

Indiana University South Bend
Academic Senate Minutes –
November 21, 2014
Wiekamp Hall 1001
10:00 a.m.

In Attendance:

Mahesh Ananth, Vicki Bloom, Catherine Borshuk, Peter Bushnell, Joseph Chaney, Linda Chen, Nancy Colborn, Susan Cress, Glenda Davidson, Elizabeth Dunn, Diane Economakis, Linda Fisher, Steven Gerencser, Jann Joseph, Neovi Karakatsanis, Vincci Kwong, Ilan Levine, April Lidinsky, Thomas Limbert, Jennifer Loop Miller, Betsy Lucal, Marvin Lynn, Gail McGuire, Johnny McIntosh, Douglas McMillen, Gwendolyn Mettetal, Susan Moore, Anurag Pant, Kylie Rogalla, Anna Savvopoulou, Rolf Schimmrigk, Leon Schjoedt, Carolyn Schult, Jamuw Smith, Alison Stankrauff, Kyoko Takanashi, Jay Vander Veen, David Vollrath, Arnold Watson, Lyle Zynda.

1. Call to order: 10 am.
2. Not a quorum yet for approving the minutes.
3. Administrative and Officer Reports
 - A. **Chancellor Allison** – not in attendance.
 - B. **EVCAA Joseph:** Will be representing Chancellor's thoughts:
 - IU budget put forward and is complete – 5 mill. request for IUSB campus – for student success and another piece for money requested for NS (11 mill in next biennium to help update Northside).
 - Currently have 4.2 mill. set aside for that project. Greenlawn about to be razed.
 - Had a space workshop – adjacencies (which programs are compatible?) Working with Facilities and space committee. May see if we need to officially revise Facilities committee structure or develop an ad hoc committee for case-by-case or annual requests around space issues. Meeting with S. Opasik and the Exec Comm – will be engaging Senate on this.
 - Charge to Campus Directions Committee on tracking how we're meeting strategic goals.
 - We have new marketing materials (for high school students); a new "Viewbook" is coming out now.
 - Chancellor has set up a new scholarships in creativity and innovation – we appreciate the hard work of Malissa Ayala ("our student whisperer") in Financial Aid.

EVCAA report

- Exec on the master plan committee, taking over from Johnnie McIntosh. Plan pinpoints same needs as Deloitte study
- Student evaluation update: IU Eval available to end of the academic year. New IU-wide eval system will oversee implementation of the IU-wide system by the start of the summer. Got this system at a reasonable rate.
- Summer teaching: Looking at the way to offer as many courses as we can while being financially responsible. Looking at pros and cons of 75% tuition in the summer; currently in review via an IU-wide task force.
- Building support for grant proposals for research: Starting a contract with Hanover Research, to provide more support for faculty and staff to do research and write grants -- smaller and larger (and interdisciplinary) grants. Dept. of Ed working on a Trio grant. Hanover is \$ 40,000 for the year; will review after a year. Less costly than hiring a new person full-time. We'll review the budget to see if this is an effective use of funds; we hope you take advantage of this additional support for grant-writing.
- Funding new UCET programming for associate faculty to have more professional development. Extra financial compensation is part of attending these workshops. Contact G Mettetal for more information.
- Academic master plan: VCAs of Regionals talking about joint programs; IUN and IUK particularly.

- Big goals: Around student retention and success, as well as resource and budget efficiencies. Our focus ultimately is on student success.
- Enrollment Services looking at “unclaimed” counties, recruiting more. Our applications are up – 21st century scholars, honors students, and across the board. Hoping for quantity and quality in new cohorts. Encouraging deans to recruit in new areas. Plan to send list of new students interested in particular majors to chairs. Wanting new efforts to do outreach – via phone, etc. to encourage students to join your program. That personal touch by faculty members is effective.
- Looking at how we do our summer orientation: Identifying funds to pay faculty to work at orientations (200 dollars a day; commit for multiple orientation days); we hope to engage faculty across schools.
- Looking further at data mining to understanding retention: Looking at what is working. Two big ones: high school GPA and financial aid. We have many capable but underprepared students. Financial Aid: Many of our peers provide more financial aid than we do. Chancellor committed to getting more money for scholarships. New fundraising efforts to come.
- Finally: Looking at models of success: in every place where there are similar demographics, similar students, they have high expectations and high support. We have high expectations; we may need to provide more support.
- **Questions:**
- A. Pant: Can the Deloitte report be shared more widely? No – that data cannot be shared. It was expensive but affordable because of IU ... but it could be used by other campuses. Will share aspects, but not whole report.
- A Pant: IU Eval ... can the IU instrument be used more widely before next summer? Jonnie Mac: we’ll be talking about this – common set of questions, etc. Discussions will take place much of next semester. EVCAA – likely 5 campus-wide questions that will be brought to the Senate and then departments/programs/colleges are free to tweak with additional questions.
- N Karakatsanis: Word has reached us that all the campus IRB’s have been dissolved and centralized. Please tell us more. EVCAA: Erika shared this because it was shared with her. That was the first time I heard of it. I was surprised that this was the way I heard about it. Could be a lot we could gain from this – could free up Erika’s time to do a different type of support for faculty. My understanding is that Erika would still be part of a broader committee to address exempt projects. It will be online with intuitive questions and is likely to be an easy response to expedited /exempt projects. Full reviews will go to full committees; we will talk about who on our campus might serve. Will bring up at Academic Leadership Committee and research committees to discuss this. It’s up to us to advocate about when we’ll advocate for the balance we want between shared services and service unique to our campus.
- C Borshuk: The concern is how this will impact faculty and student research at IUSB. Have had messages from downstate in the past that we’re not real researchers here ... if those are the folks who are overseeing our research there is the concern about our ongoing projects being reviewed by people who might not understand the context of our research. Concern about student projects in the spring; we don’t know if or how this would impact spring research. More information would be appreciated. EVCAA: We’ll seek more information. The focus is not what’s worthy research or not, but about the standards for research subjects. E Zynda: May I speak to the timeline? We’re jumping the gun a bit ... all the regional campuses will be rolled into one system. Announcement in January ... and then we’ll work out details in spring semester. Nothing will change in spring. July 1, things will have to be submitted through the new electronic system; we’ll have worked through all the system and potential issues. Will not impact research now.
- K Takanashi: Delighted to hear about the new initiatives for development for associate faculty. Time is an issue for many of them. As we move forward, are there financial ways to reward them? EVCAA: for doing the programs, get \$300 for participating G Metettal: We have opportunities that do not require attending meetings ... will be around \$10 an hour for their time. Will be retroactive as of July 1.

S Opasik – now have a quorum. Any corrections/additions to the minutes from October. Moved and seconded. Minutes approved.

- S. Opasik: Motion to suspend the rules and put Joe Chaney on the agenda to talk about faculty sabbaticals. Seconded and passed.

C. VC Bill O'Donnell's Budget Presentation [See attachments of slides] Discussion of tapping reserves. Using money for strategic purposes (FYS, marketing, etc.) Discussion of expected and actual expenditures and reserves. ICHE Performance Funding metrics – see slides. Questions and discussion about how we're competing against other campuses and how we're competing against ourselves. EVCAA: many states have made incremental increases. We can only gain. Question about what all the categories mean. EVCAA will commit to defining/explaining periodic metric and other categories; these will be shared along with the minutes.

- Discussion of state appropriations.
- Discussion of tuition and minimal increase.
- Discussion of future steps- aligning campus spending and revenues. Efforts all across campus to work on retention, getting more student visits to campus. Need to continue to get our message out. Superbly done viewbook. Goal – making things easier for students to do business with us, and have a positive experience. Efforts across campus toward these goals – very optimistic. Have made huge progress in the last year.
- Questions: A Pant: on capital projects slide: some of funds have been raised from other places. A: does not represent existing funds raised. Fine Arts issue – exhaust concerns near the childcare facility. What's the biggest ticket item? First floor of Admin building. Around 3 million for each building. NS 4 ¼ mill for renovations.
- Question: (C. Sofhauser) What are the plans for Riverside? A – still processing feedback on space adjacencies; report due in December. We don't yet know what's going in there.
- Question: C Borshuk – what can we do about the 2% that the state takes back? What can we do? Shame them? A: At the ballot box.

4. Co-chair of committee on academic personnel, Joe Chaney.

- Meeting with Chancellor and EVCAA to discuss and clarify the approval of sabbatical requests. Takaway points:
 - 1) the Academic Personnel committee would continue offering evaluation, grouping them in two categories and providing explanations.
 - 2) grouping/ categories would not necessarily include a category of not approved (clarify)
 - 3) agree with EVCAA and Chancellor that this should be a rigorous process with clear guidelines.

Question from A Pant: What did the chancellor specify? A: he thinks this is the faculty's job to provide criteria. A: Dean Dunn: since process is already underway, what's the impact on current requests? A: We'll do what the committee has already done. No new innovations this year; changes will need to be slow and based on broader conversations.

A: What's the timeline to come up with guidelines? A: next meeting will be to set out how to go about meeting the priorities set out. Q: will guidelines be discussed at Senate meetings? A: Hard to know how to answer that until we have a more thorough discussion with the committee. Idea is not to make it harder to get a sabbatical, but to make it easier for those applying to know what the thinking is all the way up the line.

Jerry – anything to add? JHinnefeld – some campuses have guidelines; if we set out a new explicit set of guidelines, I'd be included to bring it to the full senate.

D. President's Report

- Draft of sexual misconduct committee – Scott Opasik gave an overview of the process for employees

- New policy on transfer credits related to military service.
- IRB – no new information about that yet.
- UFC amendments both passed; we now will have a co-chair from the regional campuses at the December meeting. Bylaws for how the person is chosen are being developed.
- New IU Eval -- Will put together a committee to develop the 5 common questions for our campus.

5. New Business

A. Special election for UFC Representative.

Alison Stankrauff put forward. Nominations from the floor? None. Motion to close, seconded. Closed nominations. Voice vote: all ayes. Alison Stankrauff elected.

B. Election Nominating Committee

Slate of candidates – Peter Bushnell (CLAS), Jorge Muniz (Arts), Cyndi Sofhauser (CHS)– Motion to close, seconded. Voice vote: all ayes.

5. Announcements

- A Stankrauff for the VRB: People invited to contact the committee with your ideas about ethical packaging and dining ware. Also working on breastfeeding stations in every building on campus.
- N Botkin: – As you're grading: if you've assigned a significant research project – ask students to submit
- E Zynda: Josh Wells giving Dean's talk today.
- G Mettetal: Last day to sign up for the Joy of Teaching event in UCET. Info available on spring institute for teaching.
- L Schjoedt: Tomorrow is the Northern Indiana Innovation Competition
- J Chaney: Presenting on Fulbright materials in Fac Lounge noon today.

Motion to adjourn. Moved seconded. Approved.

6. Adjournment, 11:35 am.

Respectfully submitted, April Lidinsky