

**Bloomington Library Faculty Council
Report of the Secretary, 2003-2004
August 4, 2004**

2003-2004 BLFC Membership

2002-2004:

Rebecca Cape, BLF Secretary, Election Committee liaison
Erika Dowell, BLFC Secretary, Peer Review Committee liaison
Marion Frank-Wilson, Faculty Standards Committee liaison
Jian Liu, Collection Development Committee liaison
Andrea Singer, Budgetary Advisory Committee liaison, SMG liaison

2003-2005:

Diane Dallis, Salary Equity Review Committee liaison
Cecile Jagodzinski, Continuing Education Committee liaison
Frank Quinn, Parliamentarian
Nona Watt, Constitution & Bylaws Committee liaison

Bloomington Faculty Council Unit 12 Representative: Elizabeth Johnson

2003-2004 BLFC Committee Chairs

Budgetary Advisory Committee: Diane Dallis
Collection Development Committee: Roger Beckman
Constitution and Bylaws Committee: Mark Day
Continuing Education Committee: Angela Courtney (replaced Cantara, Nov. 2003)
Election Committee: Jennifer Bryan
Faculty Standards Committee: Andrea Morrison
Salary Equity Review Committee: Jackie Byrd

2003-2004 IULFC Bloomington Representatives

Marion Frank-Wilson (2002-2004)
Frank Quinn (2003-2005)
Andrea Singer (2002-2004)
Jo McClamroch (2003-2004)

For agendas, minutes, committee reports, and other BLFC documents, see the BLFC web site at: <http://www.indiana.edu/~libblfc/>

The Council met 11 times during the year. There was no meeting in January 2004. Much of the work of the Council this year was routine: hearing reports, encouraging BLFC

Committees to complete charges, and revising Council documents. Some of the Council highlights for the year are listed below.

- Provided input to Dean Thorin regarding the hiring of a new Human Resources Officer, including whether the position should continue to be classified as a PA or change to a Librarian position.
- Reviewed the report of the IULFC Promotion and Tenure Review Committee and provided input on the report's recommendations. In addition, the Council accepted and forwarded a detailed analysis provided by the Faculty Standards Committee.
- Approved the document "Review Procedures for Administrative Officers of the Indiana University Libraries, Bloomington" for the periodic review of the Executive Associate Dean.

Work in progress

- Convened an Ad Hoc Committee on the BLF/BLFC Archives to assess the current state of BLF and BLFC archives, organize existing records, and recommend policies for their administration. The committee will report back to the BLFC before March 2005.
- Examine how the one-year delay in the Salary Equity Review schedule may affect the three-year appointment cycle of Salary Equity Review Committee members.
- Continue to monitor the implementation of the new ranking system in the "Peer Review in Annual Merit Evaluation for the Purpose of Salary Increments" process.
- Plan how the information on the BLFC web site will be transferred or otherwise integrated with the BLFC section of the IUB Libraries Intranet. It is expected that the incoming and outgoing Secretaries will coordinate this effort. The role of the web site will also be considered by the Ad Hoc Committee on the BLF/BLFC Archives.

Respectfully submitted,
Erika Dowell, 2003-2004 BLFC Secretary