

Indiana University South Bend
Academic Senate Minutes –
January 24, 2014
Wiekamp Hall #1001
1:30 p.m.

In Attendance:

Raman Adaikkalavan, Peter Aghimien, Sue Anderson, Michelle Bakerson, Oscar Barrau, Elizabeth Bennion, Marianne Bishop-Castano, Vicki Bloom, David Blouin, Catherine Borshuk, De Bryant, Kristen Budd, Peter Bushnell, Joseph Chaney, Linda Chen, Karen Clark, James (Randy) Colborn, Louise Collins, Susan Cress, Robert Ducoffe, William Feighery, Julie Feighery-Elliott, Linda Fisher, Bridget Fong-Morgan, Steven Gerencser, Patricia Henry, Heather Jones, Neovi Karakatsanis, Beth Kern, Vincci Kwong, Larry Lambert, David Lee, Monle Lee, Ilan Levine, April Lidinsky, Monika Lynker, Anne Magnan-Park, John McIntosh, Robert Meyer-Lee, Susan Moore, Nair Murlidharan, Micheline Nilsen, Mario Ortiz, Anurag Pant, Elaine Roth, Leon Schjoedt, Andrew Schnabel, Carolyn Schult, Henry Scott, Scott Sernau, Dmitry Shlapentokh, Kenneth Smith, James Smith, Cynthia Sofhauser, Bruce Spitzer, Alison Stankrauff, Kyoko Takanashi, Monica Tetzlaff, Kathryn Thompson, Tracey Trottier, David Vollrath, Joshua Wells, Barbara White, Lisa Zwicker.

1. Call to Order

3. Administrative and Officer Reports

**A. Interim Executive Vice Chancellor of Academic Affairs John McIntosh
(on behalf of Chancellor Terry Allison, who is in Indianapolis attending a meeting)**

There's currently a 4.5% higher retention rate of students, which is up from last year. That being said, we still lost over a hundred first-year students after their first semester this academic year.

All students who did not return to IUSB will be individually and personally contacted to see what might have made them not return.

Further, students' monies will be checked and tracked for viability with scholarships and other financial awards.

The Campus Strategic Plan has been approved by the Chancellor. The Chancellor will be asking for feedback on it from the Academic Senate soon.

The Academic Master Plan Committee is meeting again soon, and will be reporting back. This is a Committee which, like the Campus Strategic Plan, will be looking for feedback from the faculty via Academic Senate.

The budget process is going to help us as a campus to increase retention. Retention is the key issue to our budget issues.

The Louise E. Addicott and Yatish J. Joshi Performance Hall of the School of the Fine Arts is near completion. The seats are being installed. The grand opening will be May 1st with a formal reception; all are encouraged to attend.

The budget hearings for all units of IU South Bend will be held February 10th and 11th. All Deans and each Vice Chancellor and each Associate Vice Chancellor will be asked to present at the hearings to postulate how their units can cut a potential 10% per unit. They will discuss the potential implications of each of these projected cuts so these can be considered. The Chancellor's Cabinet and the Senate Budget Committee will be present at these hearings. Information from these hearings will be shared and discussed in the near future.

The Space Committee has met, getting a sense of needs across the campus. Representatives from all units on campus were present. Each representative is now being asked to return to their respective units to ask for feedback on space needs. These contributions will be then shared.

The United Way Campaign: Dean Vicki Bloom, Chair of the United Way Campaign, spoke on a most recent development of a special fund to support the IU South Bend student Joseph Godfread, son of recently slain Elkhart woman Rachelle Godfread. Joseph is an athlete scholar: a Men's Basketball Team member.

The Executive Vice Chancellor Search: The Committee for the Executive Vice Chancellor has received, reviewed, discussed fifty potential candidates, working with an external search firm. The next stage is that there will be a videoconference with the potential candidates. After this, the choices will become public.

The Chancellor has approved and made available a new award possibility for IU South Bend faculty: the “Chancellor’s Professor” rank. This is comparable to the rank of IU Bloomington’s “Provost’s Professor”. This award exists at other IU regional campuses, and is known as “Chancellor’s Professor”. Any full professor or librarian may be awarded for this rank. The eligibility is that any candidate must have full rank, must be accomplished in faculty and/or librarian work and long-time service to the campus, and must have at least ten years’ worth of experience at IU South Bend. The candidate must have a minimum of four years of experience as full professor or librarian. The individual who receive this will receive a \$5,000.00 addition to their base pay in their first year of receiving the award, and must complete a project that advances the mission of the campus. Notification on this award will go out very soon, via the Academic Affairs website, the IU South Bend Bulletin Board, and there will be a hard copy notification sent to all faculty members’ mailboxes. The deadline for this is February 28th.

B. Interim Executive Vice Chancellor of Academic Affairs John McIntosh

The Civil Rights Heritage Center has received the prestigious state-wide Indiana Freedom Award. This was awarded January 16th in Indianapolis at the Indiana Statehouse, awarded by the Dr. Martin Luther King Jr. Holiday Committee, sponsored by the Indiana Civil Rights Commission.

There will be three seminars this year on the First Year Seminar. The first workshop will address how to utilize and maximize a Peer Mentor to facilitate a class. There will be two more in the near future on different topics concerning the First Year Seminar.

There are nineteen First Year Experience Seminar sections which will accompany the U100 classes. This is, at this point, not a requirement for students. But the Senate Curriculum and General Education Committees as well as the Academic Senate more broadly will be asked to consider this as a requirement for students in the future.

Online courses: these pose opportunities for IU South Bend, and pose some potential threats.

- IU has adopted three categories of online courses:
 - 1) Entirely Online: 100% online.
 - 2) Blended/Hybrid Online: 26% to 75% online. These are the majority of those offered by IU South Bend.
 - 3) Interactive Online: 76% to 99% Online.

The distinction on these is important because of the IU Online Course Connect pilot program. This means that courses are listed for students regardless of campus with no

prerequisites listed. This means that there are no face-to-face meetings required for students. There are issues to be considered as to class cohesiveness, ability to meet for exams, etc.

Often students will unknowingly sign up for a class from another IU campus as per how these are currently listed. This means that the originating campus gets 90% of that student's revenue. It means that IU South Bend then has to transfer the credit and information of those IU South Bend students to our own records. Otherwise we lose revenue. Currently IU South Bend has no online degree programs, whereas other IU campuses do have them. We need to consider the possibilities that online courses may present for us. Departments will soon receive a Status Report from the Center for Distance Education for online courses across all IU campuses so IU South Bend can compare and plan accordingly. Proposals for online course development are due March 7th to the IU Center for Distance Education.

Vision 20/20 Grant Proposals are due March 1st. There will be workshops on development of these held at UCET. Please consider submitting proposals.

• *An official Quorum has been achieved, so the agenda order progressed as such:*

2. Approval of Minutes of November 22, 2013 Meeting:

- Approval of minutes for the Academic Senate meeting of November 22, 2013 were approved.

3. Administrative and Officer Reports, Continued:

B. Academic Senate President Jerry Hinnefeld's Report:

Jerry was a part of a teleconference of the Regional Faculty Caucus this week and subsequently, this past Tuesday, a teleconference of the University Faculty Council. One of the items that came up in the UFC meeting was on discrepancies in online course listings across campuses. There is a group looking at this via degree mapping and will be reporting back.

The Strategic Plan has been publicly distributed, and should be an item on the February Senate agenda for discussion.

There is an initiative for a Common Academic Calendar for all IU campuses. This is originating from the Executive Vice President for University Academic Affairs John Applegate. There's a push for a common start and end date across all campuses coming forward. But what an individual campus does in between those start and end dates should be up to each campuses.

The proposed 2% cut of all public universities by Governor Mike Pence was discussed by Executive Vice President for University Academic Affairs. Currently it seems that the University is not overly concerned with this proposal as directly adversely affecting campuses. There was some speculation that the January report on state revenues is more hopeful, so the University is remaining hopeful on this point.

Question:

IU East is a small campus – are they offering all their online courses taught by adjuncts?

Answer (McIntosh):

All IU East full-time faculty teach online, but perhaps they also employ some adjuncts to do so.

Question:

Will there be implications on numbers due to restrictions on advertisements across the state for getting our own IU South Bend students?

Answer (Hinnefeld and McIntosh):

This has been an issue of the course catalog specifically, and how the courses are listed. Recommendations have been made to have our students take our classes.

Question:

What was the aim of the recent email (“love letter”) by President McRobbie to regional campuses. What was the purpose exactly?

Answer:

Honestly not known.

Question:

Is there a policy for online courses that have low enrollments for different campuses’ courses?

Answer (McIntosh):

Currently IU South Bend does not have a firm, finalized online policy concerning online courses.

Question:

Is there a University-wide office on Online Education involved currently in University wide policy making?

Answer (McIntosh and Ducoffe):

The individual committees on particular course development are working through particular issues and problems of particular courses. The Office of Online Education has a hand in this. There's a feeling that while there's reticence largely to adopt these courses, it's key for us to get on board as a campus with their development. There's a feeling that, if we don't, our campus will be left behind in opportunities such as funding, etc.

Comment (Hinnefeld):

This is an issue that needs more discussion, so it will appear as an agenda item for the next Senate meeting.

C. University Faculty Council Report:

There has not been a full UFC meeting since before the new year, so there's nothing new to report. The next UFC meeting will be February 28th, and there will be a subsequent report to the Senate.

4. Committee Reports

A. Assessment Committee:

Presented by new Assessment Committee Chair, Tracey Trottier.

There has been data gathered by the Committee from different units on campus concerning degree programs via the WEAVE system. The categories considered are: Mission/Purpose, Goal, Outcome/Objective, Measure, Target, Finding, Action Plan, Analysis Question, and Annual Report Section. The measures have been: Percentage Final, Percentage In-Progress, and Percentage None.

There will be a national presenter coming to campus holding a workshop soon on accreditation. It is Barbara Woodward who has helped several universities and colleges nation-wide with their accreditation efforts.

The IU South Bend Assessment Committee will be attending the national Higher Learning Commission's annual conference. There are new guidelines on accreditation, so this attendance is critical for the Committee to learn and implement just what is needed.

5. New Business

A. Election of Nominating Committee –

Nominees from the Executive Committee are:

Cathy Borshuk (CLAS)

Karen Clark (EDUC)

Dave Vollrath (BUSE)

- Nominating Committee Slate is approved by Quorum.
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6. Announcements:

- Campus Theme Events coming up, handout in the back. All themed around William Shakespeare.
- Michiana Monologues approaching:
Please attend in any one of the locations. Two IUSB locations, IUSB student, staff, faculty input and cooperation to produce these. They benefit local organizations that work against violence against women.
- In the Gallery:
The art exhibit that is tied to the new Wolfson Press publication: covering the history of the local arts movement. The exhibit closes tomorrow.
- The International Studies Program deadline is soon: Encourage students to submit.
- Document on Online Course Development is open and accessible.
- The deadline for submissions to the Undergraduate Research Conference is coming up: faculty, encourage your students to apply; remember notable and good student research output.
- Jerry Hinnefeld's Lundquist Award Lecture is soon.
- Submission Deadline for the Library Prize for Undergraduate Research are February 21st.

7. Adjournment:

At 2:26 p.m.

Academic Senate Committee Actions

To: Faculty Senate President Jerry Hinnefeld
From: Athletics Committee Chair Jamie Smith

Re: Additional Intercollegiate Sports at IU South Bend

January 21, 2014

Dear Jerry:

I am writing to inform you that the Senate Athletics committee voted to approve the addition of three intercollegiate sports at IU South Bend. The vote occurred at the most recent committee meeting, held December 6, 2013. There were four members of the committee present and all voted in favor of the motion.

The committee based its vote on several discussions with Executive Director of Athletics Gary Demski, who provided information regarding the expected effects of additional intercollegiate sports on student success, student retention, and campus housing. I presented much of this data to the full Academic Senate on November 22, 2013, and asked for feedback from the Senate. Because there were no major oppositional arguments, the committee moved forward with the vote at its next meeting.

Please let me know if you need additional information.

Thank you,

Jamie