

InULA Board Meeting

January 8, 2001

Hoagy Carmichael Room

Morrison Hall, Room 006

IUB

January 8, 2001, 10:00 am

Present: Julie Nilson, presiding, Ralph Papakhian, Suzanne Mudge, Jennifer Hehman, Wendell Johnting, Jian Liu, Jo Burgess

1. The November 20, 2000 minutes were approved as submitted.
2. Treasurer's report. Wendell Johnting went over the three documents he had distributed via e-mail prior to the meeting: the current membership list and two quarterly financial reports. Current membership stands at 92 with 86 members having paid, and 4 members receiving membership for free. There were expenditures from only two committees, membership and program/social, totaling \$570.28, leaving us with \$8,929.72 in our allocated budget for this year. The total in our savings and checking accounts stands at \$19,608.46. Wendell noted that the interest rate for the 18 month certificate of deposit has increased to 6.86% (APY 7.1%) from that of 5.9% (APY 6.1%) for the previous 1 year certificate. He also noted that one RIF check, written last June 12, has not been cashed. He will contact the recipient and ask her to cash the check so that he can close out the books for that year.
3. The funding request submitted by the Communications Committee was considered. The Committee was allocated \$300, and has asked for an additional \$1200 so that they can hire a student to do HTML and scanning work on the InULA web page and for InULA-L. The board had no problem with the hourly rate proposed, but felt that it is the responsibility of the committee, not a student, to do the planning necessary for the web page (design, content and maintenance) and to write a manual, as charged, so that this information can be used by the organization in the future. Julie Nilson will talk to Moira Smith, the committee chair about this. Meanwhile, the Board approved increasing the allocation to \$600 so that a student could be hired, on a project basis, to begin work and ascertain how many hours might actually be necessary to do the work planned by the committee.
4. It was noted that our supply of InULA letterhead is quite low. The board decided to buy plain bond paper and use the color printer in the Main Library to print copies as needed rather than to pay for printing costs, which would be quite high for a single ream of paper. Celestina Wroth currently has the only known copy of the letterhead logo on her computer. She will be asked to supply two copies of this on floppy disk, one to go to the Board president and one to the chair of the Communications Committee.

5. Past president, Nancy Boerner had passed along member comments taken during last spring's business meeting. These were discussed by the Board. Of particular note was getting a list of all new hires on all campuses from HR and contacting them directly with regard to the free first-year membership and making sure that announcements about RIF and Professional Development grants appear in both IUL-News and InULA-L.
6. Julie Nilson distributed an updated committee list. She will submit this list, along with the committee charges and budgets to the Communications Committee so that it can be posted to the web site.
7. Suzanne Mudge presented a report from the Ad Hoc Committee to Propose a Bloomington Book Sale Location and the report was discussed. The Board applauds the report and charges the committee to pursue further the idea of holding a sale at the Monroe County Public Library. They should involve both the InULA Board and the Book Sale Committee. It was decided that this year we should probably hold two sales. A small one in E174 of the Main Library and a second one at MCPL. The Book Sale Committee will need to decide what types of material to include in each sale, as there may be different audiences drawn to the two locations. It was noted that this will be a learning year and that it will take many more volunteers and be a lot more work to hold a sale off campus.
8. New Business: Jennifer Hehman noted that it is time for the election committees to be chosen by lottery. The names must be drawn from the regular members only, minus the current board members. Jennifer and Wendell volunteered to conduct the lottery and Julie offered to contact the people whose names were drawn if needed.
9. Meeting adjourned at noon. Next two meetings will be held in the same location, at the same time, on Feb. 12 and Mar. 26.

Respectfully submitted by
Jo Burgess