

**Indiana University East
Curriculum Committee
2008-2009 Annual Report**

Members of the committee:

Brenda Buckner (EDUC '09)
Jean Harper (HFA '09)
Maureen Scane (EDU '09)
Ron Bingaman (NSM '10),
Bob Ramsey (Chair, HSS '10),
Teresa Henderson (HSS '10)

Meeting Dates:

Committee typically met once a month on either the second and fourth Tuesday between 11:00 a.m. and 12:15 p.m. Meeting dates included 9/23, 10/21, 11/11, 2/17, 3/17, 4/14. Several other curriculum committee issues that were not discussed in these meeting were discussed via email.

Original Charge to Committee:

- Develop the curricular aspects of a coherent First Year Experience.
- Weed and prune the 1995 faculty handbook.
- Propose an amendment to the General Education framework and include a mandatory First Year Seminar. Develop rigorous academic standards for first year courses (time management, quality and quantity of assignments, attendance – building positive study habits).
- Consider making learning communities mandatory (by linking them with the Freshmen seminar)? Develop a list of course that can be linked to the First Year Seminar. Consider recommending training standards for faculty in First Year Experience courses.
- Identify curriculum-related policies in Academic Handbook and determine whether they are obsolete. If obsolete – recommend for rescinding.

Report of the committee's activities:

Music Program

- Reviewed 88 ECAP's and Course Outlines submitted by Elliott McKinley, Music Director. After proposed changes were made the final drafts were recommended to Faculty Senate as information items.
- Music Minor - Committee reviewed a draft of the proposed music minor and after proposed changes were made the final draft was recommended to Faculty Senate as a voting item.

First-Year Seminar

- Committee reviewed the following five documents. After proposed changes were made the documents were recommended to Faculty Senate as voting items:
 - The First-Year Seminar Policy,
 - First-Year Seminar Document,
 - Changes to the Institutional Degree Requirements that integrate the First-Year Seminar,
 - Changes to the General Education Requirements that integrate the First-Year Seminar,
 - Resolution to amend the Institutional Program Requirements, the General Education Policy, and the First-Year Seminar Policy.

New Course Request: UNIV-U 101 First Year Seminar

- Committee reviewed a revised draft of the proposed new course UNIV-U101; after proposed changes were made the committee recommended approval to Faculty Senate as a voting item.

BA in Natural Sciences and Mathematics – Biochemistry Track

- Committee reviewed proposal and after proposed changes were made the final draft was recommended to Faculty Senate as a voting item.

Changes in Faculty Senate Bylaws regarding Curriculum Committee

- Reviewed and recommended changes in Faculty Senate Bylaws as they regard the Curriculum Committee. Specifically added: Curriculum Committee will review assessment plans according to the following guidelines: “All proposals for academic degrees (including Master’s, Baccalaureate), minors and certificates should have an assessment plan that is in accordance with the current campus assessment plan and the program’s assessment plan.”

BA in Humanities - New Music Degree Tracks

- Curriculum committee reviewed and recommended as an information item a proposal to add three new music tracks to the HSS degree: B.A. Humanities – Music Performance; B.A. Humanities – Electronic Music; B.A. Humanities – Music Theory.

Changes in HSS General Education Degree Requirements

- Committee reviewed and recommended as an information item changes in the HSS General Education Requirements for the following bachelor’s degrees: English, Communications, Fine Arts, Humanities, Behavioral and Social Sciences, and Criminal Justice.

New Degree Proposal – BS in Informatics

- Committee reviewed proposal and after suggested changes were made the final draft was recommended to Faculty Senate as a voting item.

Second Degree Policy

- Committee, as charged by Faculty Senate President, reviewed the current Second Degrees Policy. Recommendations for changes was made to Faculty Senate regarding additional credit-hours policy, changing references from chairs to deans, changing references to Vice Chancellor of Academic Affairs to Executive Vice Chancellor of Academic Affairs, and changing references to associate degrees. Senate returned item to Curriculum Committee for further review and revision. This will be a charge for the 2009-2010 Curriculum Committee.

Spanish Courses

- ECAP's and Course Outlines for two courses were reviewed and recommended to faculty senate as information items:
 - SPAN-S230 Cervante's *Don Quixote* in Translation
 - SPAN-S241 Golden Age Literature in Translation

New Degree Proposal – Minor in Biophysics

- Committee reviewed a New Degree Proposal –Minor in Biophysics; after revisions were made the committee recommended approval to faculty senate as a voting item.

Biology Courses

- New course requests and Course Outlines for two courses were reviewed and recommended to faculty senate as voting items:
 - BIOL-L191 Biology of Mental Illness
 - BIOL-L393 Hormones and Human Health

Change of Degree Requirements for BS in Biology and Biotechnology

- Committee reviewed changes in the BS in Biology and Biotechnology degree that revised the HSS distribution requirements within the degree. After proposed changes were made the committee recommended to Faculty Senate as an information item.

Curriculum Committee Membership Composition

- Curriculum committee sent request to FAC asking it to consider recommending a change in the Bylaws which would mandate that the Curriculum Committee be required to be composed of at least one representative from each IU East School. FAC made alternative suggestions and asked the Curriculum Committee to consider those recommendations. This will be a charge for the 2009-2010 Curriculum Committee.

Recommendation of charge for next year:

Second Degree Policy – Committee should review Second Degrees Policy regarding additional credit-hours policy, changing references from chairs to deans, changing references to Vice Chancellor of Academic Affairs to Executive Vice Chancellor of Academic Affairs, and changing references to associate degrees.

Makeup of committee – Committee should continue to explore the possibility of requiring that each IU East School be represented on the Curriculum Committee.

Submitted by Robert Ramsey