AQIP Report
Strategic Planning Meeting
May 22-23, 2007
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I. AQIP Operational Items

- Schedule and prepare for Quality Check Up (In order of preference March 26-28, 2008; *OR* April 23-25, 2008 *OR* October 24-26, 2007),
- Update Systems Portfolio (In progress by Linda and Robin),
- Decide on a continuous improvement structure,

II. Report on Category Working Group Responses to AQIP Feedback Report

Synthesis of Category Group Work Action Areas (Fall 06-Spring 07)

- Student complaints: must promulgate procedures (Student Affairs action needed)—*IMMEDIATE ACTION NEEDED—COMPLIANCE ISSUE*

- Student learning outcomes: General Education reform, student learning outcome assessment, development of co-curricular student learning outcomes, and benchmark (SPT Outcome 2 and AQIP Action Project)—LIVE PROJECT; *IMMEDIATE ACTION NEEDED—ACCREDITATION ISSUE*

- Data collection and assessment: hire/designate a campus assessment coordinator and move forward with the committee's proposal, post-graduation data on degree/institution satisfaction (alumni and employers); develop website--collect data in a central space that currently exists as collected in small pockets (see all of the data reported by each group); must post data in a central place where individuals can access it and use it to close the loop; start with IR trending NSSE data over time (AQIP Action Project)—LIVE PROJECT; *RECOMMENDATION HAS GONE TO CABINET—ACTION NEEDED*

- Succession planning and faculty/staff/administrative training, development, and evaluation; start the proposed succession plan outlined by Working Group 5 (SPT Outcome 3, ECHO, etc)—LIVE PROJECT; *ACTION NEEDED— ACCREDITATION ISSUE*

- Process mapping: SPT processes, significant campus procedures (budget development, positions, and evaluation of department chairs and above) (part of AQIP Action Project, recommend incorporating in general campus-wide assessment)—*ACTION NEEDED*

- Portfolio update: use reports from Category Working Groups to update the Systems Portfolio and post those reports on website housed under the respective Working Group (IN PRGRESS)—LIVE PROJECT

- Employee recruitment: formalize recruitment/mentoring/retention processes, assess them and benchmark processes with peer institutions (Retired AQIP Action Project)—LIVE PROJECT?

- Information sharing: redesign IU Northwest websites for ease of navigation and locating information (IT action needed)—ACTION NEEDED

- Student recruitment: centralize articulation agreement process, develop communication between campus offices to maximize, and develop a plan (Academic Affairs, Enrollment Management, and Student Affairs)—ACTION NEEDED

III.   REVISED RECOMMENDATIONS

A. Indiana University Northwest must formally integrate continuous improvement with strategic planning. In addition to the current structure of the SPT, we recommend the following:
   - Because accreditation is a part of continuous improvement, the chair(s) of the AQIP Coordinating Committee should always serve on the SPT,
   - We should keep the existent AQIP Category Working Group structure with the chairs of these groups serving on the AQIP Coordinating Committee and (if possible) on the SPT to avoid separation of the continuous improvement structure (thereby making the AQIP Coordinating Committee and the Category Working Groups the implementation arm of the continuous improvement process and accreditation),
   - Standing time at each SPT meeting should be reserved for continuous improvement and specific accreditation initiatives,
   - The AQIP Coordinating Committee should be responsible for recommending which continuous improvement initiatives should become AQIP Action Projects, always considering IU Northwest's Strategic Outcomes in conjunction with the AQIP Categories, and
   - When the SPT develops or revises outcomes, the AQIP Categories should be considered.

B. The following outcome should be added as a 2010 Outcome:

   IU Northwest systematically measures effectiveness in its organizational structures and processes and uses data derived from those measures for continuous improvement.

Approved as 2010 Outcome at February SPT meeting.

Need a short-term, 2007 outcome to be developed by SPT.

C. As a reminder, we developed Action Projects into the following two (2) campaigns for AQIP (submitted in April):

- Helping Students Learn
  --General Education Reform
  --Student Learning Outcome Assessment

- Measuring Effectiveness and Planning Continuous Improvement
  -- Increasing Our Capacity for Measuring Institutional Effectiveness
  --Planning Continuous Improvement (examining the structure and mapping the processes of SPT and AQIP Coordinating Committee and so on)

We need substantially to move forward with all of these.