Online Instruction Developers Certificate

Items may be completed in any order. Some of the advanced items may be completed while still working on the Basic Certificate; however, the Basic Certificate is a prerequisite to finishing the Advanced Certificate.

Basic Online Instruction Developers Certificate

1. *Universal Design Guidelines* for accessibility (taught online)
2. *Online Course Strategies* (taught online)
3. Three technologies from Technology Choices list, one choice per category

Note: We do recommend finishing the *Quality Matters Applying the QM Rubric* as soon as possible for a solid foundation in quality assurance for course development.

Advanced Online Instruction Developers Certificate

1. An additional two technologies from list of choices in any categories
2. A deeper, advanced study in one aspect of online teaching and learning (Contact CTLA to identify a qualifying resource CTLA can provide to fit your interests.)
3. Quality Matters *Applying the QM Rubric* Workshop
4. A presentation on any aspect of Online in one of the following formats:
    a. A live session on campus for your peers
    b. A stand-alone narrated PowerPoint
    c. A video in YouTube or online format of your choice
    d. A Podcast
    e. An archived Adobe Connect Presentation
5. Peer-review of a course that has run online several times using a Quality Matters Rubric

Technology Choices

Course Structure Category

1. Canvas Modules and Pages

Course Online Content Category

2. Podcasting Audio
3. Podcasting Video
4. Image editing (yet to be added)
5. Super Powering Your PowerPoint for Online Delivery – includes narration, embedded videos and links
6. Adobe Connect – live or archived online mini-lectures
7. MERLOT, Creative Commons, and Search Strategies - for existing online content (taught online)
8. Echo360 to capture mini-lectures

Course Interactivity Category

9. Raptivity – interactive practice to learn new knowledge and skills
10. Voice Thread
11. Canvas SpeedGrader and Crocodoc
12. Kaltura