

Constitution of Chinese Students and Scholars Association

Preamble

Chinese Students and Scholars Association (CSSA) is one of the earliest established Asian student organizations in Indiana University. After 29 years of hard work by board members of CSSA, we have established our role as the representative of Chinese students and scholars in IU, as well as a respected group in IU's Asian community. Our representative role is also recognized by Consulate of China in Chicago.

Like any other Chinese student associations in the United States and Canada, our mission is to serve fellow Chinese students and scholars, bond our Chinese community, and promote Chinese culture. We try our best to create a second home for students and scholars from China and help them succeed in their academic or career life. We organize activities to build up a tight relationship between all the Chinese in IU as one united group. We reinforce our culture to make the whole community understand and aware more about Chinese culture, and the affecting issue about China.

Article I: Membership

“Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. [section I.D.3(c)]”

CSSA welcomes everyone who is interested to join and become a member regardless of race, gender, age, disability, and ethnicity and so on as stated in the section above.

Joining CSSA

There is no limit of numbers of membership as we already have nearly 3000 Chinese students. CSSA uses automatic membership to include one's membership when one submits his or her email to our subscription list. It indicates his or her membership at the moment of registration and participation. There is no payment of dues to join CSSA.

Members' distribution

There are 2 different classification of membership within the CSSA.

1. Executive board members. E-Board members are elected in an anonymous mass election by active members annually. The number of votes decides the person in charge of position. Executive board (higher level board) positions are listed as follows: President, Vice Presidents, 1 Treasure and 5 Directors for each department: Activity Department, Media Department, Finance Department, IT Department, and

Career Development and Alumni Department. Directors of each department can request to elect assistant director after President and Vice President's approval. It happened in every April before finals week and after Chinese New Year Gala.

2. board member. The candidates are a group of people who are not one of the E-board members yet, but are willing to compete in the position of their interest for the next election or the next board members committee.

Demolishment of membership

Any member who does not fulfill his or her duty in one's class of membership shall be removed from membership of CSSA with consent of the President.

Article II: Executive Officers

1. President: responsible for all events and activity organized and carried out by CSSA. Mainly in charge of administrating each events, conducting plans and distributing work load and so on.

Experience requirement: one must be an active member of CSSA, must be present in all CSSA events in the past and participated in the pre and post-events activities involving set-up, decoration, clean-up, and administration.

Other requirement: one must be good with communication and teamwork and present excellent character and responsible quality.

Term: 1 academic year, maybe reelected if willing to serve, past presidents serve as senior advisers.

2. Directors of Activity/Marketing/Finance: responsible for jobs in each division.

Activity: responsible for planning events, providing supplies and managing the events.

Media: responsible for marketing CSSA as an organization and CSSA events to the public.

Finance: responsible for funding and book-keeping.

Career Development and Alumni: responsible for connecting alumni and making connections with school offices to help hosting career related events together

IT: responsible for providing technical support to CSSA and maintain the service of CSSA official website

Experience requirement: must be an active member at CSSA and present extensive participation in most events.

Term: 1 academic year

Others

Officers may be removed due to lack of responsibility or not fulfilling one's job at the discretion of the President.

Article III: Statement of University Compliance:

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article IV: Advisor

CSSA must have an advisor at all times. The duty of an advisor is to supervise on decisions when there is a conflict.

Article V: Meetings

Meetings are held by the President, and recorded by the secretary. Meetings shall be conducted twice every month, changeable with regard to specific events.

Meeting agendas may be set by the President or any Vice- Presidents. And the time, place and details of the meeting will be provided in an email sent by the secretary 1 week in advance.

Article VI: Elections

Elections are held annually by board members, and numbers of nominees are unlimited for each position. The voting is by secret ballot and majority of votes wins.

Presidents shall have 3 votes, each VP has 2 votes, and the rest have 1 vote.

Article VII: Anti- Hazing Policy

“Hazing is prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.”

Article VIII: Dues & Budgets

CSSA does not charge any membership fee of any kind, but for specific events, there might be entry fee collected by the treasure.

The finance team is in charge of the group's budget, and the treasure is in charge of depositing, withdrawing, and using the money. The budget shall be revised for each activity.

Article IX: Finances

The Finance team is in charge of financial affairs of CSSA. The treasure is in charge of managing the Student Organization Account according to policies and procedures of SOA office. If CSSA ever dissolves, the remaining money shall go to either CBA or Dream Corporation IU Chapter with discretion of the President.

Article X: Personal Gain Clause

“This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.”

Article XI: Amendments

Proposed amendments shall be notified with emails to members. 2/3 vote of total board members are required to ratify an amendment.

Article XII: Statement of Non-Discrimination:

“CSSA allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.”

Article XIII: Programs Involving Children

CSSA, when working with children will be aware of and abide by the University’s Programs Involving Children (PIC) Policy.