana University 4.0 for A and A+
- University of Iowa 4.33 for A+, 4.0 for A Only exception
- University of Maryland 4.0 for A and A+
- University of Michigan 4.0 for A and A+
- Michigan State University 4.0 max (anything above 89.5 = 4.0)
- University of Minnesota 4.0 for A and A+
- University of Nebraska-Lincoln 4.0 for A and A+
- Northwestern University No A+, only A 4.0
- Ohio State University No A+, only A 4.0
- Pennsylvania State University No A+, only A 4.0
- Purdue University No A+, only A 4.0
- Rutgers University-New Brunswick No A+, only A 4.0
- University of Wisconsin-Madison No

15:41:39 From Lisa Thomassen to Everyone : thanks for tolerance w/my digression; back to the P's and S's

15:42:50 From Cate Reck (creck@indiana.edu) to Everyone : Here's a scenario: death of a student in a dorm and it effects a smaller group of students rather than the entire campus. Having the P or S option makes sense here (to me).

15:44:54 From Israel Herrera to Everyone : Need to leave. Thanks Lisa for the sub. See you all in April.

15:45:11 From Yu Kay Law to Everyone : Cya

15:45:50 From Cate Reck (creck@indiana.edu) to Everyone : I was told recently that the F* no longer existed.

15:46:09 From Angie Raymond to Everyone : AGREE J- had no idea.... none

15:46:44 From Yu Kay Law to Everyone : I never knew until this that * existed

15:47:03 From Yu Kay Law to Everyone : Though I might not be hugely interested in recording A+*

15:47:04 From Yu Kay Law to Everyone : ;)

15:47:40 From Lisa Thomassen to Everyone : agree w/@J; although F* has no external utility, and does not show, it has internal utility for the registrar, and does have some weight, and should be included because it is used

15:48:00 From Yu Kay Law to Everyone : Actually the extension here is that you can have anything*

15:48:17 From Yu Kay Law to Everyone : Which is helpful, e.g. if a student got a not-F because of e.g. low grade cheating

15:49:18 From Lisa Thomassen to Everyone : true, @Yu Kay Law. Looks very impactful and ominous in the syllabus in the misconduct discussion, though. Probably like most deterrents, little impact due to impulsivity of the acts

15:50:03 From Angie Raymond to Everyone : It is also less likely to be a deterrent- as the * used to mean top score in my law world... literally might still be sued

15:50:12 From Angie Raymond to Everyone : used

15:50:27 From Yu Kay Law to Everyone : Still be used _and_ sued? ;)

15:50:34 From Lisa Thomassen to Everyone : that would be confusing, and isn't it like a law world person to use "sued" ahah

15:50:39 From Angie Raymond to Everyone : heheheh

15:50:54 From Angie Raymond to Everyone : spell check- it knows what I am thinking... hehehe

15:51:03 From Lisa Thomassen to Everyone : autocorrect knowing you too well....

15:51:08 From Angie Raymond to Everyone : WHAT and here I am turning in grades all the time

15:52:09 From Angie Raymond to Everyone : 48 hours is RUBBISH...

15:52:28 From Angie Raymond to Everyone : THANK YOU!!!!

15:52:54 From Diane Henshel to Everyone : Agree with Angie and Alex's comments - the short turn around pushes faculty to multiple guess exams

15:53:00 From Cate Reck (creck@indiana.edu) to Everyone : I've never met the 48 h deadline. 600 10-page open essay exams cannot be graded that quickly. I've never met a consequence in getting it done by Monday of next week.

15:53:56 From Yu Kay Law to Everyone : Your exams are more complex than mine, Cate.

15:54:09 From Yu Kay Law to Everyone : My C105/106 has multiple choice finals (and mixed midterms) for a reason

15:54:34 From Cate Reck (creck@indiana.edu) to Everyone : Thankfully, the 48h time period is not enforced. Depending on the class it just cannot be on our end. And I'm not willing to change the exam format for the final exam to meet a policy like this.

15:54:40 From Diane Henshel to Everyone : Exams go until Friday night...

15:54:55 From Lisa Thomassen to Everyone : Registrar doesn't start nagging you until well after the third day. Some of these things can be fixed by ditching that last Friday of finals week, which we have been discussing.

15:55:01 From Angie Raymond to Everyone : As long as I grade all freaking weekend- how bout we create family friendly- and you know LIFE friendly policy

15:55:02 From Cate Reck (creck@indiana.edu) to Everyone : I OFTEN have Friday at 5 pm or 7pm and then grade all weekend

15:55:14 From Lisa Thomassen to Everyone : in EPC, with the Registrar present. He took notes...

15:55:25 From Sameer Patil to Everyone : +1 Angie also people might get sick....

15:55:27 From Diane Henshel to Everyone : I have gotten final papers in Sunday before the Final Monday, and got grief from school admin that the grades weren't in Monday

15:55:28 From Yu Kay Law to Everyone : You're brave for not doing significant scantron, cate

15:56:11 From Cate Reck (creck@indiana.edu) to Everyone : YuKay, we don't do any scantron above our first chemistry course, and I'm unwilling to change this.

15:56:11 From Lisa Thomassen to Everyone : Third day after the exam

15:56:18 From Harold Olivey (he/him) to Everyone : Yes - 48 hours after the final is given

15:56:22 From Keith Anliker ksanlike@iu.edu to Everyone : Things are different than in the old days when the Registrar's folks entered the grades. This policy seems to be from that era.

15:56:42 From Sameer Patil to Everyone : maybe talk to UITS about better technology that can handle load? ;)

15:56:50 From jjohnsto to Everyone : As a general practice, the deadline is 48 hours after the last scheduled final exam.

15:56:58 From Lisa Thomassen to Everyone : 3rd day is 72 hours...

15:57:46 From Yu Kay Law to Everyone : LOL, I do a couple of multiple choice at all levels, Cate (but more because of what I like to ask).

15:58:01 From J Duncan (he/him) to Everyone : I don't think I've ever met it, but I don't do multiple choice exams, either. We do always meet Monday.

15:59:13 From Lucia Guerra-Reyes to Everyone : Agreed Angie!

15:59:30 From Diane Henshel to Everyone : Agree with Angie

15:59:48 From Paul Cook to Everyone : +1 Angie's remarks.

15:59:49 From Lisa Thomassen to Everyone : amen. registrar needs grade for graduation. finals week needs revision.

15:59:50 From Monica Solinas-Saunders to Everyone : Angie is right

15:59:51 From Paul Coats to Everyone : Very much agreed!

15:59:52 From Yu Kay Law to Everyone : Agreed

16:00:39 From Yu Kay Law to Everyone : I think Sameer has his/her arm up

16:00:43 From Monica Solinas-Saunders to Everyone : in many online courses where the due date is Sunday every week, there is always a push to allow submitting the final exams by Saturday

16:01:09 From Monica Solinas-Saunders to Everyone : I agree with Diane.

16:02:07 From J Duncan (he/him) to Everyone : 1 week as a standard is much more reasonable. At the same time, the turnaround will be MOST apparent between Spring / Summer where there is only Sa, Su, Mon between the end of Finals and the beginning of Summer I.

16:02:16 From Monica Solinas-Saunders to Everyone : We are told that we are not allowed to distribute exams prior to Exam week. I agree with the policy, but we need flexibility on grading.

16:02:26 From Diane Henshel to Everyone : Agree Alex - and multiple guess questions pushes the assessment to the low end of the learning pyramid

16:02:46 From Cate Reck (creck@indiana.edu) to Everyone : Yes, exactly.

16:03:05 From Lisa Thomassen to Everyone : free week/finals week needs to be revisited, for sure.

16:03:16 From Yu Kay Law to Everyone : Ironically you can have most of it paid for ... but good point

16:03:24 From Lisa Thomassen to Everyone : hard to have this discussion, though, w/out the registrar ringing in

16:03:50 From Diane Henshel to Everyone : Lisa - the Registrar with UITS can manage whatever we decide

16:04:12 From Lisa Thomassen to Everyone : hurray for technology!

16:04:47 From Lisa Thomassen to Everyone : Alex's point, I think, is that it's not just the technology, it's other reasons the grades need to be in.

16:05:00 From Yu Kay Law to Everyone : Perhaps permit campuses to require a shorter grading deadline for graduating seniors?

16:05:21 From Diane Henshel to Everyone : My students have gone through graduation (Friday morning) before the exam (Friday evening)

16:05:44 From Yu Kay Law to Everyone : True

16:05:49 From Lucia Guerra-Reyes to Everyone : Ditto Angie's point!

16:06:11 From Lisa Thomassen to Everyone : interesting thought @Yu Kay Law

16:06:26 From Keith Anliker ksanlike@iu.edu to Everyone : Better correctly than quickly.

16:06:28 From Diane Henshel to Everyone : Yay - Faculty work life balance might actually end up in policy....

16:06:59 From Cate Reck (creck@indiana.edu) to Everyone : I'm not sure any of my faculty ever care about the "imposed" 48-h deadline

16:08:16 From Diane Henshel to Everyone : Agree with sameer

16:10:34 From Harold Olivey (he/him) to Everyone : Yes - permission is required anyway to discuss student grades in rec letters

16:10:39 From Lisa Thomassen to Everyone : student needs to allow this for letters anyway per FERPA

16:10:59 From Keith Anliker ksanlike@iu.edu to Everyone : @Harold and @Lisa correct.

16:11:11 From Lisa Thomassen to Everyone : to even acknowledge that they are a student, actually

16:11:29 From Kip Drew to Everyone : We could link the FERPA policy here to cover all of these bases

16:11:31 From Lisa Thomassen to Everyone : Officers of the University, as we all are

16:13:30 From Yu Kay Law to Everyone : Kip, that's a better idea

16:14:26 From Angie Raymond to Everyone : Not a link in policy- unless the link never, ever, ever changes

16:14:48 From Diane Henshel to Everyone : Footnote and date the policy

16:18:54 From Angie Raymond to Everyone : Blue books

16:19:03 From Angie Raymond to Everyone : Tons and tons of blue books

16:19:05 From Yu Kay Law to Everyone : Quizzes

16:19:10 From Yu Kay Law to Everyone : Paper based

16:19:14 From Yu Kay Law to Everyone : Scantrons. Scratch cards

16:20:02 From Cate Reck (creck@indiana.edu) to Everyone : I have 12 paper boxes of student papers in my garage (from one year)

16:20:34 From Yu Kay Law to Everyone : Note that we were given two years only for Oncourse to Canvas migration; perhaps gradebooks should be retained automatically somehow from there for this purpose.

16:20:37 From Cate Reck (creck@indiana.edu) to Everyone : shredding this takes me hours each summer

16:20:52 From Yu Kay Law to Everyone : No shred bin on your campus?

16:21:04 From Diane Henshel to Everyone : Do we need to include language about shredding hard copy at the end of the retention period?

16:21:18 From Yu Kay Law to Everyone : That's a FERPA issue - do we want to keep FERPA stuff here?

16:21:22 From Cate Reck (creck@indiana.edu) to Everyone : I don't have anywhere to store them on campus, so I take them home. Our shredder in the department is slower than the one I own.

16:22:25 From Lisa Thomassen to Everyone : not double period; 1 dot short ellipsis! haha not really.

16:22:46 From Kip Drew to Everyone : Diane, the retention policy identifies the required manner of destruction

16:23:12 From Kip Drew to Everyone : Retention schedule--the spreadsheet that Alex referenced

16:23:37 From J Duncan (he/him) to Everyone : Thank you Angie.

16:23:54 From Yu Kay Law to Everyone : Thank you Alex!

16:24:24 From Angie Raymond to Everyone : HUGE thank you ALEX- seriously... something from 1952- amazing, thank you for all of this work!

16:24:27 From Diane Henshel to Everyone : Alex, Kip and the rest of your policy review committee - a HUGE THANK YOU for this amazing work

16:24:34 From J Duncan (he/him) to Everyone : Thank you Alex.

16:24:36 From Lisa Thomassen to Everyone : This was a ton of work! congrats

16:24:37 From Sameer Patil to Everyone : yes...thank you

16:24:39 From Joseph Wert to Everyone : Thank you for your hard work Alex and Policy Review Committee!

16:24:54 From Paul Cook to Everyone : Thanks for all of your work and tireless patience!!

16:24:56 From Monica Solinas-Saunders to Everyone : An absolutely outstanding job, Alex.

16:25:08 From Elaine Roth - IUSB to Everyone : Yes, thank you, Alex and Kip!

16:25:17 From Charlie Feldhaus to Everyone : Agree! This is difficult work that will make IU a better place.....

16:25:23 From Cate Reck (creck@indiana,edu) to Everyone : This is so useful to have this all in one place - thank you for taking on this huge task!

16:25:28 From Lisa Thomassen to Everyone : Important service!

16:25:44 From Harold Olivey (he/him) to Everyone : Hear hear! Thank you for all this careful work

16:25:58 From Marietta Simpson to Everyone : Thank you!

16:26:11 From Crystal Walcott - IUPU Columbus to Everyone : Thank you!

16:26:14 From Monica Solinas-Saunders to Everyone : They can send you the file

16:26:26 From Lisa Thomassen to Everyone : Click on those three little dots in chat and can save it ^

16:26:45 From Lisa Thomassen to Everyone : to the right of where it says File