

## CONSTITUTION OF THE ADVENTIST CHRISTIAN FELLOWSHIP AT INDIANA UNIVERSITY, BLOOMINGTON

### ARTICLE I: NAME

The name of this organization shall be Adventist Christian Fellowship at Indiana University (hereafter referred to as "ACF@IU")

### ARTICLE II: STATEMENT OF PURPOSE

The purposes of Adventist Christian Fellowship at IU are:

**Our Mission:** "Preparing secular campuses for the imminent return of Christ."

**Our Purpose:** To reach and meet the spiritual and social needs of Christian students and assist in acclimating them to the Bloomington SDA Church and community.

**Our Goal:** To double our membership every year.

**Our Watchword:** "Each One Reach One."

**Our Methodology:** Biblical simplicity: (Testimonies for the church, 2:608)

**Our Vision:** To develop "a Bible based revival and evangelistic movement in which every student is a missionary."

### ARTICLE III: MEMBERSHIP

#### Section A. Membership Qualifications

1. Membership in the ACF@IU shall be open to all currently registered students, alumna, staff, and faculty members of Indiana University, Bloomington (IUB), members of the community, members of the Seventh-day Adventist Church, registered students attending colleges in the Bloomington area, and friends of the ACF@IU in good standing.
2. ACF@IU allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.
3. All active and honorary members shall agree and subscribe to this *Constitution*, its *Purpose*, and *Statement of Faith*.
4. Associate members shall agree to this *Constitution* and its *Purpose*.

#### Section B. Membership Types

Types of members shall include **active, honorary and associate membership.**

1. Active members shall have full voting rights and are eligible for elected leadership positions. Active members are students currently registered at IUB and shall actively participate, promote, and support the programs, activities and services of this organization as much as possible.
2. Associate members shall have full voting rights but are not eligible for elected leadership positions. Associate members are currently registered students attending colleges in the Bloomington area and have an affiliated, supportive and friendship right to participate, promote, and support the programs, activities, and services of this organization.
3. Honorary members shall have non-voting rights and are not eligible for elected leadership positions. Honorary members will have affiliated, advisory, sponsorship, and supporting rights and are eligible to enjoy the right to participate at will in the programs, activities, and services of this organization. Honorary members will include, but is not limited to: *i)* the pastor and assistant/associate pastor of the Bloomington Seventh-day Adventist Church; *ii)* the members of the Bloomington Seventh-day Adventist Church; *iii)* non-registered collegiate-aged students in the Bloomington area, and *iv)* the local Bible worker(s) and/or task-force worker(s) supported by the above named churches and/or the Indiana Conference of Seventh-day Adventists.

#### **Section C. Termination of Membership**

1. Any member who does not abide by this *Constitution* or whose conduct dissociates him/her from the good image of this organization shall cease to be a member.
2. Any member who decides to withdraw his or her membership shall cease to be a member.
3. Criteria for exclusion or expulsion of a member:
  - a. If a member violates university, local, state or federal laws, member may be excluded or expelled.
4. Executive board will have the final jurisdiction of how to deal with the member.

**Section D.** Member fees/dues will not be collected.

#### **ARTICLE IV: UNIVERSITY COMPLIANCE**

This organization shall comply with all Indiana University regulations, and local, state, and federal laws.

## **ARTICLE V: OFFICERS**

### **Section A: Titles and Responsibilities**

The officers of this organization shall be **president, vice-president internal, vice-president external, secretary, and treasurer**. The duties of the officers are as follows:

1. *President*: Oversee all officers and their job responsibilities; Spokesperson for the organization.
2. *Vice-President Internal*: Responsible for coordination of all “in reach” (spiritual enrichment) and social activities supporting the ACF@IU ministry.
3. *Vice-President External*: Responsible for coordination of all evangelistic and “outreach” events to the campus and community.
4. *Treasurer*: Responsible for funds of the organization; Receives and disburses the monies as prescribed in the bylaws and as directed by the membership. Maintains a detailed record book of all money received and all money paid out. Leads in planning and executing of fundraising programs; Gives brief report at each officers’ meeting.
5. *Secretary*: Responsible for taking meeting minutes at officer meetings and Board meetings; Forming group calendar; Create and/or update database of all members; Write or edit anything that has text, such as flyers, e-mail; Send birthday cards to members on their birthday; Send cards to visitors; acts as a liaison between ACF@IU and Indiana University personnel, and the local supporting church(es).

**Section B:** The Executive Board consists of the **president, secretary, and treasurer** with contiguous members including vice-president internal and vice-president external.

**Section C:** All officers must complete an orientation during the summer before their year of service.

### **Section D: Election and Removal Process**

1. Criteria for Candidacy
  - a. Candidates must be an active member of ACF@IU.
2. Election Procedures
  - a. Election of officers shall occur in early April each academic year.
3. Selection of leaders, especially elected leaders
  - a. Shall be done through prayer, fasting, and the Word of God.

- b. The rule of prayerful consensus shall be the means of selection, but where a consensus is not reached, a vote by secret ballot shall be prayerfully taken.
  - c. If in the case of a tie for an election, the tiebreaker will be decided by a majority vote from the Executive Board.
4. Run-off or Recall Provisions
- a. Officers will be recalled if they do not maintain candidate criteria.
  - b. An officer may be removed if his/her assigned responsibilities are not fulfilled or if officer is in violation of organization, university, local, state, and/or federal laws.

**Section E: Length of Term**

- 1. Terms of office shall last until the end of each academic year, so that officers-elect can be trained and/or briefed on office responsibilities.

**Section F: Resignation of an Officer**

- 1. An officer wishing to resign must give the Executive Board 30 days notice. He/she must continue to fulfill assigned responsibilities from time resignation is communicated to the Board until the end of the 30 days.
- 2. The vacant position will be filled through appointment by the Executive Board.

**ARTICLE VI: PERSONAL GAIN CLAUSE**

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation directly from for-profit companies if acting as a representative of a student organization.

**ARTICLE VII: MEETINGS**

**Section A:** ACF@IU shall meet a minimum of twice a month except during vacation months. The membership and Executive Board will determine meeting location, date, and time.

**Section B:** The officers of the organization shall meet at least two times a month.

**Section C:** The Executive Board of the organization shall meet when there are special circumstances, such as recall of an officer, appointment of a vacant office, etc.

#### **ARTICLE VIII: ANTI-HAZING POLICY**

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

#### **ARTICLE IX: PROCEDURE TO AMEND CONSTITUTION**

**Section A:** Constitution may be amended by an affirmative vote of the quorum

#### **ARTICLE X: QUORUM**

**Section A:** A quorum shall be mandatory for constitution amendments and the election of officers.

**Section B:** A quorum shall consist of two-thirds of the active membership.