

Admissions & Academic Affairs Committee
Meeting Minutes
September 17th, 2019
11:00 am – 12:00 pm
Academic Affairs Conference Room

Present: *M. Blankenship (chair), F. Bose, C. Evans, A. Hall, T. Perkins, W. Tobin*

Absent: *L. Dulemba*

I. Considering Policy Change for Admissions Requirements for SATs/ACTs (from UFC)

- a. Consider adapting to “testing optional” with potential language provided by UFC.
 1. Discussed at the Regional Faculty Caucus in Summer 2019
 2. Would affect students entering the School of Education due to Accreditation standards. Would not affect Nursing. Not known about other departments.
 3. Many of our neighboring institutions have already done so (Ball State is latest)
 4. Changing SAT/ACT requirement may have an impact on math/English/writing abilities of incoming students, potentially needing placement considerations.
 5. Admissions standards would need to be addressed (currently 2.0 GPA minimum)
 6. Need data (considering retention changes since adding the requirement)
 7. Potentially could be an All-IU change in the future or a consideration at UFC.
- b. Tabled AAA response for time being. Blankenship is working with AA to gather data.
- c. Send to Deans to consider and discuss (not as an approval)

II. Readmission Appeals Dates

- a. Appeal dates need to take into account the time required to send a letter for dismissal, receive responses, etc. This could take 4 or more weeks.
- b. Moving to Post-Spring readmission appeals dates to June:
 1. Discussed moving date to June to give students more time to address issues prior to registering for class. This would eliminate the July meeting.
 2. Discussed how to manage appeal dates in December and January. Historically, this was designed to avoid two days in January; however, two days were necessary at the last appeals in January.
 3. (Note – not mentioned in the meeting, but... this would include two different groups since AAA members serve from July 1st to June 30th.)
 4. Moving summer dates would not help anyone in summer courses, either too late for most summer enrollments or not enough time after summer is over to use information for consideration of Fall enrollment.
- c. Dismissal/probation reports are currently only run at end of Fall and Spring semesters. End of summer is not currently run. AA, however, is open to this idea. This could be problematic, though: If someone were to be dismissed following the Summer term, he/she would have to wait for appeal decision after Fall for enrollment into Spring.
- d. Eliminating December Meeting:
 1. Currently the December dates could be problematic for General Education ARGs
 2. January-only would increase work load the week before the Spring term begins.

- e. No proposed changes at present. Further discussion tabled until a subsequent meeting.

III. Revision of the “Application for Reinstatement Form”

- a. Blankenship discussed the current version of this form. We had intended to put it before Senate for a vote last April; however, EVCAA Malott noted in the Senate agenda meeting that the form does not allow for students to record successes.
- b. Blankenship met with Malott and VC Rivard to discuss this and she presented some suggested changes. The committee approved this direction.
- c. Blankenship will begin revising and work with Tobing before next meeting.

IV. Consideration of changing when grades are due to the registrar from faculty

- a. Blankenship overviewed the question, which came down from UFC. She spoke with the registrar’s office and reported that this change does not appear to be possible based on the registrar’s timeframes.
- b. Not sure who/how many it would help... does not seem to be a pressing matter for us.
- c. Unanimous vote of no on this issue.

V. Reviewing success rates for readmitted students.

- a. Blankenship reported this ongoing charge to the committee, which could not be addressed last year due to loss of data analyst. The committee wants to track success and retention rates of students who are readmitted following successful appeals.
- b. Hall and Bose will work on this.
- c. May need to work with Amy Jarecki to identify the students to track. The committee has lists of students from the past 2 years, but are not sure who may have information prior to this.

VI. Policy issues:

- a. Incomplete Policy – discussed need to revise policy to bring it in line with current expectations and understandings (addressing terminal aspect); form needs to reflect what/how faculty are currently constructing courses.
 - 1. Find out incomplete policies with regard to each campus. Send to Melissa for compiling. We will discuss at the next meeting.
 - 2. Campuses assigned: Tobin - IU East, IU Wide, IU Bloomington; Evans – IUPUI; Hall - IU Southeast; Bose - IU Northwest; Dulemba - IU Kokomo

There being no further business, the meeting adjourned at 12:00pm

minutes taken by: Wes Tobin