

**Minutes of Meeting  
Senate Faculty Meeting  
January 21, 2005  
NS 158**

Present

Aghimien, Peter; Barton, David; Bender, Eileen; Bennion Turba, Elizabeth; Blodgett, James; Bushnell, Peter; Bushong, John; Chase, Aurora; Cheng, Xiaoqiang; Collins, Louise; Cook, Richard; Cordell, Rosanne; Davis, John; de Guzman, Melchor; Elliott, Julie; Enkerli, Alexandre; Fenner, E.J.; Fisher, Linda; Fleming, Diana; Fritschner, Linda; Fujita, Frank; Grant, Otis; Griffin, Johnnie; Guillaume, Jr., Alfred; Hakimzadeh, Hossein; Henry, Patricia; Herr, John; Klein, Jennifer; Koh, Myung-sook; Lambert, Larry; Lewis, John; Lidinsky, April; Makielski, Marta; McIntosh, John; McMillen, Douglas; Meyer, Suzanne; Mooney, Elizabeth; Naffziger, Frederick; Nietch, Patricia; Nilsen, Micheline; Norton, Steve; Opasik, Scott; Quinn, Charles; Reck, Una Mae; Russo, Michele; Sabbaghi, Asghar; Scanlan, Margaret; Schafer, Judith; Schnabel, Andrew; Schwartz, Ruth; Shlapentokh, Dmitry; Schrofel, Salina; Stankrauff, Alison; Thomas, Susan; Torstrick, Rebecca; Vollrath, David; Walker, Lesley; Williams, Lynn

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I. The meeting was called to order by the President, Dave Vollrath at 10:00 a.m.

II. Approval of the minutes of the previous meetings

The minutes of meeting for November were presented for approval. The President informed the body that the minutes were posted in the website. The Academic Senate approved the minutes without corrections.

III. The Chancellor's Report

- A. Four faculty members coming from IUSB will be awarded on Founder's Day, March 6, 2004. This was the most number of IUSB faculty receiving awards.
- B. Unofficial census indicates that Spring enrollment credits this year is up 1.2 percent than Spring of last year but the head count was 18 students down from same semester last year. No update is available on other campuses
- C. The search for Vice Chancellor for Student Affairs and Enrollment Management was successfully concluded with Jackie Caul appointed to the position.
- D. The chancellor continues to lobby for the renovation of the Associates Building. In this connection, the chancellor intends to make weekly visits to Indianapolis and she invites everyone to "Get on the Bus" on February 8. Forms were placed on the table near door.
- E. The draft for enrollment management plan has been completed and posted in the web. Comments are welcome and should be submitted before January 28, 2005. Necessary revisions will be made and a second draft will be again circulated.
- F. The committee on Campus Strategic Plan will be meeting today to finalize the plan.

G. All the documents for the Mission Differentiation have been submitted last December 2004.

H. Beginning Fall 2005, all Purdue classes will be in South Bend instead of Elkhart. Director Mark Curtis made the observation that the Elkhart campus classes are no longer viable.

I. The chancellor thanked everyone for a successful United Way campaign. The collection was 4 percent above the set collection target.

#### IV. The Vice Chancellor for Academic Affairs' Report

A. The VCCA invited everyone for a moment of silence in view of the passing of Prof. Joseph Pfizer. The memorial services will be on Sunday, February 6 from 1 to 4 pm at the SAC.

B. The VCAA also announced the 1<sup>st</sup> Gloria Kaufman Memorial Lecture.

C. Four faculty members will be honored on Founder's Day. These faculty and their awards are:

- a. Dr. Gretchen Anderson (Chemistry) – Herman Frederick Liebert Memorial Award for Teaching Excellence
- b. Dr. Linda Chen (Political Science) – Mentoring Award
- c. Dr. Betsy Lucal (Sociology) – Sylvia Bowman Award for Teaching Excellence
- d. Dr. Elizabeth Mourning (Sociology and Anthropology)—Part-time Teaching Award

D. Sabbatical request are being reviewed.

E. PTR documents are being reviewed and the VCAA will make recommendations to the Chancellor by the end of January.

F. Self study is preparing for the accreditation visit that will happen starting Fall 2007. Eileen Bender and Becky Torstrick are chairing this endeavor. There will be a meeting with the various task forces and their report is due today. On January 30<sup>th</sup>, the Teaching Plan will be submitted to the Higher Learning Commission.

G. Searches updates:

- a. Business and Economics – candidates are being reviewed
- b. LAS – still ongoing with one campus visit finished
- c. Extended Learning Services – potential candidates have been submitted. VCAA will begin telephone interview with 9 candidates.
- d. AVC for Academic Affairs -- ongoing

H. The search for the TERA Award is on its way. The deadline for the nomination/application will be on February 18, 2005. You can find this information on the website of the VCAA.

I. Thank you to all who worked on the enrollment. Kudos goes to Jackie Caul and her staff.

#### VI. The President's Reports and Updates

A. The academic cabinet encouraged the faculty to schedule some of their classes on Fridays. The President's concern is with respect to the proposal's effects on faculty

governance and meetings. In meetings with the cabinets, the possibility of scheduling meetings in the afternoon was brought. The executive committee is monitoring developments regarding this issue.

B. The Executive Committee also asked Senate Teaching committee and the IT committee to jointly sponsor a campus forum on the emerging instructional technology of student response devices either infrared or radio frequency where students, for example in a large lecture setting can press a keypad and response to quiz items or opinions. We've encouraged the committees to conduct this forum in conjunction with UCET. I hope that this will increase faculty inputs on issues about instructional technology.

C. The President reminded everyone about the "Get on the Bus" event and he implored everyone to be considerate to students who might be absent in their classes due to their participation.

D. The UFC is innovating and will have a virtual meeting this month. It traditionally does not meet in January but we will be meeting for the first time to discuss several concerns. Among the issues they are considering are: a) reviews of the TF report on Graduate Studies and the TF report on Continuing Studies, b) first reading of the set of procedures for the review process involving chancellors, c) update on the revision of student code of conduct, rights, and responsibilities, d) committee report on IU policy on faculty background checks. With respect to the last item, the Faculty Affairs Committee sponsored a forum on background check and the President thanked them for their work. The Faculty Senate will send its comments to the UFC.

#### V. Report and Announcements from the Alumni Association (Carol Evans)

A. Association is helping in the recruitment and retention. In this regard, corporate visits and receptions have been held and still ongoing. Carol thanked the Deans for their cooperation on this endeavor. On February 17, 2005, meeting with NIPCO will be held.

B. Ms. Evans also reminded everyone to "Get on the Bus." One bus is already full and they are inviting more people to participate. They want to have two buses going to Indianapolis. There will sign up tables that will be placed or you can call Joanne Philips. Sign up sheets are also available at the top of the steps.

C. On community service, the association was able to fill up a fire truck for their 22 ways of giving campaign.

D. Elizabeth Bennion noted that during the State of the State Address, the Governor has placed a moratorium on construction. She asked if this will affect the ongoing fund campaign that IUSB has to construct and renovate some of its buildings. Ms. Evans responded that she will seek clarification of the scope of that policy. They will also prepare justification about the construction being necessary for instruction. The Chancellor informed everyone that it might be safer to use the word "renovation" instead of "construction" as the Associates Building is merely being renovated.

E. Ms. Evans also announced the Association's scholarship programs. The scholarships are the following:

- a. 10 one-year, \$4,000 scholarship for graduating seniors this year
- b. 6-7 one-year, \$, 1000 non-traditional scholarships

c. 2 four year, \$4,000 Larry Lintek scholarships. One has already been given out last year. There will a new one this year.

Ms. Evans encouraged faculty participation in its scholarship programs. First, a member of the faculty will be part of the Association's scholarship funding committee and Catherine Jackson has agreed to be on the committee. Jeremy Brash is the head of the said committee. Second, I head the scholarship selection committee and Gretchen Anderson has agreed to be a member of that committee. Third, the association sent letters to the faculty asking to support non-traditional student because we have tremendous number of applications and we do not have sufficient funds to support them. The contribution is payroll deductible.

VI. Adjournment: Meeting was adjourned at 10:30 am

Prepared by:

Melchor C. de Guzman  
Secretary