

Minutes of the  
**University Faculty Council Meeting**  
September 14, 2004  
Alumni Hall, Indiana Memorial Union  
Bloomington Campus  
1:30 – 4:30 P.M.

**Members Present:** James Baldwin, Charles Bantz, Chris Bjornson, Jacqueline Blackwell, Polly Boruff-Jones, Bonnie Brownlee, David Daleke, Andre DeTienne, Mary Fisher, Cathy Ludlum Foos, Karen Gable, Laura Ginger, Joanna Goldstein, Adam Herbert, Dolores Hoyt, Thomas Hurley, Elizabeth Johnson, Marilyn Kintzele, Michael McRobbie, Ted Miller, Bart Ng, Markus Pomper, John Ross, James Tolhuizen, William Wheeler, Enid Zwirn

**Members Absent with Alternates:** William Schneider for Janice Froehlich, William Schneider for Parliamentarian Paul Eisenberg

**Members Absent with no Alternates:** Bruce Bergland, Gary Blumenshine, George Bodmer, Simon Brassell, Aurora Chase, Luis Davila, Brian Fife, Ken Gros Louis, David Fulton, Michael Hamburger, Bradley Levinson, John Manzer, Dale McFadden, Keith Moore, James Patterson, Sandra Patterson-Randles, Ruth Person, Una Mae Reck, Amy Reynolds, Martin Spechler, Herbert Terry, Richard Viken, David Vollrath, Michael Wartell, Jeffrey Watt, Nanci Yokom

**Visitors Present:** Steve Hinnefeld, Julie Knost, Sara McNabb, Sharon Rangazas, Al Ruesink, Brad Wheeler

**Agenda of the Meeting**

1. Presiding Officer's Business  
(President Adam Herbert)

2. Agenda Committee Business  
(Professors David Daleke and Bart Ng)  
(<http://www.indiana.edu/~ufc/docs/AY05/Circulars/U1-2005.htm>)  
(<http://www.indiana.edu/~ufc/docs/AY05/Circulars/U2-2005.htm>)  
(<http://www.indiana.edu/~ufc/docs/AY05/Circulars/U3-2005.htm>)

3. Question/Comment Period\*  
(President Herbert and Professors Daleke and Ng)

4. Update on SIS/SES Project  
(Don Hossler and Becky Porter, Associate Vice Presidents for Enrollment Services)

5. Executive Session: Administrative Review Summary

2:30 President's State of the University Address  
Frangipani Room, Indiana Memorial Union

### Agenda Item #1: Presiding Officer's Business

HERBERT: Let's get started. We don't have a lot of time this afternoon and we still have a number of items to cover. I'm going to call the meeting to order and ask David, if he would proceed to present the agenda for our meeting and the Agenda report.

### Agenda Item #2: Agenda Committee Business

DALEKE: Today, I'll keep my remarks very brief from the Agenda Committee. You have in front of you three circulars that are the standard three circulars for the beginning of the year. The membership which is U1, the committee composition which is U2, and the Summary of the Actions Taken last year is U3. And I encourage you to look through U3, that will give you some preview of the types of things that we'll be doing this year. I have two other announcements. One is our next meeting will be October 12<sup>th</sup> at IUPUI. To remind everyone, this will be a meeting where we will also break and then meet with our committees as well. So those, all of you here, committee chairs and even members of committees, please make sure that you pass this, that information along to the other members of the committee that may not be here. In addition, all of the UFC members have a Committee Preference Sheet in front of you. Please check this off, Kelly will come around to pick this up as you leave today. My last announcement is that we have a Parliamentarian, his name is Paul Eisenberg. He was a former co-secretary of the UFC. Unfortunately he could not attend this meeting so in his place, Bill Schneider has agreed to sit in as Parliamentarian for this meeting. So thank you Bill. And that's all I have from Agenda Committee business.

### Agenda Item #3: Question/Comment Period

HERBERT: Ok, we will delay approval of the minutes of the April meeting until our next one and so at this point, we're in the Question and Comment period. Since you're going to be hearing a great deal from me in a few minutes I'll just forgo a formal report at this point. Let me ask David if he has anything he'd like to say, if not we're open for questions.

DALEKE: I think that Bill Wheeler has an announcement to make.

HERBERT: Bill?

WHEELER: Yes, thank you. So, you know, two members of the Educational Policy Committee caucused over for lunch and we're trying to, we'd like to set up a videoconference for two weeks from today, probably around 3:30 in the afternoon to discuss general education. There will be a committee meeting, but we'd like to open that committee meeting to all members of the Council who'd be interested in participating. So that will be two weeks from today late in the afternoon. The VICOPS office says they think they can get us setup, but we don't yet have the actual rooms. So if you could check with Kelly, if you're interested in coming Kelly will have that information next week.

And we would welcome your participation in this first meeting to begin our work on general education issues. Thank you.

HERBERT: Thank you very much. Are there any questions of the co-chairs or me? Hearing none, why don't we just proceed then to the Item 4 on the agenda and let me ask David if he will introduce that.

#### Agenda Item #4: Update on SIS/SES Project

DALEKE: Don, if want to come forward, we have a microphone here it might make it a little bit easier to hear you and while you're coming up, I'll give some introduction. A couple of years ago, Don Hossler and Becky Porter presented some information about academic priorities in the Student Information Systems project. We heard about those and over the course of these past two years, some of those items have been checked off, or crossed off or dropped off. Improvements have been made in the system, but things have changed since then now that we have the implementation, we thought it would be good to have Don come back and just give us a brief update of where we stand in the organization of the SIS or the SES project and then maybe take questions and answer some of the questions from the Council.

HOSSLER: Thank you, David. I'll just give some introductory overview kinds of remarks and try to limit my remarks to issues that I think are specifically relevant to the UFC. As some of you have been on this body for awhile will recall, one of the kind of pressing questions from the faculty perspective was how will we make sure that the faculty policies and concerns will be represented as we move forward in the implementation and post-implementation of the PeopleSoft Student Information System project. And, I guess it was two years ago, I couldn't recall if it was two or three years ago, it was part of the thinking that for this project that one committee that was established by the UFC was the SES Academic Policies Committee. This committee is comprised of faculty from all campuses—or representatives, actually there are not faculty members from all campuses, but there are faculty members from the two large campuses and from regional campuses as well as what I might call, career-line administrators who've worked in areas like academic advising and scheduling from the perspective of individual schools to kind of look at the issues related to the PeopleSoft implementation and what kinds of policies and practices on the academic side of the house might be influenced by the implementation and how can we make sure those policies and practices are prioritized—first of all were implemented during the first implementation and from then on, as additional changes and customizations are made, modifications, that they will be represented. So the solution to that question was the Academic Policies Committee.

That committee started meeting two years ago, started going through... actually, it might surprise you, but it was relatively speaking, not an extensive list of concerns that schools and faculty councils had about the ability of the new system to kind of capture and continue the policies of the faculty, on the academic side of the house. Many of them were, in fact, implemented during the first round of implementations such as the various grading policies the campuses have. I'm going to come in just a minute and talk to you

about specific ones that have to, you know, that are on that list, but I wanted to also share with you another committee that is being established by Ken Gros Louis in his role as the Vice President for Academic Affairs. As we've gotten further into this project, it's become clear that there are priorities, customizations, modifications that go beyond the concerns of the faculty, that affect things like bursar's offices and the way student payments are collected that affect financial aid that don't get at the heart of faculty policy but have a major impact of course on us staying, for example, in compliance with federal and state financial aid policies. There are a number of issues like that that have come to the floor so we've also, Becky and I on behalf of the group that is planning the SES organization—the Student Enrollment Services organization—have recommended to Ken and he's accepted that recommendation that he create what's called an SES Priorities Committee. That will have representatives from administration and faculty from all the campuses to not only look at the academic issues, but to look at all of the issues and provide some guidance about how resources should be deployed in implementing new, enabling us to implement new business practices and enabling us to make customizations and modifications necessary to do the good work of Indiana University.

So I first want to report on that, I believe you have a document in front of you that kind of outlines that new committee as well as the existing committee. Now to move on specifically to the list of what—and you'd have to be on this committee as someone like Bill Wheeler is, to capture this lingo, if you will. It's lingo that's really unique to this, these kinds of project. It's a list of deferred items, customizations and modifications. And as I said, most of the pressing ones have already been taken care of, but for those that are still on the list: The first one was to enable—and this was the highest priority of that committee, the Academic Priorities Committee—and that was to have a grade upload, an electronic grade upload, so that faculty wouldn't necessarily have to manually do that on web pages through PeopleSoft. That functionality is planned to be delivered on November 21<sup>st</sup>, phase 7b of the remaining steps of the implementation of the project.

What are some of the other things that are on that list? As I suspect many or all of you know, there's some concern that instructor names on classes don't necessarily use the name faculty would prefer, but in fact use their legal name. Now there is a reason for this. PeopleSoft is very integrated so the name that is pulled for schedules of classes and so forth comes from the official name a faculty or staff member has in the HR system for tax purposes and so forth. So if some faculty, perhaps use maiden names, use names other than their full legal name, that's the name, however the legal name is what's pulled into the schedule of courses and other areas.

Another customization modification is the Automated Course Exchange. Many campuses felt that was a large loss because PeopleSoft, although it has a mechanism for students to waitlist, it was not as robust or sophisticated as the Academic Course Exchange, Automated Course Exchange, excuse me. Another deferred modification is not just to be able to upload grades from Oncourse, but to use other electronic notebooks if you will, to upload grades. Those are the primary ones right now, as I said, the list is actually remarkably quite small in terms of the deferred modifications and customizations that the Academic Priorities Committee has considered. As I already reported, there is at

least the Oncourse grade upload. Doing something more than that—I'm taking these a little out of order, but they follow naturally—is going to be difficult because of security issues. Once we're done with the implementation that will certainly be revisited and there are ways to do that, but we really were committed to try to meet the spirit of that concern so at least the upload through Oncourse has been made available.

The issue of professional names for faculty is complicated, it will take a modification, and I don't want to mislead you. That modification will have to compete with other concerns that faculty and other folks have about some of the things they'd like to see post-implementation. Automated Course Exchange, it is still very high on the list, but I will tell you, share with you, that some of the feedback we've begun to receive from registrars is that it might not be good to jump in right away and try to replicate the old Automated Course Exchange functionality. We're beginning to see some changes in student behaviors that aren't necessarily all bad. It might well have been, frankly, that the Automated Course Exchange made it too easy for students to waitlist courses in search for the ideal schedule for example, so they might only have to be on campus on Fridays if they're commuters, or might only take all their classes on Tuesdays and Thursdays. Now I understand there is a marketing issue related for commuting students, but there is also the countervailing evidence that the more often a commuting student is on campus, the more likely they are to persist. All these trade-offs exist in this environment. And all I'm simply saying at the moment, I believe the Academic Policies Committee will see, once we're able to revisit this list, some discussion about is it wise to completely try to replicate the existing functionality of the Automated Course Exchange right away.

There was one other item, I'm sorry, I left it off, and that was a concern from the UFC about, and it's related to UFC policies, and that is getting all the course descriptions of courses into the SIS. I can tell you that that's still on the list, but really most of the issues there actually have more to do there with the academic side of house kind of moving and getting all those descriptions sorted out and making them available. Once they're available, we would not be able, I don't want to suggest we've been able to do that right now if it were all available, but the fact of the matter is they're not available yet so we have a little breathing time in terms of determining a mechanism for getting all those course descriptions into the SIS. David, that's my report.

HERBERT: Are there any questions? Yes, Mary?

FISHER: Question, Don, about the issues related to the students and their financial aid, and you know, you mentioned that there were glitches this semester. How likely is it this won't be repeated next semester, that we won't have a resolution to these issues?

HOSSLER: I think that it's unlikely we will experience anywhere near the extent of the problems we've experienced in this. You know it's almost every university that has implemented, whether it's PeopleSoft or SCT Banner, has had some bumps along the road during the implementation process. On the other hand, I think there is a learning curve associated with this that I would be naïve and misleading to stand here and say to

you there will be no problems. I'm sure they will be of a far lesser magnitude. There's a tremendous learning curve that's done with all of this, but I can't tell you there'll be no problems, but I'm quite convinced they will be significantly reduced. The other thing is frankly all the campuses have learned better about what kinds of steps to take to minimize the impact of any issues we might bump up against.

HERBERT: Are there other questions? Ted?

MILLER: Don I read an article in the newspaper several weeks ago, you know, when a lot of the discussion about how many new students were going to be enrolled in Bloomington, and one of the parts of this article that really kinda struck me was, a quote, I guess it was a quote from Stan Jones who offered his opinion about why Bloomington had this enrollment problem. And he pointed really very specifically at the financial aid software, and blah blah blah. I mean is that your sense, you know, that that really is the fundamental reason why we're seven hundred students below where we wanted to be in Bloomington? I mean is that what it's about or are there some other issues out there that we should know about?

HOSSLER: Well I want to almost look over at the President for a moment. I think I'm on the BFC agenda for next week and I suspect this will come up in detail and I don't know how much time to take at a UFC for just a Bloomington issue. In fact, the other campuses for the most part are, the other campuses some are up, some are a little bit down, some are even, it's, whatever issues there are specific, are really Bloomington only issues. And I will say that whatever the causes of the downturn in Bloomington they are, by no means simply due to problems with financial aid.

HERBERT: Are there others? Thank you very much, Don. We appreciate it. At this point we need to go into executive session. Did you want to explain how this works?

DALEKE: For those of you who don't know, the executive sessions are for UFC members <tape ends>

Council moved into Executive Session. Adjourned to the President's State of the University Address.