

Indiana University Kokomo Faculty/Librarians Annual Service Report

Name of Faculty/Librarian _____

Department/Division _____

Period Covered _____

1 Teaching

1.1 Teaching Assignments. (List sections and courses taught)

Spring

Summer

Fall

1.2 Summarize your curriculum development efforts for both new and existing courses.

1.3 Summarize any evidence that reflects the quality of your classroom teaching.

1.4 Advisements duties.

1.5 List any professional development activities.

1.6 Summarize your teaching and curriculum development efforts on issues relative to diversity.

2. Research/Creativity

2.1 List books, monographs, and articles accepted for publication or published. Articles listed should be in refereed journals. Show comparable evidence in Arts areas.

2.2 Indicate research activity in progress.

2.3 List papers presented at professional meeting or comparable evidence in Arts areas.

2.4 List grants applied for and/or received.

3. Service

3.1 List service on all committees (University, IU Kokomo, Division, etc.). Indicate any committees of which you were the chairperson.

3.2 List any assigned administrative duties.

3.3 List service on committees of professional associations. (Name, title, function, dates of service)

3.4 Community Service. Include only those activities that provide you with an opportunity to serve the community in a professional capacity.

4. Evaluation by Department/Division Head

Name _____ Date _____

Title _____

5. Response of Faculty Member/Librarian

5.1 I agree with the evaluation.

5.2 I agree with the evaluation with the exception of the points noted below.

5.3 I disagree with the evaluation for the following reasons:

Comments:

Signature Faculty Member/Librarian

Date

Faculty Scholarship Report for Tenured/Tenure Track Faculty

Division/Department

Review Period

Faculty Member

FTE Assignment

Scholarship Currently in Progress:

Scholarly Work Completed During This Period. (e.g. published articles, presentations, etc.)

How is this faculty member's scholarship program developing? Is there a continuing or new activity that will emerge from this scholarship?

I recommend/do not recommend (circle one) a reassigned course of research for this individual next academic year.

Signature of Evaluator

_____ Date: _____

Approval of Vice Chancellor for Academic Affairs

_____ Date: _____