

InULA Executive Board Meeting & Conference Call
Tuesday, April 28, 2009
Herman B Wells Library W531 Conference Room
10-11:30 AM

AGENDA

1. Minutes of last meeting, March 25, 2009, were approved.

2. Financial report (Wendell)

Since our last board meeting we have added one member. This year we have received \$844 from membership fees and donations.

3. Committee updates (Liaisons, 25 minutes)

- a. Book Sale (Eric)

Sherri reported that this year's book sale did OK despite the earlier concern of a lack of book donations. There were many items donated in the three weeks prior to the sale. This year we charged \$10 for entry in to the preview sale. The preview sale was lightly attended (20 people as compared to 36 last year).

After deducting costs for the tables, the sale raised a total of \$3,500. Sherri made the suggestion that we might want to consider raising the prices in the future. The prices have remained the same for many years in a row.

This year InULA will donate 10% (\$350) of the Book Sale earnings to the Dean's Fund as a "thank you" for using the cage for storage as well as E174 for the sale. In the past InULA has donated \$500; however, the board decided to donate \$350 as a result of the sale being smaller in size and earnings.

- b. Communications (Judith)

- i. InULA-L issue straightened out?

Judith has worked to ensure that all current members of InULA are also on the InULA-L listserv. In the past months there were some discrepancies reported between the two lists but these should now be cleared up.

The deadline for submissions to the next issue of InULA Notes is May 19. The issue will be released on the week of May 19.

InULA has an email address (InULA@indiana.edu). This is the address where we receive incoming messages that our sent through the email form on InULA's website.

Currently, these messages go to Dina. They will eventually go to Sherri as she takes over the role as InULA President.

c. Scholarship & Grants (Jen)

We have received 15 applicants for Nilson Scholarships. All five committee members have reviewed the applications. One committee member has ranked the applicants. However, the committee has not yet come up with a final decision. Keith Cochran will work on this. The deadline for notifying applicants about the award is May 1.

Due to the difficulty of moving forward with the decision making process, Jen has suggested that having further guidelines in place would be helpful (e.g. suggestions for ways one could move forward, helpful hints, or suggestions on how one might handle certain issues). Problems with the decision making process likely arise every year and this will likely be a recurring problem since turnover among committee members is high.

Applications for the Research Incentive Grants were due April 15. We received one complete application. We also received a recommendation for a second applicant; however, no application was received for this individual. Keith will check to see if this person meant to apply.

d. Program & Social (Tony)

InULA's Spring Program will be April 29 Wells Library E174. David Lewis, Vice President for Digital Scholarly Communication, will give a talk on the future of digital scholarly communication at IU.

The theme for May's InULA Annual Business Meeting will be "A few of our favorite places". Attendees will be asked to bring an item or set of items from one of their favorite places. We'll set the items on a table and conduct a guessing game during the meeting to see if anyone can guess your location. Prizes will go to correct guessers and unique and fun (but real) locations.

A possible event for June is still in the planning stages and might involve a hike at the T.C Steele Historic Site or an outing to Oliver Winery.

e. Membership (Judith)

Last meeting we discussed the membership survey. Judith will proceed with the survey after the Annual Business Meeting in May.

Jen will organize the InULA membership table that will be set up for Librarian's Day. She plans to purchase flowers and balloons to decorate the table and is planning on preparing InULA business cards for the event. Because the InULA membership year

runs from July 1 to June 30th, the question has arisen as to how we will handle InULA dues that are paid at the InULA table during Librarian's Day. We will tell librarians wanting to pay dues that we will have to hold their check until after the first of July, unless they want the dues to apply to the 2008-09 membership year.

We only have two InULA mugs left. Dina will send out a request to InULA-L to see if anyone knows how to order more mugs.

f. Constitution & Bylaws (Wendell)

There is one change to the Bylaws that needs to be voted on by the membership. Steve Miller, Constitution and Bylaws Committee chair, will talk about the proposed change at the Business Meeting. The proposed change would add the Membership Committee as a standing committee under Article 3, Section 6.

g. Elections (Sherri)

Two individuals, Steve Miller and Wen-ling Liu, are running for the position of Vice President/President Elect. One person, Wook-Jin Cheun is currently running for Treasurer.

4. New business

Dina has sent out an agenda for the Annual Business Meeting.

The meeting will consist of a brief report from the President, Treasurer, and Committee chairs. As noted earlier, Steve Miller will present the proposed changes to the Bylaws. There will also be a discussion about a policy or course of action regarding requests by groups for donations by InULA.

Board Liaisons need to remind committee chairs that they need to give a report at the business meeting. Also, the liaisons need to remind them to send a written report to Dina or Jian.

Next meeting: Business meeting May 5, 3-5 PM. Wells Library E174

Other important dates:

July 1: Changing of the guard/beginning of new membership year