

## Title

Constitution of Sigma Lambda Beta International Fraternity INC

## Preamble

- Sigma Lambda Beta International Fraternity INC. aims to promote the wellbeing of different communities, as well educating those around us to promote diversity.

## Membership

- All incoming members must have a GPA of 2.5 or higher in order to join Sigma Lambda Beta. While members are pledging Sigma Lambda Beta, they are subject to the \$135 fines that are due at the beginning of every semester.

## University Compliance

- This organization shall comply with all Indiana University regulations, and local, state and federal laws.

## Executive Officers

- All members of Sigma Lambda Beta International Fraternity INC must hold a minimum GPA requirement of a 2.9 in order to run for any kind of position within the organization. No experience is required for any kind of position. Officers must hold their position for at least a full year before they are allowed to run for another position. If the officer is absent from a meeting, the member who was in the chair previously will have to take on the role of the chair. If the member chooses to resign a position, a letter and a meeting organized by the officer must take place before doing so.
  - President
    - The President oversees all the chairs, handles by-laws and constitution changes for the organization
  - Vice President
    - The vice president works along president and is under supervision of the president so the tasks at hand are handle accordingly
  - Treasurer
    - The treasurer oversees the money the organization has. They are responsible of reporting a Bi-weekly budget at chapter, along with reporting dues that are going to come up soon.
  - Secretary
    - The secretary oversees writing the agenda for meetings that happen weekly, along with writing down notes during the meeting and later sending them out to each member of the organization. They also must reserve rooms for chapter meetings, updating the archive that the organization has, and must write out a bi-weekly report that is sent out to our ARD from the grades the members have to send to them bi-weekly.
  - Academic

- The academic chair oversees the grades of all the members. If a member has fallen behind on their grades or needs help, that same member must report back to the academic chair and set up a plan to improve their grades.
- Public Relations
  - The public relations chair oversees the social media aspect of the organization such as: running the social media accounts has, promoting events that the organization will have, and oversees any socials the organization will have with other organizations.
- Service
  - The services chair oversees any community service that the organization will be doing. They find opportunities for community and find an appropriate time for at least ½ of members to attend to.

### Advisor

- The responsibilities of the advisor are as follows:
  - They serve as our organization's CSA
  - Maintaining regular contact with the organization.
  - Assisting the student organization in abiding by all IU and Student Involvement and Leadership Center policies and procedures.
  - Helping the student organization locate and utilize available resources.
  - Being familiar with the goals and activities of the student organization.
  - Providing support and guidance as needed, while recognizing that the control and operation of the SGSO remain with the students.
- The advisor is selectively chosen from candidates that we see fit in our organization.

### Meetings

- The organization has weekly chapter meetings with a set agenda made by the secretary. We have an online document for chapter meeting in our archive that holds the agenda, along with the attendance of every member of who was there. Whenever there is an emergency that needs to have meeting, anyone can call it.

### Elections

- Elections are held every year and members are required to serve a full year before applying to another position. Anyone can run for any position and there is not set limit for the amount of times any member can hold the position. Elections are held during the first chapter of the new year. Each member running for a new position must give a 5-minute speech for why they are seeming fit to fill in the executive chair. The voting system works as an open show of hands, and whoever has the most votes wins the chair. They will be filling in the role the following chapter.

### Non-Hazing

- Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

### Dues & Budgets

- The national office charges the organization \$135 for each active member and are due at the beginning of every semester. If members fail to pay what they owe, they will not be considered an active member. The budget is created and overseen by the treasurer.

### Finances

- The treasurer is responsible for any kind money issues. We currently have a bank account affiliated with Chase. If the organization dissolves, the left-over money will be sent back to our executive office.

### Personal Gain Clause

- This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

### Amendments

- All amendments are added during our chapter meetings, and said amendments are added to our archive. It is the responsibility of an absent member to look over the amendment document to see if any amendments have changed.

### Ratification

- This constitution is approved by the following members:
  - Julian Lagunas
  - Ricardo Tellez
  - Juan Castillo
  - Luis Nieves
  - Steven Labra
  - Miguel Palacios
  - Jesse Pizarro
  - Brian Flores