

Meeting minute of the Academic Senate of Indiana University South Bend
March 23, 2007
DW 1001

Meeting called to order by R. Cordell at 2 PM

Members present: P. Aghimien, N. Colborn, E. Bennion Turba, J. Blodgett, L. Collins, J. Bushong, J. Chaney, L. Chen, T. Clark, R. Cordell, R. Ducoffe, J. Elliot, W. Feighery, L. Fisher, B. Fong-Morgan, L. Fritschner, H. Froyland, F. Fujita, S. Gerencser, K. Gindele, A. Grens, G. Hadley, P. Henry, J. Hinnefeld, M. Horvath, R. Isaacson, E. Lucal, M. Lynker, L. Kahan, J. Klein, W. Kwong, I. Levine, D. Marr, J. McIntosh, D. McMillen, G. Mettetal, J.G. Mettetal, J. Meyer, U. Reck, M. Nilsen, I. O'Connor, E. Roth, K. Parker, M. Russo, M. Scanlan, J. Schafer, H. Scott, D. Shlapentokh, W. Shrader, S. Shrofel, K. Smant, R. Smith, C. Sofhauser, B. Spitzer, M. Tetzlaff, J. VanderVeen, L. Williams

Minutes of February approved as posted.

Administrative and Officer Reports

Chancellor

The Board of Trustees will be here on April 5-6th. They will be here to conduct official business. There will also be several activities planned to help them learn about the campus. The Board's facilities committee will be reviewing the plans for the student housing here on campus. On Thursday evening a reception will be held for the Board in the Associate's building. The agenda of the Trustees meeting will be electronically distributed to the campus. *President-elect McRobbie* will also be on campus attending the board meeting.

On April 10th Congressman Donnelly will be visiting campus. He is already working on behalf of IUSB in Washington DC. He is helping with getting funding on two projects. The first is a request for \$100,000 dollars for state of the art equipment for the School of Nursing. The second is for funding through the Department of Energy for a campus energy evaluation project. The two million dollar request will go towards updating the energy delivery systems on campus.

Legislature –The funding for the renovation of the Associates Building remains in the House of Representatives bill. It is not clear if it will be in the Senate bill. It is likely the bill will be decided in committee at the end of the legislative session.

IUSB budget meetings have been held with campus leaders. Before any decisions can be made for 2007-2008 we need to see what appropriations the legislature will make and what the Board of Trustees decides in regards to tuition rates. We are trying to manage the budget with mostly one time savings without permanent cuts if possible.

Blocked Registration The Executive Committee of the Academic Senate in consultation with the Admissions and Advising Committee have considered the issue of blocked registration for students who have outstanding bursar bills. A set of recommendations were given to the Chancellor.

Four areas of concern were identified

Payment schedule

Students with pending financial aide

Students whose balance is not yet due
Students with small balances due.

The recommendations are under review.

Commencement will be held May 8th – it is hoped that faculty representation remains high.

Questions:

Question: Has there been final approval for student housing?

Answer: It remains at the Governor's level

Question: During McRobbie's visit did you get a sense as to his view of inter-campus relationships?

Answer: He does want to know from the regional campuses the top two or three priorities. He believes that most campus goals can be accomplished by the individual campus – but understands that they may need assistance from the next level.

VCAA

Dr. Guilluame remarks reads by R. Cordell:

I regret not being with you today. I'm at IU Southeast with Professors De Bryant and Jeremy Linton and staff members Charlotte Pfeifer and John Novak. Together we are the IUSB Diversity Assessment Team for IU Southeast. About two weeks ago, a team from IUSE visited our campus for a similar exercise, to assess our university's commitment to diversity and to evaluate the our effectiveness in integrating diversity into our campus academic and non-academic culture. These visits are an IU university-wide initiative and part of the annual Indiana University Enhancing Minority Achievement Conference. Campuses have been paired together to determine IU's success in enhancing diversity and multi-culturalism. In late April there will be a culminating event at IU Kokomo where each visiting team will report its findings and recommendations. We can then expect that the discussions generated by these reports will result in new strategic initiatives in diversity for IU. At our April meeting I will report to you the findings and recommendations of the IU Southeast team about our own diversity efforts. I am proud of our general education curriculum, the internationalization of our curriculum across the colleges and schools, the Black Man's Think Tank, the Conferences on Women and Children of Color, the Conversations on Race, the Women Studies Program, the Freedom Summer, the Civil Rights Heritage Center, the Summer Leadership Academy, the Unsung Latina Heroine Awards Dinner, to mention just a few ways in which you, faculty and staff, have demonstrated your commitment to enhancing diversity and minority achievement. I expect that the report card given to us by IU Southeast will contain accolades and recommendations for improvement.

As we move to a process to determine permanent budget cuts, I know that I can count on your devotion to assuring that the university remains strong in its core mission. At the same time, I ask that you support the efforts by the chancellor to balance the budget and that you remain open, without territorial bias, to all ideas that will come forward. We are a very good university aspiring to even greater levles of academic excellence, we will not

permit ourselves to waddle along in mediocrity. Some of the cuts may be painful but let's look at them as opportunities to re-think creatively about our future growth.

Lastly, in thinking about our future, I'd like to re-iterate the importance of the extraordinary work that each of you do in teaching, research and service. Thank you.

Questions or comments can be emailed to Dr. Guillaume

President and UFC

The Slate of candidates were elected by acclamation during last senate meeting.

Blocked registration issue discussed in Chancellor's report.

Ad hoc restructuring committee recommendations have been posted to the Academic Senate web site.

Letter to C. Bantz A letter was sent from the executive committee expressing our concern about the late start of the process for Chancellor review. A suggestion was made that the process be started earlier in the academic year so there can be broader participation of faculty in the review.

Committee membership Senate committee preference forms have been sent out. Please send your committee preferences to Cordell via email or snail mail.

Non-tenure track members voting in senate. This issue was brought up in the UFC. The IU Handbook states that it is permissible for non-tenure track faculty to vote on a campus if the issue is campus specific. Our senate has always allowed the non-tenure track faculty representatives to vote on any matter and will continue to do so until an interpretation of the policy is considered by the UFC.

Bulletin Board - R. Cordell discussed problems with faculty postings to the Bulletin Board with I. Sheffer. Faculty postings will occur without editing and will be posted as requested. I. Sheffer asks that if faculty want to post to the Lobby page that they include something in the subject line to indicate why students might be interested in the topic.

Budget Process: Thank you expressed to Chancellor Reck for making the budget process more open and transparent.

Questions

Question: Is there any work being done on changing the Summer School Schedule?

Answer: No work is identified at this time.

UFC –

ICHE – revising framework for policy and planning development for Higher Education. The draft of it is on their website. R.Cordell will send out the url to the website.

Labor Studies program at IUPUI voted to join the School of Social Work, and Social Work faculty voted to accept them. Then change was approved by the IUPUI faculty council.

CIC Provost – has asked faculty authors to set up an additional contract with publishers for copyright of publications. This is necessary in order to retain some copyright for the author's institution. The concern is that institutions pay for the content several times.

President Herbert –In regards to system schools - with the exception of Social Work, each campus should choose whether or not to enter into a federation with other campuses.

Committee reports:

General Education Report : J. Chaney delivered the report. The report was distributed via paper copies to members present.

Senate Report on General Education, March 23, 2007

Joe Chaney, Director of General Education

I'll begin by reading you some poetry—from John Milton's Sonnet 19:

But Patience to prevent
That murmur, soon replies, God doth not need
Either man's work or his own gifts, who best
Bear his mild yoke, they serve him best, his State
Is Kingly. Thousands at his bidding speed
And post o'er Land and Ocean without rest:
They also serve who only stand and wait.

—John Milton, Sonnet 19

I don't know whether it's accurate to suggest that God cares about our general education plan, but we are speeding and posting without rest. So far, I am pleased with the implementation process. Any disappointment I feel comes from a recognition of my own inadequacies. But that feeling is outweighed by my sense of gratitude toward my colleagues—not only so many diligent committee members, but also all of you who have developed new courses and have taken action in so many ways to adjust to the new program and to implement improvements as we've advanced.

Of course, we're still scrambling to complete work in some areas. But the summer and fall schedules are stocked with necessary courses, and so far we haven't experienced any enrollment logjams.

In fall, for instance, we've staffed nine sections of the science Common Core course, the Natural World, including one at the 300 level. We've scheduled eleven of the humanities sections, seven in the social sciences, and eleven in the Arts, Aesthetics, and Creativity area. The major challenge is to develop more 300-level Core sections; but for enrollment reasons, chairs and program directors need to be careful in the early years of implementation to develop courses that can serve purposes beyond the general education requirement (for instance, courses that may also fulfill requirements in the major).

In the Contemporary Social Values area of the curriculum, we have a full slate of course offerings in Diversity in U.S. Society and in Non-Western Cultures, as well as Health and Wellness.

There is still work to be done in developing two of the more innovative courses within the Fundamental Literacies area, Critical Thinking and Visual Literacy; but we've scheduled five sections of each of these courses in fall, and the course committees have been active in assisting instructors in the development of new courses to meet these requirements.

Campus Theme: "Sustainable Communities," Deb Marr and Scott Sernau

(This year's team includes Elizabeth Bennion, Ken Smith, and Julie Elliott)

Fadiman lecture Monday evening at 7:30, NS 158 (Drs. Peggy Philp and Neil Ernst)

Next year's book: Henrik Ibsen's play *An Enemy of the People* (plans for a production?)

Arts involvement

Creating a Web presence (Vincci Kwong)

Front page presence.

Initiatives:

Course development: Formation of course approval and oversight committees for the new courses, chaired by faculty.

Assessment.

Incorporating general education into degree programs in the professional schools:

Business, Nursing, SPEA, and Education. Much hard work on the part of directors, instructors, and advisors. This work is complete, in principle; but a few courses are still being adapted.

Improving general education advising.

Transfer issues: working with the UFC Education Policies Committee; responding to the Trustees; coordinating with IVY Tech and Ancilla College, etc.

Coordinating course approval procedures with the curriculum committees.

Advertising, promoting.

Web presence. Availability of documents.

Questions: Has there been any thoughts to making themes biannual rather than annual?

Response: initial response is that students may become disenchanted with the same book/topic over two years. Hoping to line up the themes more in advance.

Question: Has there been any progress on degree audits?

Response: I am still waiting to hear. It is a critical problem. Students have access to an inaccurate degree audit.

Question: Is there a time-table to make course approval a more centralized decision making body.

Response: We need to consider what type of institutional review will be needed. It is something we will need to settle.

Allotted time for the report ended elapsed.

J. Chaney requested that other questions be sent to him via email.

Old business:

Graduate Programs Policy

The policy was brought forward by the Executive Committee. S. Gerencser represented the committee.

Introduction: There was a great deal of input from several committees to the policy.

A motion was made and seconded to consider the document in three portions and limit debate to 10 minutes for each section. The three sections are: Introduction and Goals for Graduate Student Learning; Admissions, Academic Policies and Graduation; and, Program Structure, Assessment and Faculty.

The motion passed by acclamation.

The policy was reviewed, and it was moved and seconded to accept each section with the amendments made. The policy was approved by acclamation. (See attached policy.)

Announcements

Chancellor's review committee –The process has been posted to the Bulletin Board. A link to a survey will be sent to faculty email addresses on Monday. Signed letters will be accepted by the committee. To whom and where to send the letters have been listed on the Bulletin Board. Personal interviews can be entertained.

Next Monday night the two doctors featured in *The Spirit Catches You and You Fall Down*” will be on campus in NS 258 from 7:30 until 9PM

The *UCET and Teaching Committee survey* was distributed to members present.

The *Faculty Welfare Committee* has been looking at the family leave act. Extension of old policy is through July 2008. Currently, IU legal council believes that the policy extends to officially registered domestic partners.

The meeting was adjourned at 3:48

Respectfully submitted: Patricia Henry