

Department of Biology

Policies for Appointment of Adjunct Professors

Objective:

To formalize and strengthen the relationship between the Department and individuals whose research and mentorship activities enhance the scholarly mission of our department.

Criteria:

- Individuals must meet the criteria for the title ‘Adjunct Faculty’ as described in the Academic Handbook (<http://www.indiana.edu/~vpfaa/acadhbk/>). Note that these criteria do not require employment at Indiana University, nor a tenure-track position.
- Nominees should be eligible to serve as members of the graduate faculty (i.e., possess a Ph.D. and have a record of peer-reviewed, published research)

Role of Adjunct Faculty:

- Contributions of adjunct faculty enhance the Department as a whole through activities such as:
 - Supervising aspects of graduate student research (including serving on dissertation committees)
 - Engagement in collaborative research with our faculty
 - Intermittent teaching of specialized classes in Biology
- Adjunct status should not ordinarily be provided for routine or temporary teaching of courses or seminars, where appointment as Lecturer would be appropriate.
- Adjunct faculty members shall not have the privilege of voting in departmental procedures at either the department or section level.
- Nominees may have appointments in other IU campus units, or at other institutions, or in other professional organizations.
- Adjunct status does not confer the privilege of being the primary mentor of Biology graduate students or being granted Affiliate status in a Biology Department Graduate Program. Granting of this privilege requires a separate vote of the Core Faculty of the relevant graduate training program and approval by the Graduate School.

Procedure:

- Any member of the faculty can formally nominate an individual, with a brief (<1 page) written rationale for the appointment.
- A current vita is circulated among the faculty section of the nominating faculty member.
- The nominee should present a departmental research seminar in cases where the nominee’s research is not already familiar to members of the relevant faculty section.
- A formal vote is taken by the relevant faculty section to appoint the individual as an Adjunct Professor. A simple majority is required to confer Adjunct status.
- A separate vote of the faculty section is required to recommend appointment as a member of the Graduate faculty to the Graduate School, with authority to supervise Ph.D. dissertations of students in the relevant graduate program. This vote will grant the nominee status as an affiliated member of the relevant graduate program.
- All adjunct appointments are valid for three years, with renewal by vote of the section faculty.
- The adjunct status may be revoked prior to completion of a three-year term by a majority vote of the section faculty.