

IU Northwest Council Meeting Notes
Meeting Held Wednesday, February 11, 2009

Action Items

I. Approval of Performance Measures Process

Process was approved. The campus will move forward using this process.

Informational Items

II. Discussion of AQIP Action Project: RCM

Dr. Linda Delunas presented her idea for an AQIP Action Project related to RCM; she had previously discussed this with the Council Agenda Committee. She explained that the advantage of making this an action project is that it will help the campus focus its efforts and it will help us hold ourselves accountable for achieving it. She stated that there are really two options (actually three, since one option is to do nothing). Option A would entail developing an Action Project that would describe our desire to do the “prep work” for making a decision whether or not to go to RCM. Such things included would be educating the campus about the pros and cons, assessing all the necessary budgets, doing “shadow budgets” for a year, etc. The outcome after one year would be to make a decision on RCM. Option B would entail actually making a decision to go to RCM in advance, doing all the necessary “prep work,” and, then, also actually implementing RCM; this would obviously be a longer term Action Project.

III. AQIP Monthly Update

Regarding AQIP, Dr. Delunas announced that the Steering Committee and the Category Working Chairs will be meeting on Wednesday, February 12 to begin work on the revisions and updates of the Systems Portfolio. The Portfolio is due in November. Chancellor Bergland remarked that the campus administered a Campus Climate Survey in 2006 and that the survey will be administered again this year. He asked Dr. Delunas to provide a copy of the survey to Kathy Malone for discussion at the next Council Agenda Meeting.

IV. Action Plans from Enrollment Task Forces

a. Retention and Recruitment

Vice Chancellor Hodges distributed copies of lead measures identified for retention and recruitment. She encouraged the Council to forward questions or comments her.

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- b. Marketing
Associate Vice Chancellor Lieteau distributed copies of lead measures.
- c. Office of Administration
Dr. Pellicciotti distributed WIGS/lead measures.
- d. Chancellor Bergland announced that Dr. Malik was out of town and that a similar presentation from him for Academic Affairs shall be forthcoming. Dr. Cynthia O'Dell prepared a report from Academic Affairs but she had to leave for class before the report was presented. Her prepared comments appear below:
 - There has been discussion of more fully embracing our urban identity at IU Northwest. This was mentioned during the meeting with President McRobbie last week and he was very enthusiastic. We would like to begin with Taskforce reports that were produced previously on the formation of an Urban Studies Program or Institute. We would like to convene a committee of interested parties (including those who worked on the previous reports focused on Urban Studies if still interested) to create a proposal for a Certificate in Urban Studies as well as explore other curriculum/Program options.
 - COAS Dean Search – The committee has been formed and the position authorization forms completed.
 - Associate VCAA Search - This will commence later in the spring semester.
 - The MS in Educational Leadership is at ICHE and has been placed on the expedited list “no debate” approval for their meeting this Friday.
 - Sponsored Research – Revisions of Job Description - Continuing a process begun by VCAA Aggrey who solicited additions/changes from the Deans. The updated description, which includes suggestions made by the Deans, will be completed shortly.

Other units in Academic Affairs provided information about their WIGs and lead measures. Presentations were made by the following Deans:

- Dr. Hoyert for COAS
- Dr. Delunas for CHHS
- Dr. Wagle for SOE
- Dr. Wichelns for SPEA

Chancellor Bergland commented that he is impressed with the work done to date. He will be looking for a specific plan from each Dean regarding how they are ensuring

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that students are well advised. Chancellor Bergland requested that the Deans make certain each unit has a clear flow of information to Admissions and Marketing about ongoing enrollment initiatives so that efforts will be coordinated. He wants to determine an appropriate method to provide updates on WIGs in Council meetings. He is also considering how to spend eight hours per week doing meaningful things to contribute to achieving goals.

V. Computer Security and Appropriate Use/Storage of Data and the Spring Cleaning Campaign at IU Northwest

Beth Van Gordon distributed summary and procedure information about IU Northwest's Enhanced Security Desktop Program. She asked the Council to review the data and provide feedback and asked for their support as she implements the program. Chancellor Bergland advised her to speak with Vice Chancellor Malik to secure faculty feedback and cooperation. She announced a week-long spring festival in April hosted by IT where units will have an opportunity to shred old documents, zip drives, CDs, etc.

VI. Economic Crisis and Assistance for our Employees and the Community

Chancellor Bergland asked those in the group to share any ideas they may have to provide assistance to others as we are faced with negative circumstances in our economy. He referenced the news items in the agenda which listed university initiatives already in operation.

Dr. Coffin suggested notifying employees whose spouses have lost their job and/or health insurance that their spouse can be added to their insurance without waiting until next year. Carolyn Hartley will send out an announcement regarding this benefit. The group was also reminded that the Health Clinic is on campus to service campus constituents. The Health Clinic Grand Opening is March 2.

Chancellor Bergland stated that budget construction is ongoing at this time, and when the final report is received, he will sit down with Vice Chancellors and Deans to discuss how we shall proceed.

VII. Other Information

- Chancellor Bergland announced that the meeting went well with President McRobbie, Dr. William Plater, Vice Chancellor David Malik, Dr. Chuck Gallmeier, Dr. Linda Delunas, Dr. Dorothy Ige, and Dr. Cynthia O'Dell regarding moving forward with a search for a new chancellor. President McRobbie is interested in moving the process forward in an effective way and committed that by June 2009 a search committee will be appointed and faculty will be well represented. The topic of merger was discussed and President McRobbie stated that he has had meetings with the Presidents of Purdue and Ivy Tech to discuss this topic. The merger topic is directly related to the search for a new chancellor because the direction of the campus must be clearly defined as we proceed.

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- “Hoosiers for Higher Education” is Tuesday, February 17.
- Chancellor Bergland asked all to remain vigilant about informing others that the campus is tobacco free and that persons are supposed to stand on the sidewalk away from the campus to smoke. Student Life plans to host a campaign to remind students that the campus is tobacco free. A suggestion was offered to provide additional signage on campus to assist with making people aware of the policy. Vice Chancellor Pellicciotti will speak with Otto Jefimenko regarding additional signage.
- Chancellor Bergland encouraged Council members to submit news items before the agenda deadline date printed in the agenda to have items published with the agenda.